



**AGENDA
VILLAGE COUNCIL MEETING
VILLAGE HALL COUNCIL CHAMBERS
226 CYPRESS LANE ■ PALM SPRINGS, FL 33461
JULY 25, 2024
6:30 PM**

COUNCIL

- Mayor Bev Smith
- Vice Mayor Patti Waller
- Mayor Pro Tem Kim Schmitz
- Council Member Joni Brinkman
- Council Member Gary Ready

ADMINISTRATION

- Village Manager Michael Bornstein
- Village Attorney Christy Goddeau
- Village Clerk Kimberly Wynn

If an individual wishes to challenge any decision made by the Council regarding any matter under consideration, they must have a copy of the proceedings. To do so, they may need to ensure that a complete and accurate record of the proceedings is available. This recording should include all testimonies and evidence that will form the basis of the appeal.

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA

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| Motion | Second | Vote |
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CONSENT AGENDA

(Public Comment on Consent Agenda Items is permissible prior to voting)

1. **July 11, 2024, Village Council Meeting Minutes:** Motion for the approval of the

July 11, 2024, Village Council Regular Meeting Minutes.
Staff: Kimberly Wynn, Village Clerk

2. **Approve Professional Services Agreement for Mobility Plan and Fee Schedule - Best Interest Acquisition - Administration Department (FY 24 - General Fund) - Nue Urban Concepts:** Motion to approve a Professional Services Agreement with Nue Urban Concepts in the amount of \$224,965 to prepare a Mobility Plan and Mobility Fee Schedule, including assistance with the associated comprehensive plan amendment and coordination with Palm Beach County on an Interlocal Agreement. Funding to support the proposed planning effort will be budgeted in FY 2025, with a small amount coming from Council Contingency in FY 2024.
Staff: Kimberly Glas-Castro, Assistant Village Manager
3. **Professional Services Agreement - Owner's Representative/Project Manager for Police Department Expansion/Renovation Project - Gregory H. Siefker:** Motion to approve a Professional Services Agreement with Gregory H. Seifker as the Owner Representative/Project Manager in the amount of \$203,000 annually for the Police Department expansion and renovation. Funding is included in the Police Department construction project and funded with infrastructure sales tax funds.
Staff: Michael Bornstein, Village Manager, Kimberly Glas-Castro, Assistant Village Manager
4. **Resolution No. 2024-27 - Acceptance of Warranty Bond and Roadway Improvements - Planning Zoning and Building Department (FY 24 General Fund) - Boatman Hammock - Boatman Street:** Motion to approve Resolution No. 2024-27 an agreement with Mr. James Gavigan acceptance of a warranty bond and acceptance of the dedication of the utility and roadway improvements located within the utility easement area as dedicated to the Village of Palm Springs via the Boatman Hammock plat and within the public right-of-way for Boatman Street.
Staff: Iramis Cabrera, PZB Director
5. **Resolution No. 2024-34 Approve Utility Accounts Write-Offs-Utilities Department (FY 2024):** Motion for the approval of Resolution No. 2024-34 to allow the Village's Utility Billing staff to declare approximately \$51,147.91 uncollectible for the period from October 1, 2019, through September 30, 2020, as a result of customer non-payment. If approved, this amount will be considered uncollectible; however, the Village will continue to look to collect a portion of this amount due to property sales and/or customers opening new accounts.
Staff: Jimmie Johnson, Utilities Director, Paul Ward, Assistant Director of Utilities
6. **Change Order No. 3 – Lift Station Rehabilitation-Fla. Mango, Waterside, Woodhaven (Task Order #233) – Utilities Department (FY 2024 Budget Funded - Water & Sewer Enterprise Fund) - B&B Underground Construction:** Motion to approve Change Order #3 with B&B Underground

Construction for an additional \$157,255.75 and 130 days for additional services for the Lift Station Rehabilitation-Fla. Mango, Waterside, Woodhaven (Task Order #233). Funding is available from the Water & Sewer Enterprise Fund.

Staff: Jimmie Johnson, Utilities Director, Paul Ward, Assistant Director of Utilities

7. **Resolution No. 2024-32 - Approve Community Development Block Grant (CDBG) Capital Improvement Agreement with PBC - Public Works Department for FY24-25:** Motion to approve Resolution No. 2024-32 to receive annual grant funding through the Palm Beach County Community Development Block Grant (CDBG) program for infrastructure improvements in the designated target area. The annual allocation for FY24-25 is \$139,194.00, designated for the Lakewood Road Solar LED Streetlight Project - Phase 2. The project is funded through CDBG Grant fund.
Staff: Timothy Crespo, Assistant Public Works Director, Felipe Lofaso, Public Works Director
8. **Change Order #1 - Davis Road Stormwater Improvements Project (TO #291 ARPA-Fund) - Public Works Department - Rosso Site Development:** Motion for the approval of Change Order #1 with Rosso Site Development for an amount not to exceed \$103,558.98 to replace sidewalks related to the Davis Road Stormwater Improvement Project. This is an ARPA Funded project.
Staff: Timothy Crespo, Assistant Public Works Director, Felipe Lofaso, Public Works Director
9. **Resolution No. 2024-33 - Disaster Debris Removal and Haul-Off Emergency Services - Invitation to Bid (ITB #2024B-011) - Public Works Department (FY 2024 Budget Fund) - TFR Enterprises, Inc., Ceres Environmental Services, and DRC Emergency Services:** Motion to approve Resolution No. 2024-33 to award ITB #2024B-011 - Disaster Debris Removal and Haul-Off Emergency Services to TFR Enterprises, Inc. Ceres Environmental Services, and DRC Emergency Services. Funding is available from the FY 2024 General Budget.
Staff: Timothy Crespo, Assistant Public Works Director, Felipe Lofaso, Public Works Director
10. **Resolution No. 2024-24 - Disaster Debris Management and Support Services Contract - Invitation to Bid (ITB #2024B-012) - Public Works Department (FY 2024 Budget Fund) - Thompson Consulting Services, Inc.:** Motion for the approval of Resolution No. 2024-24 to award ITB #2024B-012 - Disaster Debris Management Services - in the amount not to exceed \$173,735 to Thompson Consulting Services, Inc. to perform Disaster Debris Management and Support Services as needed. Funding is available from the FY 2024 General Budget Fund.
Staff: Timothy Crespo, Assistant Public Works Director, Felipe Lofaso, Public Works Director

End of Consent Agenda....

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| Motion | Second | Vote |
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PRESENTATIONS

- 11. **Florida Water Professionals Month Proclamation - August 2024:** A proclamation to recognize the month of August 2024 as Florida Water Professionals Month.
Staff: Kimberly Wynn, Village Clerk

PUBLIC COMMENT (Three-minute limit)

PUBLIC HEARINGS

- 12. **Resolution No. 2024-35- FY 2025 Preliminary Millage Rates - Operating, Debt Service & CRA Tax Increment Financing (TIF):** Motion to approve Resolution No. 2024-35; to certify the Village's taxable values for the upcoming fiscal year (FY 24-25) as well as other related financial information. The proposed millage rate is 3.50 with a rollback rate of 3.5396. The proposed millage of 3.50 is 1.12% less than the rolled back rate.
Staff: Kimberly Wynn, Village Clerk

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| Motion | Second | Vote |
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- 13. **Resolution No. 2024-36 - Final Garbage Non Ad-Valorem Assessment Rates - FY 2024:** Motion for the approval of Resolution No. 2024-36; adopting the final non-ad valorem assessment roll for Fiscal Year 2024-2025 to provide a uniform method for collecting the non-ad valorem assessment for garbage, trash and recyclables collection services and related services on the Palm Beach County Tax Notices. The projected total annual revenue that the Village would assess is expected to be \$1,693,750.00 for 10,397 parcels.
Staff: Felipe Lofaso, Public Works Director

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| Motion | Second | Vote |
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- 14. **Resolution No. 2024-37 - Final Stormwater Non Ad-Valorem Assessment Rates - FY 2024:** Motion for the approval of Resolution No. 2024-37, to approve the final Ad-Valorem assessment rates for FY 2024-2025 for stormwater management assessments for each parcel within the area benefited, other than the non-assessed property. The final tax roll for FY 24/25 is \$554,628 based on 8134 parcels.
Staff: Felipe Lofaso, Public Works Director

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| Motion | Second | Vote |
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ACTIONS AND REPORTS

VILLAGE MANAGER COMMENTS

VILLAGE COUNCIL COMMENTS

ADJOURNMENT

**NEXT MEETING
THURSDAY, AUGUST 8, 2024, AT 6:30 PM**

Village of Palm Springs

Title VI/Nondiscrimination Policy

I. Policy Statement:

The Village of Palm Springs values diversity and welcomes input from all interested parties, regardless of cultural identity, background, or income level. Moreover, the Village believes the best programs and services result from careful consideration of the needs of all its communities and when those communities are involved in the decision-making process. The Village does not tolerate discrimination in any of its programs, services, or activities. Pursuant to Title VI of the Civil Rights Act of 1964 and other federal and state authorities, the Village will not exclude from participation in, deny the benefits of, or subject to discrimination anyone on the grounds of race, color, national origin, sex, age, disability, religion, or family status.

II. Persons with Disabilities:

Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA) and related federal and state laws and regulations forbid discrimination against those who have disabilities. These laws require federal-aid recipients and other government entities to take affirmative steps to reasonably accommodate those with disabilities and ensure that their needs are equitably represented.

The Village will make every effort to ensure that its facilities, programs, services, and activities are accessible to those with disabilities. The Village will also make every effort to ensure that its advisory committees, public involvement activities and all other programs, services and activities include representation by communities with disabilities and disability service groups.

The Village encourages the public to report any facility, program, service, or activity that appears inaccessible to those who are disabled. Also, the Village will provide reasonable accommodation to individuals with disabilities who wish to participate in public involvement events or who require special assistance to access facilities, programs, services, or activities. Because providing reasonable accommodation may require outside assistance, the Village asks that requests be made at least three (3) business days prior to the need for accommodation. Questions, concerns, comments, or requests for accommodation should be made to the Village ADA Officer:

Name: Ashley Saingilus, Human Resources Director
Address: 226 Cypress Lane, Palm Springs, FL 33461
Email: asaingilus@vpsfl.org
Phone: (561) 584-8200 Ext. 8421

III. Complaint Procedures:

The Village has established a discrimination complaint procedure and will take prompt and reasonable action to investigate and eliminate discrimination when found. Any person who believes that he or she has been subjected to discrimination based upon race, color, national origin, sex, religion, age, disability or family status in any Village program, service or activity may file a complaint with the Village Title VI/Nondiscrimination Coordinator:

Name: Janette Piedra, Human Resources Manager
Address: 226 Cypress Lane, Palm Springs, FL 33461
Email: jpiedra@vpsfl.org
Phone: (561) 584-8200 Ext. 8422