

# Charlotte County

Commission Chambers, Room 119  
18500 Murdock Circle  
Port Charlotte, FL 33948  
CharlotteCountyFL.gov



## Regular Meeting

Tuesday, March 11, 2025  
9 a.m.

### Board of County Commissioners

#### **COUNTY COMMISSIONERS**

*Joseph Tiseo, District 5, Chairman*  
*Ken Doherty, District 1, Vice Chairman*  
*Christopher Constance, District 2*  
*Bill Truex, District 3*  
*Stephen R. Deutsch, District 4*

#### **COUNTY ADMINISTRATOR**

*Hector Flores*

#### **COUNTY ATTORNEY**

*Janette S. Knowlton*

#### **CLERK OF THE CIRCUIT COURT**

*Roger D. Eaton*

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

Should any agency or person decide to appeal any decision made by the board with respect to any matter considered at such meeting, a record of the proceeding, and for such purpose, a verbatim record of the proceeding is required, which record includes the testimony and evidence upon which the appeal is to be based.

ALL PERSONS AND PROPERTY ARE SUBJECT TO SEARCH UPON ENTERING THE MEETING ROOM.

**9:00 A.M.**

**Call to Order and Roll Call**

**Invocation**

If you wish, please rise for the invocation

[Reverend Dr. R. Brian Stolarczyk](#)  
[Lutheran Church of the Cross](#)

**Pledge of Allegiance**

**Changes to the Agenda**

See separate sheet

**Proclamations - Commissioner Bill Truex**

[Artist of the Month - March/April](#)  
[Government Finance Professionals Week](#)  
[National Vietnam Day](#)  
[Welcome Home Vietnam Veterans Day](#)

**Employee Recognition**

[Years of Service - February 2025](#)

**5 Years**

|                    |                    |
|--------------------|--------------------|
| Felix J. Hernandez | Public Safety      |
| Breanna Jacobs     | Public Safety      |
| Brandon Hurley     | Public Safety      |
| Carson Baras       | Public Safety      |
| Caleb Van Helden   | Public Safety      |
| James D’Aniello    | Community Services |
| Sharon Myrie       | Utilities          |

|                 |                                  |
|-----------------|----------------------------------|
| Michele Winsor  | Human Resources                  |
| Janet Johnson   | Economic Development             |
| Joy Estaris     | Human Resources                  |
| Daniel Thoman   | Facilities Management            |
| Anthony Pribble | Facilities Management            |
| Pedro Agosto    | Facilities Management            |
| Megan Hamrick   | Budget & Administrative Services |
| Elizabeth Lee   | Community Services               |

**10 Years**

|                    |                         |
|--------------------|-------------------------|
| Hana Brown         | Community Services      |
| Charles Peters     | Public Works            |
| Catherine Kerallah | Human Resources         |
| Jason Dugan        | Public Works            |
| Michael Morse      | Budget & Administration |

**20 Years**

|                 |                          |
|-----------------|--------------------------|
| Kenneth Bowers  | Public Safety            |
| Delmis Castillo | Utilities                |
| Karen Benak     | County Attorney's Office |

**30 Years**

|                 |                    |
|-----------------|--------------------|
| Diane Whidden   | Commission Office  |
| Thomas Emmi     | Public Safety      |
| Monty Rodriguez | Community Services |

**Award Presentations**

**PUBLIC INPUT - AGENDA ITEMS ONLY**

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members.

**COMMITTEE VACANCIES**

The committee vacancy list below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

\* [Barrier Island Fire Services MSBU-Vacancy](#)

Barrier Island Fire Service Municipal Service Benefit Unit (MSBU) Advisory Board is seeking a volunteer to fill a vacant position with term ending October 31, 2025. Applicants must be residents of Charlotte County and reside within the Unit. Submit applications to Public Safety Department, 26571 Airport Road, Punta Gorda, Florida 33982; call 941-833-5602 or email Carole.Thomas@CharlotteCountyFL.gov.

\* [MSBU-MSTU Advisory Board Vacancies](#)

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, Florida 33950; call 941-575-3600 or e-mail [MSBU-TU@CharlotteCountyFL.gov](mailto:MSBU-TU@CharlotteCountyFL.gov).

- **Boca Grande Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026, and one member to a fill position with a term through October 31, 2027.
- **Edgewater North Waterway Unit** is seeking one member to fill a position with a term through October 31, 2025.
- **Englewood East Non-Urban Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking two members to fill position with a term through October 31, 2027.
- **Greater Port Charlotte Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025, and one member to fill a position with a term through October 31, 2027.
- **Gulf Cove Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025.
- **Gulf Cove Waterway Unit** is seeking one member to fill a position with a term through October 31, 2025.
- **Harbour Heights Waterway Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Manasota Key Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026.
- **Manchester Waterway Utility Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Rotonda Sands Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025, and one member to fill a position with a term through October 31, 2027.
- **South Burnt Store Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025.
- **South Charlotte Stormwater Unit** is seeking one member to fill a position with a term through October 31, 2025.
- **Suncoast Waterway Unit** is seeking one member to fill a position with a term through October 31, 2025 and one member to fill a positions with a term through October 31, 2026.

## REPORTS RECEIVED AND FILED

## CONSENT AGENDA

### Clerk of the Circuit Court

#### A. Comptroller Division

##### 1. [Finance](#)

**Recommended Action:**

Approve the Clerk's Finance Memorandum.

**Budgeted Action:**

No action needed.

**B. Minutes Division****1. [Minutes](#)****Recommended Action:**

Approve the following Minutes:

February 18, 2025 BCC Board Workshop Capital Projects (CNA)

February 20, 2025 BCC Pre Agenda

February 20, 2025 BCC Strategic Focus Area Review Workshop

**Budgeted Action:**

No action needed.

**Board of County Commissioners****C. Commission Office****1. [Reappointment - Greater Port Charlotte Street & Drainage Advisory Board](#)****Recommended Action:**

Approve the reappointment of Bob Logan to the Greater Port Charlotte Street & Drainage Advisory Board. This appointment will be effective immediately and will expire on October 31, 2025.

**Budgeted Action:**

No action needed.

**2. [Reappointment - South Charlotte Stormwater Advisory Board](#)****Recommended Action:**

Approve the reappointment of Robert DiMuzio to the South Charlotte Stormwater Advisory Board. This appointment will be effective immediately and will expire on October 31, 2025.

**Budgeted Action:**

No action needed.

**D. County Administration****E. County Attorney****1. [Set a Public Hearing to Consider Approving an Ordinance Amending the Code Relating to Security Alarm Systems Regulations](#)****Recommended Action:**

Set a public hearing on March 25, 2025, at 10:00 a.m., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida to consider approving an Ordinance to amend the Security Alarm Systems Regulations.

**Budgeted Action:**

No action needed.

2. [Set a Public Hearing to Consider Approving an Ordinance to Amend the General Ordinances and Special Acts Chapter 1-10 Entitled "Licenses and Business Regulations."](#)

**Recommended Action:**

Set a public hearing on March 25, 2025, at 10:00 a.m., or soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte Florida 33948 to consider approving an ordinance to Amend the General Ordinances and Special Acts Chapter 1-10 Entitled "Licenses and Business Regulations."

**Budgeted Action:**

No action needed.

**F. Budget and Administrative Services****Fiscal Services****Information Technology****Purchasing**

1. [25-204, Award, 2025 MSBU Paving Program \(Public Works\)](#)

**Recommended Action:**

a) Approve award of Request for Bid #25-204, 2025 MSBU Paving Program to the overall lowest, responsive, responsible bidder, Ajax Paving Industries of Florida LLC of North Venice, Florida for a total amount of \$17,054,132. This is for resurfacing Charlotte County roadways within the Rotonda West area and Pioneer Trail; and  
b) Approve Resolution for budget adjustment BA25-162 in the amount of \$426,632 increasing the MSBU Capital Maintenance Paving Program.

**Budgeted Action:**

Approve Budget adjustment BA25-162 in the amount of \$426,632 to amend the MSBU Capital Maintenance Paving Program for Rotonda West. Funding is provided from Rotonda West Street and Drainage MSBU assessments. Sufficient budget is available in the Community Services Capital Maintenance Plan for Pioneer Trail with funding provided from Capital Projects Fund, ad valorem.

2. [25-265, Award, Rotonda Water Reclamation Facility 2nd Set Membrane Replacement \(Utilities\)](#)

**Recommended Action:**

a) Approve the Sole Source File #25-265, Rotonda Water Reclamation Facility 2nd Set Membrane Replacement, and award to Veolia (ZENON Environmental Corporation) of Trevose, Pennsylvania, for the total cost of \$966,360; and  
b) Authorize the Chairman to execute the agreement.

**Budgeted Action:**

No action needed. Budgeted in the Utility Capital Maintenance Plan, as approved in the

FY25 budget process. Funding comes from the Utility Renewal and Replacement Fund.

3. [25-160, Award, Burnt Store Reverse Osmosis Plant Wellfield Improvements \(Utilities\)](#)

**Recommended Action:**

Approve award of Request for Bid #25-160, Burnt Store Reverse Osmosis Plant Wellfield Improvements, to the lowest responsive, responsible bidder, A.C. Schultes of Florida, Inc. of Gibsonton, Florida, in the amount of \$219,292.50. This is to secure the services of a licensed Well Contractor to perform pump drop pipe modifications for three (3) Lower Intermediate Aquifer (LIA) production wells and the acidization of one (1) LIA production well within the Burnt Store Reverse Osmosis Water Treatment Plant.

**Budgeted Action:**

No action needed. Budget for this item comes from savings in various account lines budgeted in the Utilities Operations and Maintenance Fund - Operations budget as approved in the FY2025 budget process. Funding for the expenditure comes from the rate revenues.

4. [24-642, Approve Change Order 2, County Right of Way Landscape Maintenance - Mid County - Annual Contract \(Public Works\)](#)

**Recommended Action:**

Recommend approval of Change Order #2 to Contract #24-642, County Right of Way Landscape Maintenance - Mid County - Annual Contract as awarded to Walkers Service, Inc. of Punta Gorda, Florida for an additional amount of \$359,110.

**Budgeted Action:**

No action needed. Budgeted in the Transportation Fund - Public Works Maintenance and Operation and in Harbour Heights Street and Drainage Unit as approved in the FY2025 budget process. Funding is supplied from gas taxes for Road & Bridge and MSBU assessments for Harbour Heights Street and Drainage.

5. [23-393, Approve Cancellation, Design Cape Haze Water Quality Improvement Project \(Utilities\)](#)

**Recommended Action:**

Approve the cancellation of Contract #23-393, Design Cape Haze Water Quality Improvement Project, with Giffels-Webster Engineering, Inc.

**Budgeted Action:**

No action needed. No additional financial impact at this time.

6. [Property Deletions for the Month of March, 2025 \(Purchasing\)](#)

**Recommended Action:**

Approve the deletion of additional property inventory items listed on the attached for the month of March 2025.

**Budgeted Action:**

No action needed.

**Real Estate Services**

**Risk Management**

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**Transit****G. Community Development****H. Community Services****I. Economic Development****1. [Regional Planning Area Identification Request](#)****Recommended Action:**

- a) Approve Request for Regional Planning Area Identification requested by the Southwest Florida Workforce Development Consortium to formalize a regional planning area with Heartland; and
- b) Authorize the Chairman to sign the Request for Regional Planning Area Identification.

**Budgeted Action:**

No action needed

**J. Facilities Management****K. Human Resources****L. Human Services****M. Public Safety****1. [Public Safety Training Services Agreement](#)****Recommended Action:**

- a) Approve Resolution authorizing the County Administrator, or designee, to enter into third party agreement related to training services provided by Public Safety; and
- b) Authorize the Chairman to sign the Resolution.

**Budgeted Action:**

No action needed. Budgeted in the Fire Rescue fund.

**N. Public Works****1. [Florida Department of Transportation \(FDOT\) Maintenance Agreement BE-I32](#)****Recommended Action:**

- a) Approve three-year agreement with the Florida Department of Transportation (FDOT) for maintenance of US41 from the Peace River Bridge to South Toledo Blade Boulevard and SR776 from US41 to Cornelius Boulevard to include mowing, litter removal and edging/sweeping; and
- b) Approve Resolution authorizing the Chair to execute the agreement.

**Budgeted Action:**



No action needed

2. [Florida Department of Transportation \(FDOT\) Priority Project Applications](#)

**Recommended Action:**

- a) Approve Resolution authorizing execution of Florida Department of Transportation (FDOT) priority project applications to the County Administrator or designee; and
- b) Authorize the Chairman to sign Resolution.

**Budgeted Action:**

A budget amendment will be brought to the Board for approval, if application is funded.

3. [Joint Partnership Agreement \(JPA\) Agreement BE-108 with Florida Department of Transportation \(FDOT\) for Public Education](#)

**Recommended Action:**

- a) Approval and acceptance of JPA BE-108 and corresponding Resolution; and
- b) Authorize the Chairman, or designee, to execute the JPA and Resolution; and
- c) Approve Resolution for BA25-164 in the amount of \$8,000.00.

**Budgeted Action:**

Approve budget adjustment BA25-164 in the amount of \$8,000.00. Allowable grant expenses will be reimbursed by Florida Department of Transportation within the Mid-Charlotte, South Charlotte, and West Charlotte Stormwater MSBUs. There is no local match required.

O. **Tourism Development**

P. **Utilities**

Q. **Other Agencies**

**REGULAR AGENDA**

R. **Regular Agenda**

**PUBLIC HEARING AGENDA**

S. **10:00 A.M. Public Hearing**

**PRESENTATION AGENDA**

T. **10:00 A.M. Presentations**

**PUBLIC INPUT - ANY SUBJECT**

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

**AA. County Administrator Comments**

**BB. County Attorney Comments**

**CC. Economic Development Director Comments**

**DD. County Commissioner Comments**

**County Commissioners**

Joseph Tiseo, District 5, Chairman  
Ken Doherty, District 1, Vice Chairman  
Christopher Constance, District 2  
Bill Truex, District 3  
Stephen R. Deutsch, District 4

**Board of County Commissioners  
Schedule of Future Closures/Hearings/Workshops**

The schedule linked below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

[Schedule](#)