



COUNTY COMMISSIONERS

District 1 – Daniel Raffield

District 2 – Robert Carroll

District 3 – Doug Crosby

District 4 – Douglas Moore Chairman

District 5 – Clair Pease

December 17, 2024

REGULAR MEETING

9:00 AM - BAY COUNTY GOVERNMENT CENTER

840 WEST 11th STREET

PANAMA CITY, FLORIDA

A. CALL TO ORDER

B. ROLL CALL

C. INVOCATION

D. PLEDGE OF ALLEGIANCE

E. APPROVAL OF AGENDA (Additions or Deletions)

F. PRESENTATIONS

- 25 Year Service Award – David Hagan, Roads and Bridges
- 30 Year Service Award – Nathan West, Roads and Bridges
- 35 Year Service Award – David Kelley, Roads and Bridges

G. PUBLIC COMMENT

H. CONSENT AGENDA

Clerk of Courts

1. **Revenues & Expenditures and Inventory Deletions**
Recommendation: Board acknowledge receipt of the reports and approve inventory deletions.

Budget Office

2. **FY 2025 Budget Amendment**

Recommendation: Board adopt a resolution amending the Fiscal Year 2024-2025 Budget.

Community Development

3. **FY 2025 Fees & Fines Schedule Update**

Recommendation: Board adopt a resolution to update the Fiscal Year 2024-2025 Fees & Fines Schedule.

County Attorney

4. **Access Easement for Fannin Cemetery**

Recommendation: Board approve the access easement for Dorenda and Dave Sitte and authorize the chairman to execute the same.

5. **Lease Renewals for District Offices**

Recommendation: Board approve the lease renewals for the District Office of Senator Trumbull and Congressman Dunn, located in the Bay County Government Center, and authorize the chairman to sign the same.

Emergency Services

6. **Computer Aided Dispatch System (CAD)**

Recommendation: Board authorize the chairman to sign and execute the Computer-Aided Dispatch (CAD) agreement with CentralSquare and authorize staff to comply within the scope of work.

Public Works

7. **Redwood Avenue Drainage Improvements Contract Award**

Recommendation: Board: a) award contract 24-50 Redwood Ave Drainage Improvements Project to ECSC, LLC in the amount of \$1,843,350.21; and b) authorize the chairman to execute and modify the contract as approved by the county attorney.

8. **West Linger Longer Road Easement**

Recommendation: Board: a) accept and approve granting easements to Gulf Coast Electric Cooperative, Inc.; and, b) authorize the chairman to sign the easement conveyance instrument and record with the clerk of the court.

9. **FY25 Pre Resurfacing Pipe Lining Project Task Order**

Recommendation: Board: a) approve the FY25 Pipe Lining Phase I task order in the amount of \$411,030, and b) authorize the chairman to sign the task order PB 24-03 and any modification as approved by the county attorney.

Tourist Development Council

10. **Publix Sports Park Field Conversion from Grass to Artificial Turf**

Recommendation: Board accept the recommendation of the TDC to convert three fields at the Publix Sports Park from natural grass to artificial turf and issue a purchase order in an amount not to exceed \$4,046,613 to AstroTurf Corporation

Utility Services

11. **Invoice Cloud Agreement**
Recommendation: Board award an agreement with InvoiceCloud and authorized the chairman to execute the agreement and make any necessary modifications as approved by the county attorney.

I. REGULAR AGENDA

Public Works

12. **College Station Phase 3-B Plat Approval**
Recommendation: Board approve the final plat of College Station Phase 3-B subdivision and authorize staff to record the development performance bond with the clerk of court.

J. PUBLIC HEARING

County Attorney

13. **Resolution to Use Uniform Method of Collecting Non Ad Valorem Special Assessments**
Recommendation: Board to conduct a public hearing, approve the attached resolution electing to use the uniform method of collection for any non-ad valorem special assessment program and authorize the chairman to sign the same.

Planning & Zoning

14. **PLDPA20240265 & PLZCA20240264 - Small Scale Amendment & Zone Change - 2116 Scurlock Road & 7326 Highway 77**
Recommendation: Board to conduct a quasi-judicial public hearing and approve a proposal of a Small-Scale Amendment to the Bay County Comprehensive Plan, Future Land Use Map, and to approve a proposed zone change from "MLU" Mixed Land Use to "C-3" General Commercial. Located at 2116 Scurlock Road & 7326 Highway 77, in the Southport area.
15. **PLDPA20240269 & PLZCA20240270 - Small Scale Amendment & Zone Change - 1652 Maple Avenue**
Recommendation: Board to conduct a quasi-judicial public hearing and approve a proposal of a Small-Scale Amendment to the Bay County Comprehensive Plan, Future Land Use Map, and to approve a proposed zone change from "C-3A" General Commercial Low to "R-3" Duplex, Triplex, and Quadraplex. The subject property is located at 1652 Maple Avenue, in the unincorporated Panama City area.
16. **Variance Appeal PLVAR202040268**
Recommendation: Board to hold a public hearing and consider whether to sustain or overturn the decision of the planning board denying variance request PLVAR202040268.

- K. PUBLIC COMMENT (Open to any issue)**
- L. COUNTY ATTORNEY REPORT**
- M. COUNTY MANAGER REPORT**
- N. CHAIRMAN & COMMISSIONER COMMENTS**
- O. ADJOURN**

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Commission Meeting Schedules and Agenda Items
Available on our Home Page: www.baycountyfl.gov

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Commissioner Clair Pease District 5
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