
CITY COUNCIL REGULAR SESSION

CITY OF LAKE CITY

July 01, 2024 at 6:00 PM

Venue: City Hall

AGENDA

This meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting on our YouTube channel. YouTube channel information is located at the end of this agenda.

Pledge of Allegiance

Invocation - Mayor Stephen Witt

Roll Call

Ladies and Gentlemen; The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council. Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.

As a reminder, persons are not to openly carry a handgun or carry a concealed weapon or firearm while the governing body is meeting.

Failure to abide by the rules of decorum will result in removal from the meeting.

Proclamations - None

Approval of Agenda

Public Participation - Persons Wishing to Address Council

Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to submissions@lcfla.com no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.

Approval of Consent Agenda

1. Minutes - June 17, 2024 Regular Session
2. City Council Resolution No. 2024-052 - A resolution of the City of Lake City, Florida, approving that certain Amendment No. 2 WG057 between the City and State of Florida Department of Environmental Protection for an extension of time for completing SR47/I-75 wastewater improvements and an extension thereof to the Casey Jones RV Park; making certain findings of fact in support of the City approving amendment; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
3. City Council Resolution No. 2024-053 - A resolution of the City of Lake City, Florida, adopting the evaluation and tabulation of responses to that certain Invitation to Bid number 014-2024 for waste water sludge collection, transportation, and disposal services; accepting the bid from H&H Liquid Sludge Disposal, Inc., a Florida Corporation as the lowest responsive bid; approving the agreement with said vendor; making certain findings of fact in support thereof; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
4. City Council Resolution No. 2024-054 - A resolution of the City of Lake City, Florida, approving that certain agreement between the City and NJN Consulting Services, Inc. for governmental finance consulting services for employment and labor matters; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
5. City Council Resolution No. 2024-057 - A resolution of the City of Lake City, Florida, recognizing a need for the development and design of the north taxiway at the Lake City Gateway Airport in the City of Lake City, Florida; recognizing a need for financial assistance through grant funding to complete the development and design of the north taxiway at the Lake City Gateway Airport; authorizing the City to apply for that certain Fiscal Year 2024 Bipartisan Infrastructure Law Grant for grant funding in the amount of one hundred forty thousand dollars in furtherance of development and design of the north taxiway at the Lake City Gateway Airport; making certain findings of fact in support of the City applying for said grant; recognizing the authority of the Mayor to execute such documents as are necessary to apply for said grant; directing the

Mayor to execute said documents; repealing all prior resolutions in conflict; and providing an effective date.

6. City Council Resolution No. 2024-058 - A resolution of the City of Lake City, Florida, calling for an election to be held August 20, 2024; providing for the election of a council member from District Twelve; providing for the City Clerk to coordinate said election with the Columbia County Supervisor of Elections; directing the City Clerk to publish notice of the election; repealing all resolutions in conflict; and providing an effective date.
7. City Council Resolution No. 2024-060 - A resolution of the City of Lake City, Florida, adopting that certain quote from AK Associates as the lowest quote available to the City for E9-1-1 call center equipment and system maintenance; approving the agreement with said vendor; making certain findings of fact in support thereof; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing for an effective date.
8. City Council Resolution No. 2024-061 - A resolution of the City of Lake City, Florida, adopting that certain quote from Motorola as the lowest quote available to the City for law enforcement video equipment and systems; approving the agreement with said vendor; making certain findings of fact in support thereof; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
9. City Council Resolution No. 2024-062 - A resolution of the City of Lake City, Florida, approving that certain legal services agreement with Birchfield & Humphrey for legal services related to eminent domain proceedings arising from the City's enhancement of Sallie May Jerry Park; making certain findings of fact in support thereof; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
10. Approval to modify Police Department's Position Schedule to reflect the reallocation of the remaining nine (9) Communication Officer Positions to four (4) additional Police Officer Positions. This adjustment would bring the total of Police Officers in the Position Schedule to thirty-one. Total Staffing for the Police Department will be sixty-two (62) personnel from current sixty-seven (67) Personnel approved in 2024 Budget. (see attachment)
11. Approval to reclassify Job Description for Communication Supervisor to Accreditation Manager. This position will maintain the same pay grade (Pay

Grade 8). Approval of the new Accreditation Manager Job Description to replace current Communication Supervisor Job Description

12. Approval to transfer funds from the Police Department Personnel Services Account to appropriate Police Department Account to fund annual payment to County (PD Share) for County Dispatch Services per City Council Resolution 2023-126. This amount will be pro-rated based on date the County physically takes over the dispatch duties and the City Dispatchers from the City become County Employees. This amount is a split with City Fire Department based on City Council Resolution 2023-126.
13. Authorize the transfer of funds from the Police Department Vehicle Fuel / Car Wash (.52 Account) to purchase four additional patrol units and a K9 unit (Units which are at the end of lease and are to be turned in to Enterprise Leasing). Four Patrol Units are for additional officers and the K9 unit will be used as a spare K9 unit.
14. Authorize use of funds for the Police Department to purchase one additional patrol unit to replace the unit which was totaled and not replaced for a total cost of \$2,603.42.

Presentations

15. Presentation of Certificate of Completion of the Institute for Elected Municipal Officials to Council Member James Carter (Mayor Stephen Witt)
16. Brendan McKitrick, CPA with James Moore - Annual Audit for the Year Ended September 30, 2023
17. Columbia Maker Space - Shawn Holmgren - PowerPoint Presentation

Old Business

Ordinances

Open Public Hearing

18. City Council Ordinance No. 2024-2286 (final reading) - An ordinance of the City of Lake City, Florida, closing, abandoning, and vacating a utilities easement for HCA Florida Lake City Hospital pursuant to application VRW24-03 submitted by same; finding abandoning and vacating said utilities easement will not adversely affect the public health, safety, or welfare; authorizing and directing the Mayor to execute such Quit Claim of easement as are necessary to effectuate the intent hereof; directing the City Attorney to prepare said Quit Claim of easement; finding it is in the best interest of the City and for the general welfare of its citizens to vacate said easement; repealing all ordinances in conflict; providing severability; and providing an effective date.

Passed on first reading 6/17/2024

Close Public Hearing

Adopt City Council Ordinance No. 2024-2286 on final reading

Open Public Hearing

19. City Council Ordinance No. 2024-2287 (final reading) - An ordinance of the City Council of the City of Lake City, Florida, closing, abandoning, and vacating a utilities and drainage easement for Clyde Skaflestad pursuant to application VRW24-01 submitted by same; finding closing, abandoning, and vacating said utilities and drainage easement will not adversely affect the public health, safety, or welfare; conditioning the closing, abandonment, and vacation of said easement on the applicant granting an alternative drainage easement to the City; authorizing and directing the Mayor to execute such Quit Claim of easements as are necessary to effectuate the intent hereof; directing the City Attorney to prepare said Quit Claim of easement from the City to the applicant; directing the City Attorney to prepare said grant of easement of the alternative easement from the applicant to the City; finding it is in the best interests of the City and for the general welfare of its citizens to close, abandon, and vacate said easement upon the conditions set forth in this ordinance; repealing all ordinances in conflict; providing for severability; and providing an effective date. (Clyde Skaflestad)

Passed on first reading 6/17/2024

Close Public Hearing

Adopt City Council Ordinance No. 2024-2287 on final reading

Resolutions

Other Items

20. Update and Direction from Council: Paul Dyal's Severance Package

New Business

Ordinances

21. **City Council Ordinance No. 2024-2273 (first reading)** - An ordinance of the City of Lake City, Florida, amending the text of the City of Lake City Land Development Regulations, as amended; pursuant to an application, LDR 24-02; relating to an amendment to the text of the Land Development Regulations;

providing for amending Section 12.4 entitled, "Notice of Hearing" by adding a provision requiring notices to property owners within three hundred (300) feet of a property that is the subject of certain land use actions; providing severability; repealing all ordinances in conflict; and providing an effective date.

Adopt City Council Ordinance No. 2024-2273 on first reading

22. City Council Ordinance No. 2024-2288 (first reading) - An ordinance of the City of Lake City, Florida, calling for a referendum question to be placed before the qualified electors of the City of Lake City at a Special Election to be held on Tuesday, November 5, 2024; providing a Charter referendum question determining whether the means by which the City Council may establish the compensation of the Mayor and members of the City Council shall be limited exclusively to adoption of a stand alone resolution of the City Council where the subject matter of such resolution is limited to the question of such compensation, and permitting the City Council to further implement such Charter provision by ordinance; providing for requisite ballot language; providing for conflicts; providing for severability; and providing an effective date.

Adopt City Council Ordinance No. 2024-2288 on first reading

Resolutions - None

Other Items

23. Schedule a Council Photo Session prior to City Council Meeting at 5:00 PM (Mayor Stephen Witt)

Departmental Administration - None

Comments by Council Members

Adjournment

YouTube Information

Members of the public may also view the meeting on our YouTube channel at:
<https://www.youtube.com/c/CityofLakeCity>

Pursuant to 286.0105, Florida Statutes, *the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

SPECIAL REQUIREMENTS: Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.**