



## AGENDA

Regular Council Meeting  
Village of Tequesta  
345 Tequesta Drive  
Tequesta, FL 33469

Mayor Molly Young    Vice-Mayor Rick Sartory  
Council Member Laurie Brandon    Council Member Patrick Painter  
Council Member Jayson E. French

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December 12, 2024

6:00 PM

Council Chambers and  
Youtube Live

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### INVOCATION AND PLEDGE OF ALLEGIANCE - MAYOR MOLLY YOUNG

### CALL TO ORDER AND ROLL CALL

### APPROVAL OF AGENDA

### PRESENTATION

1. Chili Cook-off Check Presentation  
**Presenter:** James Trube, Fire Chief  
[Agenda Memo #24-404 - Pdf](#)
2. Presentation by Martin County on the County Line Road Bridge Replacement Project - Keith Baker, Martin County Capital Projects Administrator  
[Agenda Memo #24-317 - Pdf](#)
3. Presentation of the Village's Financial Results for the Fiscal Year Ended September 30, 2024  
**Presenter:** Jeffery Snyder, Finance Director  
[Agenda Memo #24-393 - Pdf](#)

### CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Village Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

4. MINUTES: October 16, 2024 Regular; November 4, 2024 Workshop  
[Regular Council - Oct 16 2024 - Minutes - Pdf](#)

[Workshop - Nov 04 2024 - Minutes - Pdf](#)

5. Consider Approval of Contracts Signed by Manager Under \$25,000 (Per Village Ordinance we are presenting the following agreements, proposals, commitments and memorandum of understanding to Council.) A. Vehicle Purchase Agreement of Sale PBSC, \$35,000.00 B. Kimley-Horn Tequesta Drive Bridge Restoration Drawings, \$59,301.00 C. Powe-Tel Utility Products Inc., \$22,450.00

**Presenter:** Jeremy Allen, Village Manager

[Agenda Memo #24-395 - Pdf](#)

6. Consider Approval of Bobcat Compact Excavator E35 25HP R2-Series from Doosan Bobcat North America (Bobcat of Palm Beach) for \$59,138

**Presenter:** Marjorie Craig, Utilities Director

[Agenda Memo #24-388 - Pdf](#)

7. Consider Approval of Shrieve Chemical Company, LLC, 2nd Addendum to a February 9, 2023, Agreement for Sulfuric Acid 93% Solution for Water Treatment based on PBC#22071R Piggyback Agreement

**Presenter:** Marjorie Craig, Utilities Director

[Agenda Memo #24-380 - Pdf](#)

## END OF CONSENT AGENDA

## COMMUNICATIONS FROM CITIZENS

Public comments / communications from citizens are limited to 3 (three) minutes. Anyone wishing to address Council should complete a "Comments by the Public" card and present it to the Village Clerk prior to the Communications from Citizens. When you are called to speak, please go to the podium and state your name and address for the record prior to addressing Council. Council will not discuss this item this evening; however, Council may choose to have the item placed on a future agenda for discussion. Reference Resolution 25-18 regarding public participation.

[Rules of Decorum](#)

## COMMUNICATIONS FROM COUNCIL

## STANDING REPORTS

### VILLAGE ATTORNEY

### VILLAGE MANAGER

8. Monthly Manager's Report through November

**Presenter:** Jeremy Allen, Village Manager

[Agenda Memo #24-397 - Pdf](#)

## **POLICE DEPARTMENT**

9. Police Department Standing Report  
**Presenter:** Gus Medina, Police Chief  
[Agenda Memo #24-387 - Pdf](#)

## **FIRE DEPARTMENT**

10. Fire Department Standing Report  
**Presenter:** James Trube, Fire Chief  
[Agenda Memo #24-384 - Pdf](#)

## **UTILITIES**

11. Utilities Department Standing Update  
**Presenter:** Marjorie Craig, Utilities Director  
[Agenda Memo #24-390 - Pdf](#)

## **REGULAR AGENDA**

### **OLD BUSINESS**

12. ORDINANCE 09-24, SECOND READING, AN ORDINANCE OF THE VILLAGE COUNCIL OF THE VILLAGE OF TEQUESTA, FLORIDA, AMENDING THE TEQUESTA CODE OF ORDINANCES AT CHAPTER 78. ZONING. ARTICLE XII. FLOOD DAMAGE PREVENTION. TO UPDATE THE EFFECTIVE DATE OF THE CURRENT APPLICABLE NFIP FLOOD INSURANCE STUDY AND FLOOD INSURANCE RATE MAPS, AND BY REVISING CERTAIN DEFINITIONS AND CORRECTING OCCASIONAL SCRIVENER'S ERRORS AND NON-SUBSTANTIVE INTERNAL INCONSISTENCIES; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 78. ZONING. ARTICLE XII. FLOOD DAMAGE PREVENTION. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.  
**Presenter:** Wayne Cameron  
[Agenda Memo #24-378 - Pdf](#)
13. ORDINANCE 11-24, SECOND READING AN ORDINANCE OF THE VILLAGE COUNCIL OF THE VILLAGE OF TEQUESTA, FLORIDA, AMENDING THE TEQUESTA CODE OF ORDINANCES AT CHAPTER 78. ZONING. ARTICLE X. OFF-STREET AND ON-STREET PARKING AND LOADING REGULATIONS. BY AMENDING SEC. 78-691. MINIMUM STANDARDS. TO UPDATE ADA PARKING SPACE REQUIREMENTS IN CONFORMANCE

WITH THE FLORIDA BUILDING CODE; SEC. 78-696. OFF-STREET LOADING SPACES. TO PROVIDE LOADING SPACE REQUIREMENTS FOR MULTI-FAMILY RESIDENTIAL USES; AND SEC. 78-705. REQUIRED NUMBER OF PARKING SPACES. TO PROVIDE PARKING SPACE REQUIREMENTS FOR MULTI-FAMILY RESIDENTIAL USES; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 78. ZONING. ARTICLE X. OFF-STREET AND ON-STREET PARKING AND LOADING REGULATIONS. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

**Presenter:** Jay Hubsch

[Agenda Memo #24-379 - Pdf](#)

14. RESOLUTION NO. 24-24, A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF TEQUESTA, FLORIDA, ADOPTING NEW RULES FOR PUBLIC PARTICIPATION AND DECORUM AT PUBLIC MEETINGS IN CONFORMANCE WITH CURRENT STATE LAW AND RECENTLY PUBLISHED OPINIONS FROM THE UNITED STATES COURT OF APPEALS FOR THE 11TH CIRCUIT; REPEALING ALL PREVIOUSLY ADOPTED RULES FOR PUBLIC PARTICIPATION AND DECORUM AT PUBLIC MEETINGS; PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.

**Presenter:** Keith Davis, Village Attorney

[Agenda Memo #24-396 - Pdf](#)

15. RESOLUTION NO. 27-24, A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF TEQUESTA, FLORIDA, REAFFIRMING ITS PREVIOUSLY EXPRESSED SUPPORT FOR THE EXTENSION OF THE "MINIMUM SPEED / NO WAKE ZONE" IN THE INDIAN RIVER LAGOON INTRACOASTAL WATERWAY NORTH FROM THE C.R. 707 BRIDGE TO THE AREA NORTH OF CHANNEL MARKER 58; DIRECTING THE VILLAGE MANAGER TO DO ALL THINGS NECESSARY TO EFFECTUATE THE INTENT OF THE VILLAGE COUNCIL AS EXPRESSED HEREIN; DIRECTING THE VILLAGE CLERK TO PROVIDE COPIES OF THIS RESOLUTION TO THE FLORIDA FISH AND WILDLIFE COMMISSION, PALM BEACH COUNTY, AND THE TOWNS OF JUPITER AND JUPITER INLET COLONY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

**Presenter:** Keith Davis, Village Attorney

[Agenda Memo #24-402 - Pdf](#)

## **NEW BUSINESS**

16. Conceptual Presentation From JIB Club Marine For A 921 Square-Foot Expansion To The Existing Ship Store Building.

**Presenter:** Jay Hubsch

[Agenda Memo #24-385 - Pdf](#)

17. Consider Approval of a Scope of Services with Kittelson & Associates to Conduct a Mobility Plan, Piggybacking on an Agreement with the City of Daytona Beach, Florida.

**Presenter:** Jay Hubsch

[Agenda Memo #24-392 - Pdf](#)

18. Consider Approval of Facility Use Agreement Between Sports Tyme Summer Camp and the Village of Tequesta Parks & Recreation for the Summer of 2025

**Presenter:** Greg Corbitt, Director of Parks and Recreation

[Agenda Memo #24-386 - Pdf](#)

19. RESOLUTION NO. 26-24, A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF TEQUESTA, FLORIDA, RELATING TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) STATE REVOLVING FUND (SRF) AND FORMAL ADOPTION OF THE VILLAGE WATER FACILITIES PLAN FOR THE IMPLEMENTATION OF WATER SYSTEM IMPROVEMENTS; DESIGNATING THE VILLAGE MANAGER AS THE AUTHORIZED REPRESENTATIVE TO PROVIDE ASSURANCES AND COMMITMENTS AS REQUIRED BY THE FACILITIES PLAN AND AUTHORIZING THE VILLAGE MANAGER TO REPRESENT THE VILLAGE IN CARRYING OUT THE VILLAGE'S RESPONSIBILITIES UNDER THE FACILITIES PLAN AND TO DELEGATE RESPONSIBILITY TO APPROPRIATE VILLAGE STAFF TO CARRY OUT ACTIVITIES ASSOCIATED WITH THE FACILITIES PLAN; AND AUTHORIZING THE MAYOR TO EXECUTE THE FACILITIES PLAN; PROVIDING LEGAL AUTHORITY TO ADOPT, A CONFLICTS CLAUSE AND SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

**Presenter:** Marjorie Craig, Utilities Director

[Agenda Memo #24-389 - Pdf](#)

## ANY OTHER MATTERS

## ADJOURNMENT

**ADA ACCESSIBILITY:** The Village of Tequesta strives to be an inclusive environment. As such, it is the Village's policy to comply with the requirements of Title II of the American with Disabilities Act of 1990 ("ADA") by ensuring our records are accessible to individuals with disabilities. However, there are records we receive from outside entities (contractors, vendors, other state agencies, etc.) that are not ADA compliant. We take every measure possible to remediate those documents, however, some records may not be compliant. If there is a file that is not compliant that you wish to access, please contact the Village Clerk's Office and we will make an accommodation.

**DISABLED ACCOMMODATION:** Disabled persons who need an accommodation in order to participate in this Village Council Meeting are requested to contact the Village Clerk's Office at 768-0440 at least three working days before this meeting. Hearing impaired persons please note wireless hearing system receivers are available by requesting the same from the Village Clerk.

## Regular Council - Dec 12 2024

**PLEASE TAKE NOTICE AND BE ADVISED:** If any person decides to appeal any decision made by this Council with respect to any matter considered at this meeting or hearing he /she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**COMMUNICATIONS FROM CITIZENS:** Public comments / communications from citizens are limited to 3 (three) minutes. Anyone wishing to address Council should complete a "Comments by the Public" card and present it to the Village Clerk prior to the Communications from Citizens. When you are called to speak, please go to the podium and state your name and address for the record prior to addressing Council. Council will not discuss this item this evening; however, Council may choose to have the item placed on a future agenda for discussion. Reference Resolution 25-18 regarding public participation.

**OTHER AGENDA ITEMS:** Any citizen is entitled to be heard on any official agenda item when the Village Council calls for public comments subject to the three-minute limitation. Village Council Meetings are public business meetings, and as such, the Village Council retains the right to limit discussion on any issue.

### **SCHEDULE OF MEETINGS AND EVENTS**

**345 Tequesta Drive unless otherwise indicated**

**Workshop Canceled - December 30, 2024 - 6:00 p.m.**

**Regular Council Meeting - January 9, 2025 - 6:00 p.m.**