

ROBERTA M. CORREA
MAYOR - COMMISSIONER

TAMMIE McCASKILL
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



MARCIA G. CARTY, CPA, CGFO
INTERIM CITY MANAGER
FINANCE DIRECTOR

JANE WEST, ESQ.
CITY ATTORNEY

SUNNI L. KRANTZ, CMC
CITY CLERK

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT

AGENDA
CITY COMMISSION MEETING
September 26, 2024 at 6:00 PM

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance led by Commissioner Borom
- c. Roll Call

2. APPROVAL OF MINUTES

3. PUBLIC RECOGNITION/PRESENTATIONS

- a. IN THE SPOTLIGHT - Employee of the Month
- b. PROCLAMATION - Fire Prevention Week October 6 - 12, 2024
- c. PROCLAMATION - recognizing Emanuel United Methodist Church's 150th Anniversary
- d. William Neeley - 34 years
Captain Toby Williams - 20 years
Lieutenant Scott Mast - 20 years
Jonathan Griffith - 14 years

4. CITY MANAGER AND ADMINISTRATIVE REPORTS

- a. Update: Riverfront Park Phase III Revitalization Projects
- b. Update: St. Johns Avenue Reconstruction/Resurfacing Project led by County.
- c. Update: St. Johns River Environmental Center - Port Consolidated properties land swap

5. PUBLIC COMMENTS

- a. **Public Comments** - (Speakers limited to three minutes - no action taken on items)
- b. **Commission and Staff Response**

6. CONSENT AGENDA

- a. ADOPT RESOLUTION 2024-R-184 approving of a utility easement from the City of Palatka Kay Larkin Airport property to the Florida Gas Transmission Company for the installation and operation of an interstate natural gas pipeline system to be regulated by the Federal Energy Regulatory Commission ("FERC") for consideration in the amount of \$75,000 to the City of Palatka.

- b. ADOPT RESOLUTION 2024-R-185 granting extension to Mullis Lawn Service for turf maintenance at Kay Larkin Airport
- c. ADOPT RESOLUTION 2024-R-198 awarding ITB 2024-18 Airport Obstruction and Tree Removal and authorizing the execution of the contract with Precision Development Group, LLC in the amount of \$256,617.38. (100% grant funded)
- d. ADOPT RESOLUTION 2024-R-183 authorizing the submission of an application for the Florida Recreation Development Assistance Program (FRDAP) to the Florida Department of Environmental Protection for State of Florida FY 2025-2026 in the amount of \$200,000 for Riverfront Park Phase III.
- e. ADOPT RESOLUTION 2024-R-179 authorizing execution of Change Order #1 with Kent Brothers, Inc. for the Moseley Avenue to Railroad tracks project in the amount of \$143,352.62 for changes due to unforeseen conditions and reconciliation of unused quantities and quantity overruns. (100% grant funded).
- f. ADOPT RESOLUTION 2024-R-193 authorizing execution of Supplement No. 1 to Hanson Professional Services Scope and Fee Agreement of the Florida Commerce CDBG COVID Sidewalk project in an amount not to exceed \$23,187.57 (100% grant funded).
- g. ADOPT RESOLUTION 2024-R-186 authorizing the execution of Amendment No. 1 to LPA0602 Palatka Water Main Replacement via Florida Department of Environmental Protection (FDEP) to increase the grant total award to \$10,500,000 (100% grant)
- h. ADOPT RESOLUTION 2024-R-189 authorizing additional scope of work on the St. Johns Avenue Phase II Resurfacing Project at the intersection of St. Johns Avenue and 5th Street with Halifax Paving in the amount of \$6,960 utilizing City Match funds.
- i. ADOPT RESOLUTION 2024-R-191 granting a special events permit to Cindy Bear for NFFN Fall Folk Festival to be held on October 12, 2024.
- j. ADOPT RESOLUTION 2024-R-187 granting a special events permit to Toby Williams for the 2024 Fall Festival/Annual Pink Walk to be held on October 19, 2024
- k. ADOPT RESOLUTION 2024-R-188 granting a special events permit to Sam Deputy for Boo-on-the-Ave to be held on October 31, 2024.
- l. ADOPT RESOLUTION 2024-R-190 granting a special events permit to Robin Robinson at Hope FM for Trot for Hope to be held on November 28, 2024.
- m. ADOPT RESOLUTION 2024-R-196 to execute Florida Commerce Technical Assistance Grant Agreement #P0510 for Comprehensive Plan Update in the amount of \$75,000. (100% grant funded)
- n. ADOPT RESOLUTION-R-197 approving the Vision Plan of the City of Palatka as prepared by the NorthEast Florida Regional Council
- o. ADOPT RESOLUTION 2024-R-199 to execute Florida Commerce Community Planning Technical Assistance Grant Agreement #P0511 for the development of a 5-Year Downtown Strategic Action Plan in the amount of \$40,000 (100% grant funded)

7. REGULAR BUSINESS

- a. Recess for 10 minutes at 7:30 PM.
- b. DISCUSSION/DIRECTION - River Street retaining wall
- c. PRESENTATION/DIRECTION incorporating a policy regarding the acceptable use of City-owned IT equipment into the City's e-mail and internet policy (Appendix 19 of the Personnel Policy)
- d. DISCUSSION/DIRECTION - Shrimping and Fishing on City Docks
- e. DISCUSSION/DIRECTION Investigation of former employees

- f. DISCUSSION/DIRECTION - City Manager Search and Interim City Manager compensation
- i) ADOPT RESOLUTION 2024-R-195 setting salary for Marcia Carty, CPA, CGFO while serving as Interim City Manager

8. PUBLIC HEARINGS

- a. ORDINANCE 2024-13, 11, 14 land use changes 6201 St. Johns Ave and parcel on McLaury Drive - applicant Roberts Land and Timber Company PB Case 24-10
- i) ORDINANCE 2024-13 amending the official zoning map 6201 St. Johns Ave. parcel: 10-10-26-0000-0060, from Commercial Neighborhood (C-1) to Residential Multifamily (R-3) (first hearing)
- ii) Annexing, Amending the Future Land Use Map, and Rezoning Parcel: 10-10-26-0000-1030-0010 on McLaury Drive
 - A ORDINANCE 2024-11 annexation of the above-referenced parcel (25.23.+/- acres) into the city limits; amending the Future Land Use Map from Putnam County Urban Service to Palatka Residential Medium Density
 - B ORDINANCE 2024-14 amending the official zoning map of the above referenced parcel from Putnam County Residential Single Family (R-1) to City of Palatka Multifamily (R-3) with a Planned Unit Development (PUD) Overlay.
- b. Amending Future Land Use Map and Rezoning Parcel: 09-10-26-0213-0000-0010; 09-10-26-0231-0000-0020; and 09-1-26-0231-0000-0030 located on Kelly Smith School Road (first hearing continued from September 12)
 - i) ADOPT ORDINANCE 2024-07 amending the future land use map of 09-10-26-0231-0000-0010; 09-10-26-0231-0000-0020 and 09-1-26-0231-0000-0030 from the City of Palatka Commercial (COM) to City of Palatka Residential Low (RL) - first reading
 - ii) ORDINANCE 2024-08 amending the zoning map of 09-10-26-0213-0000-0010;C; 09-10-26-0213-0000-0020; 09-10-26-0213-0000-0030 from City of Palatka General Commercial (C-1) to Residential Single Family (R-1) - first reading
- c. ADOPT ORDINANCE 2024-12 establishing a ban on Internet Cafe's within the City limits of Palatka (second reading)
- d. ADOPT ORDINANCE 2024-10 combining Sections 30-214 and 30-215 concerning the registration of vacant structures and foreclosed blighted, unsecured, or abandoned structures and amending the City's fee schedule (Appendix A) (second reading)
- e. Second Public Hearing - Adoption of the Millage Rate and Budget for fiscal year 2024-25 .
 - i) ADOPT RESOLUTION 2024-R-190 setting the FY 2024-2025 Millage Rate at 6.4000 Mills
 - ii) ADOPT RESOLUTION 2024-R-192 adopting the Budget for Fiscal Year 2024-25 in the amount of \$75,985,566.

9. APPEALS

- a. Appeal of Historic Preservation Board Case 24-21 426 Kirby Street

10. COMMISSIONER COMMENTS

11. ADJOURN

<p>Upcoming Events</p> <p>September 26 – City Commission Meeting 6:00 PM - Adoption of Budget & Millage</p> <p>October 10 – Student of the Month 5:30 PM</p> <p>October 10 – City Commission Meeting 6:00 PM</p> <p>October 14 – Community Redevelopment Agency Meeting 5:00 PM</p> <p>October 24 – City Commission Meeting 6:00 PM</p>	<p>Board Vacancies</p> <p>Zoning Board of Appeals - 3 vacancies</p> <p>Police Officers' Pension Board - 1 vacancy</p> <p>Putnam County Library Board - 1 City appointment vacancy</p> <p>Putnam County Better Place Plan Oversight Committee - 1 City appointment</p> <p>Upcoming vacancies</p> <p>Historic Preservation Board 2 in October 2024</p> <p>Planning Board 2 in December 2024</p>
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