

BOARD OF COUNTY COMMISSIONERS LEON COUNTY, FLORIDA

REGULAR MEETING AGENDA

Tuesday, July 9, 2024
3:00 p.m.

Leon County Courthouse, County Commission Chambers, Fifth Floor
301 South Monroe Street Tallahassee, FL 32301



COUNTY COMMISSIONERS

Carolyn D. Cummings, Chair
At-Large I

Brian Welch, Vice Chair
District 4

Christian Caban
District 2

Nick Maddox
At-Large II

Rick Minor
District 3

David T. O'Keefe
District 5

Bill Proctor
District 1

Vincent S. Long
County Administrator

Chasity H. O'Steen
County Attorney

The Leon County Commission typically holds regular meetings on the second Tuesday of each month and workshops are held on the fourth Tuesday of the month. Regularly scheduled meetings are held at 3:00 p.m. and workshops are held at 1:00 p.m. A tentative schedule of meetings and workshops is attached to this agenda as a "Public Notice." Commission meeting agendas and minutes are available on the County Home Page at: www.leoncountyfl.gov. The media and the public can access the meeting in real time on Comcast channel 16, the Leon County Florida channel on Roku, the County's [Facebook](#) page, [YouTube](#) channel, [Twitter](#) and [web site](#).

Please be advised that if a person decides to appeal any decision made by the Board of County Commissioners with respect to any matter considered at this meeting or hearing, such person will need a record of these proceedings, and for this purpose, such person may need to ensure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. The County does not provide or prepare such record (Section 286.0105, Florida Statutes).

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact, on behalf of the Chairman, Mathieu Cavell at Leon County Courthouse, 301 South Monroe Street, Tallahassee, Florida 32301 or CMR@leoncountyfl.gov, by written request at least 48 hours prior to the proceeding. Telephone: (850) 606-5300, 1-800-955-8771 (TTY), 1-800-955-8770 (Voice), or 711 via Florida Relay Service. Accommodation Request Forms are available on the website www.leoncountyfl.gov/ADA.

Board of County Commissioners

Leon County, Florida

Agenda

Regular Public Meeting

Tuesday, July 9, 2024, 3:00 p.m.

Leon County Courthouse, Commission Chambers, 5th Floor
301 S. Monroe Street Tallahassee, Florida 32301

The media and the public can access the meeting in real time on Comcast channel 16, the Leon County Florida channel on Roku, the County's [Facebook](#) page, [YouTube](#) channel, [Twitter](#) and County [web site](#).

Citizens wishing to provide input on any item(s) on the published agenda (or a non-agenda subject) for the meeting may share public comment by using one of the following options:

- In-person at the meeting; or
- Register to provide comments using communications media technology during the meeting through the registration form using the following link <https://www2.leoncountyfl.gov/coadmin/agenda/>

Citizens wishing to provide virtual comment must register by 8 p.m. on the day before the meeting to provide County staff sufficient time to provide instructions to citizens for comment during the meeting. Anyone needing assistance with registration may contact County Administration at 850-606-5300.

Please note that Board of County Commissioners Policy 01-05, Article IX., Section E., titled "Addressing the Commission", and Article IX., Section F., entitled "Decorum", shall remain in full force and effect.

INVOCATION & PLEDGE OF ALLEGIANCE

Invocation and Pledge of Allegiance by Commissioner Brian Welch

AWARDS AND PRESENTATIONS

- Proclamation Recognizing Henry Murphy, Sr., in Honor of His Remarkable Century of Life and Contributions to the Community.
(Commissioner Cummings)
- Proclamation Recognizing Race Amity Day in Leon County.
(Commissioner Proctor)
- Proclamation Recognizing Olean's Cafe for Supporting Residents of Leon County During the Aftermath of the May 10th Tornadoes.
(Commissioner Proctor)

CITIZENS TO BE HEARD ON CONSENT AND NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission.

CONSENT

1. Minutes: April 23, 2024 Budget Workshop, and May 14, 2024 Regular Meeting
(Clerk of Court)
2. Payments of Bills and Vouchers
(County Administrator / Office of Management and Budget)
3. Proposed Revisions to Leon County Personnel Policies and Procedures, Section 7 – Attendance and Leave
(County Administrator / Human Resources)
4. Commissioner Appointments to the Code Enforcement Board
(County Administrator / Administration)
5. Ratification of Board Actions Taken at the June 18, 2024 Fiscal Year 2025 Budget Workshop
(County Administrator / Office of Management and Budget)
6. Fiscal Year 2025 State Housing Initiatives Partnership Funding
(County Administrator / Human Services & Community Partnerships)
7. Approval to Submit a Florida Department of Environmental Protection Grant Application for the Woodville Sewer System Project
(County Administrator / Public Works)
8. Approval of the Plat for Bradford Hills – Phase I
(County Administrator / Public Works)

Procurements: *(These items are included under Consent.)*

9. Authorization to Negotiate for Professional Audit Services
(Clerk of Court / Purchasing)
10. Approval to Purchase Three Motor Graders for Leon County Public Works
(County Administrator / Public Works / Purchasing)
11. Approval of the Bid Award for Open Graded Hot Mix Bituminous Paving Services
(County Administrator / Public Works / Purchasing)
12. Approval of an Agreement for Electronic Monitoring Products and Services with Sentinel Offender Services, LLC
(County Administrator / Office of Intervention & Detention Services)
13. Approval to Award an Agreement for Professional and Operational Services for the Adderley Amphitheater at Cascades Park for Ticketed, Regional Concerts
(County Administrator / Tourism)

Status Reports: *(These items are included under Consent.)*

14. Fiscal Year 2022/2023 Annual Audit and Financial Statements
(Clerk of Court)
15. Acceptance of the Fiscal Year 2022-2023 Annual Investment Report and Approval of Revisions to Leon County Investment Policy No. 17-4
(Clerk of Court)

16. Status Update Regarding Curbside Collection Service Provided by Waste Pro, Inc.
(County Administrator / Office of Resource Stewardship)

CONSENT ITEMS PULLED FOR DISCUSSION

GENERAL BUSINESS

17. After Action Report on Leon County's Preparation, Response, and Recovery Efforts to the May 10 Tornado Outbreak
(County Administrator / Emergency Management)
18. Report on Four Existing County Road Repair and Stabilization Programs and Consideration of Two New Programs for Private Roads
(County Administrator / Public Works)
19. Status Report on the Miccosukee Canopy Road Greenway and Designated Canopy Road Protections
(County Administrator / Planning)
20. Full Board Appointments to the Affordable Housing Advisory Committee, the Big Bend Health Council, and the Leon County Educational Facilities Authority
(County Administrator / Administration)

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

21. First and Only Public Hearing to Approve the Resolution Adopting the Fire Rescue Services Non-Ad Valorem Assessment Roll and Certification of the Entire Roll to the Tax Collector
(County Administrator / Office of Management and Budget)
22. First and Only Public Hearing to Approve the Resolution Adopting the Stormwater Non-Ad Valorem Assessment Roll and Certification of the Entire Roll to the Tax Collector
(County Administrator / Office of Management and Budget)
23. First and Only Public Hearing to Approve the Resolution Adopting the Solid Waste Disposal Services Non-Ad Valorem Assessment Roll and Certification of the Entire Roll to the Tax Collector
(County Administrator / Office of Management and Budget)
24. First and Only Public Hearing to Approve a Resolution Imposing Non-Ad Valorem Assessments for Sewer Service for Certain Property in the Belair/Annawood Area, and a Resolution Adopting the Non-Ad Valorem Assessment Roll, and Certification of the Entire Roll to the Tax Collector
(County Administrator / Public Works)
25. First and Only Public Hearing to Approve a Resolution Imposing Non-Ad Valorem Assessments for Sewer Service for Certain Property in the Killlearn Lakes Plantation Subdivision Units 1 and 2, and a Resolution Adopting the Non-Ad Valorem Assessment Roll, and Certification of the Entire Roll to the Tax Collector
(County Administrator / Public Works)
26. First and Only Public Hearing to Consider Adopting an Ordinance Amending Chapter 16 of the Leon County Code of Laws Related to Parking
(County Administrator / Public Works / County Attorney)

27. First and Only TEFRA Public Hearing and Adopt the Resolution to Authorize the Refunding of Certain Orange County Health Facilities Authority Revenue Bonds, Relating in Part for the Benefit of Westminster Oaks, located in Leon County
(County Administrator / Office of Management and Budget)

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

COMMENTS/DISCUSSION ITEMS

Items from the County Attorney

Items from the County Administrator

Discussion Items by Commissioners

RECEIPT AND FILE

- None

ADJOURN

*The next regular meeting of the Board of County Commissioners is tentatively scheduled for
Tuesday, September 17, 2024 at 3:00 p.m. – Regular Meeting*

**All lobbyists appearing before the Board must pay a \$25 annual registration fee.
For registration forms and/or additional information, please contact the Board Secretary
or visit the County Clerk website at www.leoncountyfl.gov**

PUBLIC NOTICE

Leon County Board of County Commissioners 2024 Tentative Meeting Schedule

All Workshops, Meetings, and Public Hearings are subject to change.

Date	Day	Time	Meeting
January 22	Monday	9:00 a.m.	Board Retreat
January 23	Tuesday	3:00 p.m.	Regular Board Meeting
February 20	Tuesday	3:00 p.m.	Regular Board Meeting
March 19	Tuesday	3:00 p.m.	Regular Board Meeting
April 9	Tuesday	3:00 p.m.	Regular Board Meeting
April 9	Tuesday	6:00 p.m.	Transmittal Hearing on the 2024 Cycle Comprehensive Plan Amendments
April 23	Tuesday	9:00 a.m.	Budget Workshop
May 14	Tuesday	3:00 p.m.	Regular Board Meeting
June 11	Tuesday	3:00 p.m.	Regular Board Meeting
June 11	Tuesday	6:00 p.m.	Adoption Hearing on 2024 Cycle Comprehensive Plan Amendments
June 18	Tuesday	9:00 a.m.	Budget Workshop
July 9	Tuesday	9:00 a.m.	Budget Workshop (if necessary)
July 9	Tuesday	3:00 p.m.	Regular Board Meeting
September 17	Tuesday	3:00 p.m.	Regular Board Meeting
September 17	Tuesday	6:00 p.m.	First Public Hearing on Tentative Millage Rate and Budgets
September 24	Tuesday	1:30 p.m.	Workshop on the Southside Action Plan
September 24	Tuesday	3:00 p.m.	Workshop on County's Purchasing Policy
September 24	Tuesday	6:00 p.m.	Second Public Hearing on Final Millage Rate and Final Budgets
October 8	Tuesday	3:00 p.m.	Regular Board Meeting
October 22	Tuesday	1:00 p.m.	Workshop – Legislative Priorities (tentative)
		3:00 p.m.	Workshop on the Comprehensive Plan Land Use & Mobility Elements Update
November 19	Tuesday	3:00 p.m.	Installation, Reorganization & Regular Board Meeting
December 10	Tuesday	3:00 p.m.	Regular Board Meeting

Note: All regularly scheduled Board meetings are generally scheduled for the 2nd Tuesday of the month and workshops for the 4th Tuesday. If additional Board meetings are necessary, the meeting would be scheduled on the 4th Tuesday of the month in addition to or in place of a workshop.