

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, July 10, 2024

7:00 PM

Commission Chambers

CITY COMMISSION REGULAR MEETING

Mayor Wayne M. Messam
Vice Mayor Alexandra P. Davis
Commissioner Winston F. Barnes
Commissioner Maxwell B. Chambers
Commissioner Yvette Colbourne

City of Miramar

WELCOME TO YOUR CITY COMMISSION MEETING

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENTATIONS

Proclamation: Parks and Recreation Month. (Mayor Wayne M. Messam)

Introduction of New District Aide. (Representative Robin Bartleman)

Presentation: Legislative Update. (Senator W. B. Pizzo)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meetings of September 6, 2023, February 7, 2024, April 17, 2024, June 5, 2024, and June 11, 2024 will be placed on the September 4, 2024 Commission Meeting Agenda.

Attachments: [Minutes to be placed on 9-4-24](#)

2. Temp. Reso. #R8162 approving the first one-year renewal of the **Security Guard Services Agreement** between the City of Miramar and Bright Light Security Services, L.L.C., in the amount of \$395,000 for the renewal term. *(Cultural Affairs Assistant Director Zakiya Kelley and Procurement Director Alicia Ayum)*

Attachments: [R8162 - 1st Renewal Bright Light Security Svcs with backup](#)

3. Temp. Reso. #R8160 accepting a grant from the **Fiscal Year 2023 Urban Area Security Initiative Grant Program** in the amount of \$329,290; authorizing the execution of a Memorandum of Agreement between the City of Miami, as “Sponsoring Agency” and the City of Miramar, as a “Participating Agency,” along with any future amendments to same and other Memoranda of Agreement related to the 2023 Grant Program deemed appropriate. (*Fire-Rescue Emergency Management Division Chief Tara Wagner*)

Attachments: [R8160 UASI Grant Program 2023 with backup](#)

4. Temp. Reso. #R8180 authorizing the City Manager to execute a **Local Agency Program Agreement** with the State of Florida Department of Transportation, providing financial assistance to the City for **design services of Project FM # 445535.1 - Sherman Circle** from Jodi Lane to Jodi Lane. (*City Engineer Salvador Zuniga*)

Attachments: [R8180 - Sherman Circle Jodi Lane - LAP Agreement with backup](#)

5. Temp. Reso. #R8157 approving the award of Invitation For Bids No. 24-019 entitled “**Landscaping, Irrigation Maintenance and Litter Control Services**” to Landscape Management Holding L.L.C. D/B/A The Greenshape, for an initial term of two years, commencing on October 1, 2024, through September 30, 2026, with the option to renew for three additional one-year terms, in an amount not-to-exceed \$524,472 annually; and allocating an annual contingency allowance of \$200,000 for supplemental services. (*Parks & Recreation Assistant Director Holly Hicks*)

Attachments: [R8157 Landscaping, Irrigation Maintenance and Litter Control Svcs with backup](#)

6. Temp. Reso. #R8158 approving the award of Invitation For Bids No. 24-021 entitled “**Grounds Full Maintenance Services**” to Dynaserv Florida, L.L.C., and approving an agreement for an initial term of two years, commencing October 1, 2024 through September 30, 2026, with the option to renew for three additional one-year terms, in an amount not-to-exceed \$335,703 annually; and allocating an annual contingency allowance of \$100,000 for supplemental services. (*Parks & Recreation Director Billy Neal*)

Attachments: [R8158 Grounds Full Maintenance Svcs Agreement with DynaServ with backup](#)

7. Temp. Reso. #R8152 approving the award of Invitation For Bids No. 24-011 entitled “**Re-Painting of Miramar City Hall, Miramar Cultural Arts/Artspark, and Development Buildings**” to J & J, Inc., D/B/A Eagle Painting the lowest responsive responsible bidder, in the amount of \$131,800, with a bid alternate for **Miramar Police Headquarters** in the amount of \$31,360, and allocating a contingency allowance in the amount of \$15,000 for a total project cost of \$178,160. *(Special Project Administrator Alexander Hardemon, Public Works Deputy Director Kirk Hobson-Garcia, and Procurement Director Alicia Ayum)*

Attachments: [R8152 Re-painting City Hall MCCAP Development Bldgs with backup1](#)

8. Temp. Reso. #R8171 approving the purchase of network switches, access points, licenses, and professional services for the implementation of **Wi-Fi services** at Civic Center Park, East Aquatics Center, Fairway Park, Flamingo (Trilogy) Park, Island Park, Monarch Lakes Park, River Run Park, Sunset Lakes Park, and the Vernon E. Hargray Youth Enrichment Center from Acordis International Corp., utilizing NASPO Contract Number NASPO Contract NVP#AR3227., in an amount not-to-exceed \$359,308. *(Information Technology Network Manager Jerry Logan)*

Attachments: [R8171 Parks Wi-Fi Phase Two with backup](#)

9. Temp. Reso. #R7909 approving the purchase of **SCADA Cybersecurity Remediation Services** from EMA Inc., in an amount of \$793,205; waiving further competitive procedures in the best interest of the City; and the purchase of computers and servers from Dell Technologies, in the amount of \$81,750, utilizing the Florida Contract # 43211500- WSCA-15-ACS, hardware and software licenses from Gray Matter, in an amount of \$47,265, utilizing a sole source method of procurement, VMWARE Software Licenses from Carahsoft, in an amount of \$30,000, utilizing State of Florida Contract No. 43230000-NASPO-16-ACS for the City’s SCADA System upgrade at all three Wastewater and Water Plant Facilities. *(Information Technology Assistant Director Ricardo Simonis)*

Attachments: [R7909 Cybersecurity SCADA Remediation Rev with backup](#)

10. Temp. Reso. #R8168 approving the second optional one-year renewal agreement between the City and Tang How Brothers, Inc. and Condo Electric Motor Repair Corp. for “**Annual Fabrication and Repair Services,**” on an as-needed basis, in a combined annual not-to-exceed amount of \$200,000 for Fiscal Year 2025. *(Utilities Deputy Director Rolando Taylor)*

Attachments: [R8168 Annual Fabrication and Repair Svcs 2nd Renewal with backup1](#)

11. Temp. Reso. #R8169 approving and authorizing an execution of Amendment No. 4 with CPH Consulting L.L.C. and related expenditure, in an amount not-to-exceed \$159,555.04, to provide additional design and construction engineering services for the **West Water Treatment Plant Raw Watermain Capacity Improvements Project.** *(Utilities Senior Project Manager Eric Francois)*

Attachments: [R8169 WWTP Raw Watermain Capacity Improvements with backup](#)

12. Temp. Reso. #R8174 approving the award of Request for Letters of Interest No. 24-04-28, entitled “**Design Services for the West Water Treatment Capacity Expansion and Upgrades - Offsite Pipeline**”, to Chen Moore and Associates, Inc.; authorizing the City Manager to execute a project agreement with Chen Moore and Associates, Inc., to provide professional design services for the West Water Treatment Capacity Expansion and Upgrades - Offsite Pipeline in an amount not-to-exceed \$244,411. *(Utilities Senior Project Manager Eric Francois)*

Attachments: [R8174 WWTP Capacity Expansion and Upgrades - Offsite Pipeline with backup](#)

13. Temp. Reso. #R8184 approving the award of Invitation for Bids No. 24-027 entitled “**Tree Removal and Restoration Services at West Water Treatment Plant,**” to Coco Tree Service Corp., in a not-to-exceed amount of \$115,500 for the provision of tree removal and restoration services. *(Senior Utility Administrator Marcelin Denis)*

Attachments: [R8184 WWTP Tree Removal Site Restoration with backup](#)

14. Temp. Reso. #R8178 approving an **amendment to Resolution No. 23-151** for the purchase of **materials and equipment** utilizing Owner Direct Purchase Method of Procurement, with no change to cost or the original scope of work. (*Energy Resource Manager Rasheed McCallum*)

Attachments: [R8178 Amending Reso 23-151 with backup](#)

15. Temp. Reso. #R8148 approving the award of IFB No. 24-022 for **police uniforms and associated services** to Lou's Police Distributors, Inc. in an annual amount of \$134,000. (*Deputy Police Chief Shakera Bucknor Ingram*)

Attachments: [R8148 Police Uniforms and Assoc. Svcs. with backup](#)

16. Temp. Reso. #R8154 approving the renewal of **Shotspotter Respond Subscription Services** from Sound Thinking, Inc. (formerly Shotspotter, Inc.), for a period of three years, in an amount not-to-exceed \$819,000, for the renewal term; approving the expenditure of Law Enforcement Trust Funds, in the amount of \$74,600, towards the renewal in Fiscal Year 2025. (*Police Major Jason Prigmore*)

Attachments: [R8154 Shotspotter Renewal 2024 with backup](#)

End of Consent

RESOLUTIONS

17. Temp. Reso. #R8188 approving **appointments** to the Planning & Zoning Board and the Police Officers' Retirement & Trust Fund Pension Board. (*City Clerk Denise A. Gibbs*)

Attachments: [R8188 Board Appointments with backup](#)

18. Temp. Reso. #R8143 establishing the estimated assessment rate for **Fire Protection Assessments** for the Fiscal Year beginning October 1, 2024; directing the preparation of an assessment roll; authorizing a Public Hearing and directing the provision of notice thereof. (*Assistant City Manager Shaun Gayle*)

Attachments: [R8143 FY25 Fire Assessment Fee with backup](#)

19. Temp. Reso. #R8144 establishing a **proposed Millage Rate** for Tax Year 2024 (Fiscal Year 2025); providing for the rolled-back rate; providing for the date, time, and place of the Public Hearing to consider the proposed Millage Rate and tentative budget; providing for advertisement and for transmittal to the Property Appraiser and Tax Collector. *(Assistant City Manager Shaun Gayle)*

Attachments: [R8144 FY25 Millage Rate](#)

20. Temp. Reso. #R8150 establishing the preliminary Stormwater Assessment Rate for **Stormwater Management Services** for the Fiscal Year beginning October 1, 2024; directing the preparation of an assessment roll; authorizing a Public Hearing and directing the provision of notice thereof. *(Public Works Director Anthony Collins)*

Attachments: [R8150 FY25 Stormwater Prelim. Assessment Rate with backup](#)

21. Temp. Reso. #R8173 approving award of Invitation For Bids No. 22-025, entitled "**Hauling and Disposal of Domestic Waste Sludge at the City of Miramar Wastewater Reclamation Facility,**" to Merrell Bros., Inc., in an annual amount not-to-exceed \$1,625,595, for an initial two (2) year term with three (3) optional one (1) year renewal periods. *(Utilities Deputy Director Rolando Taylor)*

Attachments: [R8173 WWRF Sludge Hauling and Disposal with backup](#)

22. Temp. Reso. #R8175 approving the award of Invitation For Bids No. 24-020, entitled: "**West Water Treatment Plant Raw Water Main Capacity Improvements,**" to the lowest, responsive and responsible bidder, Accurate Drilling Systems, Inc.; authorizing the City Manager to execute the appropriate agreement with Accurate Drilling Systems, Inc., with a total base bid amount of \$3,978,557 and the City's selection of option 2 in the amount of \$120,500, and a project allowance in the amount of \$400, 000 for a total project amount not-to-exceed \$4,499,057. *(Utilities Senior Project Manager Eric Francois)*

Attachments: [R8175 WWTP Capacity Expansion and Upgrades Raw Water Main with backup](#)

23. Temp. Reso. #R8179 approving an **amendment to 2023-2024 Community Development Block Grant Action Plan**; authorizing the transfer of Neighborhood Stabilization Program Program-Income Funds to Community Development Block Grant for the creation of the Weatherization Program; authorizing the submission of the Action Plan Amendment to the United States Department of Housing and Urban Development. *(Chief Housing Administrator Katherine Randall)*

Attachments: [R8179 Substantial Amendment to CDBG AP for NSP\(001\) with backup](#)

PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)

PUBLIC HEARING

24. Temp. Reso. #R8142 approving the **Program Year 2024-2025 Community Development Block Grant Program Annual Action Plan**; authorizing submission of the Program Year 2024-2025 Community Development Block Grant Annual Action Plan to the U.S. Department of Housing and Urban Development. *(Chief Housing Administrator Katherine Randall)*

Attachments: [R8142 FY2024-25 CDBG AnnualActionPlan with backup](#)

25. **SECOND READING** of Temp. Ord. #O1829 amending the Code of Ordinances Chapter 10, Article III, renaming the Article **“Abandoned Real and Personal Property;”** adding new Sections 10-51 entitled “Purpose and Intent,” 10-52 entitled “Definitions,” 10-53 entitled “Applicability,” 10-54 entitled “Penalties,” 10-55 entitled “Placement of Abandoned Property,” 10-56 entitled “Public Nuisance,” 10-57 entitled “Notification Procedure,” 10-58 entitled “Removal of Abandoned Personal Property,” 10-59 entitled “Registration of Abandoned Real Property,” 10-60 entitled “Maintenance Requirement;” providing for the identification, regulation, limitation, and reduction of abandoned real and personal property within the City; making findings; providing for severability; providing for conflicts; and providing for an effective date. ***(Passed 1st Reading on 06/05/24) (Police Commander Ricardo Collings)***

Attachments: [O1829 2nd Reading Abandoned Personal and Real Property Ordinance](#)
[O1829 1st Reading Abandoned Personal and Real Property Ordinance](#)

QUASI-JUDICIAL PUBLIC HEARING

All who wish to speak shall be collectively sworn in. City Attorney will then read the title of the item to be considered. Staff shall present a brief synopsis of the application and make a recommendation. Next will be a presentation by the applicant. The Commission will then hear from participants in favor of and in opposition to the application. The applicant, staff and or any Commissioner may cross-examine the witnesses, and a participant may request that the board ask questions of a witness. The public hearing will conclude with final remarks by staff and the applicant. No further presentations or testimony shall be permitted. All decisions of the Commission must be based upon competent substantial evidence presented to it at the hearing. All backup materials provided to the City Commission, as a part of the agenda will automatically be made a part of the record of the hearing. All approvals will be subject to staff recommended conditions unless otherwise stated in the motion for approval.

26. Temp. Reso. #R8161 considering a **Conditional Use Application No. 2400056** for a proposed expansion of an existing single-lane drive-through into a partial-dual-lane configuration in connection with an existing **Chick-Fil-A Restaurant** located at 3211 Southwest 160th Avenue, more specifically identified with Broward County Parcel ID Number 514028110024, and legally described in Exhibit "A" attached hereto, in accordance with Section 305 of the City of Miramar Land Development Code; providing for severability; providing for administrative correction of scrivener's errors. (*Building, Planning & Zoning Assistant Director Tekisha I. Jordan*)

Attachments: [R8161 Conditional Use Approval Resolution NL with backup1](#)
[ExParte](#)

OTHER BUSINESS

Reports and Comments:

Commission Reports:

27. Temp. Reso. #R8190 **supporting and calling for an immediate cease-fire** and an end to the violence between Israel and Palestine; supporting **peace and security** for all innocent civilians in **Israel and Palestine**. (*Mayor Wayne M. Messam*)

Attachments: [ITEM FORTHCOMING](#)

City Attorney Reports:

City Manager Reports:

28.

Advisory Board Updates:

- Economic Development Advisory Board (EDAB)
- Elderly Affairs Advisory Board
- Historic Miramar Advisory Board
- Parks & Recreation Advisory Board
- Ruth Bader Ginsburg (RBG) Commission on the Status of Women
- Sister Cities Board
- Teen Council Advisory Board (**FORTHCOMING**)

Attachments:

[Economic Dev. Advisory Board Update](#)

[Elderly Affairs Advisory Board Update](#)

[Historic Miramar Advisory Board Update](#)

[Parks & Recreation Advisory Board Update](#)

[RBG Commission on the Status of Women Update](#)

[Sister Cities Board Update](#)

FUTURE WORKSHOP

09/04/24 - 5:00 P.M. - Affordable Housing Workshop - Commission Chambers

ADJOURNMENT

29.

Motion to Adjourn

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

Wednesday, September 4, 2024 at 7:00 P.M.