



CITY OF SARASOTA
DEVELOPMENT APPLICATION

RECEIVED
DEC 21 2023
City Auditor & Clerk
Development Review Division

GENERAL INFORMATION

[PLEASE PRINT OR TYPE]

APPLICATION [PROJECT] NAME: Solar Utilities ZTA

PROPERTY ADDRESS[ES]:

PARCEL ID NUMBER[S]:

Table with columns for EXISTING and PROPOSED. Rows include Zone District, Total Acres / Sq. Ft., Estimated Construction Value, and sections for Traffic Concurrency Analysis and Comprehensive Plan Amendments.

ATTACH A PROJECT DESCRIPTION including total bldg. sq. ft. and, where applicable, total retail and office sq. ft., number of residential units, and proposed parking.

APPLICATION TYPE [CHECK ALL APPLICABLE]:

- List of application types including Adjustment to Downtown Code, Administrative Site Plan, Amendment to the EDCM/City Code, etc.

Check if applying for the Affordable Housing Fee Deferral Program and you are fee simple owner of the property
\* Community Workshop Required

FOR USE BY THE OFFICE OF THE CITY AUDITOR AND CLERK
RECEIVED BY: [Signature] APPLICATION NUMBER: 24-ZTA-03
DATE: 12/24/23 AMOUNT PAID: 0



**CITY OF SARASOTA  
DEVELOPMENT APPLICATION**

**GENERAL INFORMATION**

[Please Print or Type]

**I. PROPERTY OWNER, LESSEE, OR CONTRACT PURCHASER [Circle One]:**

Name/Title:	Telephone No:
Company Name:	Facsimile No:
Company Address:	E-Mail Address (Optional):
City/State/Zip Code:	

**II. AGENT OF RECORD [IF ANY]:** The following individual is designated as the Agent of Record for the property owner, lessee, or contract purchaser and should receive all correspondence related to the application review and billing. [Billing information will also be sent to the above-named individual.]

Name/Title: <i>David Smith / MUSR - LR Planning</i>	Telephone No: <i>941-263-6462</i>
Company Name: <i>City of Sarasota</i>	Facsimile No:
Company Address: <i>1565 First St.</i>	E-Mail Address (Optional): <i>David.Smith@SarasotaFL.gov</i>
City/State/Zip Code: <i>Sarasota, FL 34203</i>	

**III. THE UNDERSIGNED, AS THE PROPERTY OWNER, LESSEE, CONTRACT PURCHASER, OR AGENT [Circle One], acknowledges responsibility for all City expenses associated with the referenced application(s) including time spent by City Staff and Attorneys through the date of issuance of a Final Certificate of Occupancy. [If same as #1 above, note "Same". Not required for Pre-Application Conference with DRC.]**

Name/Title: <i>David Smith / MUSR - LR Planning</i>	Telephone No: <i>941-263-6462</i>
Company Name: <i>City of Sarasota</i>	Facsimile No:
Company Address: <i>1565 First St.</i>	E-Mail Address (Optional): <i>David.Smith@SarasotaFL.gov</i>
City/State/Zip Code: <i>Sarasota, FL 34203</i>	

I hereby certify that all information contained herein is true and correct.

**IV. Signed** this *20th* day of *December*, *2023*

*David J Smith*  
Signature of Property Owner, Lessee, Contract Purchaser, or Agent [Circle One]

WITNESSES TO EXECUTION ON BEHALF OF APPLICANT

<u><i>Briana Dobbs</i></u> Witness <u><i>Briana Dobbs</i></u> Print Name	<u><i>Rebecca Webster</i></u> Witness <u><i>Rebecca Webster</i></u> Print Name
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Submit To: The Office of the City Auditor and Clerk  
1565 First Street, Room 110 – Sarasota, Florida 34236  
Office Number: 941-263-6222 – Fax Number: 941-263-6466  
[www.sarasotafl.gov](http://www.sarasotafl.gov)





CITY OF SARASOTA  
**DEVELOPMENT APPLICATION**

Administrative Regulation No. 039 . A005 . 1298  
Impact of Ordinances on Affordable Housing

1. Does the proposed project have any impact on the affordability of housing?

Yes   
No

If yes, complete the following:

2. Describe the impact of the proposed project on the affordability of housing. If this impact can be quantified, include this amount in the narrative below.

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The average additional cost per house for New Construction is: \$ \_\_\_\_\_

The average additional cost per house for Rehabilitation is: \$ \_\_\_\_\_

3. What alternatives, if any, have been considered or are available that could minimize any negative effect of the proposed project on the affordability of housing?

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Prepared by: David Z. Smith

Date: 12/20/23

DIVISION 6. PRODUCTION INTENSIVE COMMERCIAL ZONE DISTRICTS

Sec. VI-601. Intent and purpose.

- (a) *Intent and purpose.* The intent and purpose of the Production Intensive Commercial (PIC) districts is to preserve land for manufacturing, warehousing, and intensive commercial developments and provide for areas that have a mix of uses with a strong industrial orientation. The zones differ in the mix of allowed uses, the allowed intensity of development and the development standards. The regulations promote areas, that consist of uses and developments, which will support the economic viability of the specific zoning district and of the city. The regulations protect the health, safety and welfare of the public, addresses area character, and address environmental concerns. In addition, the regulations provide clarity to property owners, developers, and neighbors about the limits of what is allowed.
- (b) List of the production intensive commercial districts. The full names, short names and map symbols of the production intensive commercial districts are listed below. When this Code refers to the Production intensive commercial zones it is referring to the zones listed here.

Full Name	Short Name/Map Symbol
Intensive Commercial District	ICD
Industrial General District	IGD
Industrial Heavy District	IHD
The following zone districts are not implementing districts and may not be used in future petitions for rezoning. See section VI-101.	
Commercial Intensive	CI
Industrial Light Warehousing	ILW
Industrial	I

(c) *Characteristics of the zones.*

- (1) *ICD.* The Intensive Commercial district (ICD) is intended to provide areas where a wide range of employment opportunities without potential conflicts from interspersed residential uses. The emphasis is on intensive commercial and industrially related uses. Other commercial uses are allowed to support a wide range services and employment opportunities. The development standards are intended to allow new development, which is similar in character to existing development while promoting viable and attractive intensive commercial areas.





## ICD

- (2) *IGD*. The Industrial General district (IGD) is intended to provide areas where most industrial uses may locate, while other uses are restricted to prevent potential conflicts and to preserve land for industry. The development standards are intended to allow new development, which is similar in character to existing development while promoting viable and attractive industrial areas.



## IGD

- (3) *IHD*. The Industrial Heavy district (IHD) is intended to provide areas where all kinds of industries may locate, including those not desirable in other zones due to their objectionable impact or appearance. The development standards are the minimum necessary to assure safe, functional, efficient, and environmentally sound development.



## IHD

The following zone districts are not implementing districts and may not be used in future petitions for rezoning. See section VI-101.

- (4) *CI*. The intent and purpose of the CI district is to permit and facilitate the proper development of high intensity commercial development. Uses in this district require highly visible and highly accessible locations with direct access to streets carrying large volumes of traffic that serve regional needs. It is further intended that substantial buffering and other design techniques shall be used to mitigate negative impacts on nearby or adjacent uses. This is not an implementing district and there shall be no further rezonings to the CI zone district. The standards contained in this district shall only be applied only to those zoning lots which are currently zoned CI.

- (5) *ILW*. The intent and purpose of the ILW district is to permit light manufacturing, processing, storage and warehousing, wholesaling and distribution and to facilitate the proper development and use. This is not an implementing district and there shall be no further rezonings to the ILW zone district. The standards contained in this district shall only be applied only to those zoning lots which are currently zoned ILW.
- (6) *I*. The intent and purpose of the I district is to permit heavy industrial uses which have the potential of producing extensive adverse impacts on surrounding land uses or resources and to facilitate the proper development and use. Such uses include those that produce noise, odors or increased hazards of fire, or are generally incompatible with lower-intensity land uses. It is generally required that industrial processes will take place within enclosed buildings. This is not an implementing district and there shall be no further rezonings to the I zone district. The standards contained in this district shall only be applied only to those zoning lots which are currently zoned I.

(Ord. No. 02-4357, 4-29-02)

## **Sec. VI-602. Primary uses.**

- (a) *Definitions*. Certain specific uses are defined in article II, division 2. The use categories are described in article II, division 3.
- (b) *Permitted uses*. Uses permitted in the production intensive commercial zones are listed in tables VI-601 and VI-601A with a "P." These uses are allowed if they comply with the development standards and other regulations of this Code.
- (c) *Conditional uses*. Uses allowed in the production intensive commercial zones, if approved through the conditional use review process, are listed in tables VI-601 and VI-601A with either a "C" if the use is a major conditional use, or an "MC" if the use is a minor conditional use. These uses are allowed provided they comply with the conditional use approval criteria, the development standards, and any other regulations of this Code.
- (d) *Provisional uses*. Uses allowed, if approved through the provisional use review process, are listed in tables VI-601 and VI-601A with an "L". Provisional uses are similar to those regulated by a conditional use permit that, by their nature, may, but do not necessarily have significant adverse effects on the environment, overburden public land and services, change the desired character of an area, create major nuisances, or most importantly present the possibility of a change in circumstances during their life.
- (e) *Use limitations*. Uses allowed that are subject to limitations are identified with bracketed numbers in tables VI-601 and VI-601A. The limitations that correspond to the bracketed numbers are stated at the end of tables VI-601 and VI-601A. These uses are allowed if they comply with the use limitations, development standards and other regulations of this Code.
- (f) *Accessory uses*. Common accessory uses are listed as examples with each use category. Accessory uses are allowed by right, in conjunction with the primary use, unless stated otherwise in these regulations. Also, unless otherwise stated, they are subject to the same regulations as the primary use. See article VII, division 9 for specific accessory use standards.
- (g) *Prohibited uses*. Uses listed in tables VI-601 and VI-601A without any symbol (i.e., blank space) are prohibited as primary uses, however, some may be permissible as accessory uses as prescribed in article VII, division 9 of this Code. Existing uses in categories listed as prohibited may be subject to the regulations of article V, vested rights and non-conformities.

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(Supp. No. 38)



# DRAFT

Table VI-601. Primary Uses Allowed, Production Intensive Commercial

Use Categories	ICD	IGD	IHD
blank = Prohibited Use    C= Major Conditional Use    MC= Minor Conditional Use    L = Provisional Use P = Permitted Use			
<b>RESIDENTIAL USE CATEGORIES</b>			
Household Living			
Group Living			
<b>COMMERCIAL CATEGORIES</b>			
Commercial Recreation	C		
Commercial Parking	P		
Quick Vehicle Servicing	P	P	P
Major Event Entertainment	C		
Office	P	P	P
Retail Sales and Service	Only retail sales and service as noted below		
Sales-oriented	P	P	P
	Exceptions to sales-oriented noted below		
Convenience store	C	C	C
Personal service-oriented	P	P	P
Pharmacy	P		
Entertainment-oriented	P	P	P
	Exceptions to entertainment-oriented noted below		
Bars, Tavern, Nightclubs	C	C	C
Hotel/Motel and Other Temporary Lodging	P		
Mobile food truck	P	P	P
Repair-oriented	P	P	P
Adult Use Establishments (see article IV, division 4)	C	C	C
Self-Storage	P	P	P
Vehicle Repair	P	P	P
<b>INDUSTRIAL USE CATEGORIES</b>			
Industrial Service		P	P
Boat sales, storage and repair	P	P	P
Contractor storage yard	P	P	P
Microbrewery, winery, craft distillery	P	P	P
Printing shop	P	P	P
Solar utility		P	P
Tool and equipment rental	P	P	P
Upholstery and furniture repair shop	P	P	P
Manufacturing and Production		L	P
Artist, sculptor, potter, weaver, etc. studios	P	P	P

Adds solar utility as a permitted use in IGD and IHD

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# DRAFT

Warehouse and Freight Movement		P	P
Waste Related			C
Wholesale Sales	P	P	P
<b>INSTITUTIONAL USE CATEGORIES</b>			
Basic Utilities	P	P	P
Colleges	C		
Community Services	MC	MC	MC
Short-Term Housing and Mass Shelters	C		
Day Care	P	P	P
Medical Centers			
Parks and Open Space	P	P	P
Private Clubs	MC		
Religious Institutions	P	P	P
Schools	P	P	P
<b>OTHER USE CATEGORIES</b>			
Aviation and Surface Passenger Terminals	C	C	C
Detention Facilities		C	C
Radio and Frequency Transmission Facilities	C	C	C
Commercial Wireless Telecommunication Towers	C	C	C
Rail Lines and Utility Corridors		C	C

Table VI-601A. Primary Uses Allowed, Production Intensive Commercial

Use Categories	CI	ILW	I
blank = Prohibited Use    C= Major Conditional Use    MC= Minor Conditional Use    L = Provisional Use P = Permitted Use			
<b>RESIDENTIAL USE CATEGORIES</b>			
Household Living			
Group Living	Only group living use types below		
Dormitory, educational	P		
<b>COMMERCIAL CATEGORIES</b>			
Commercial Recreation	Only commercial recreation use types below		
Recreational facilities (indoor)	P	P	P
Recreational facilities (outdoor)	C	P	P
Commercial Parking	P	P	
Quick Vehicle Servicing	Only quick vehicle service use types below		
Automatic fueling station		P	P
Car wash (non-self-service)	MC	P	P
Car wash (self-service)	P	P	P
Motor vehicle fuel station	P	P	P
Motor vehicle service station	P	P	P

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# DRAFT

<b>Major Event Entertainment</b>	<b>Only major event entertainment use types below</b>		
Auditorium, convention center	P	P	P
Pari-mutual facility	C		
<b>Office</b>	<b>Only office use types below</b>		
Alarm system, security operation office	P	P	
Contractor, tradesman's shop/office	P(1)	P	P
Data and Computer services	P	P	
Employment Office	P	P	P
Financial Institutions	P	P	P
Medical/Dental Laboratory	P	P	P
Newspaper Office w/o printing plant	P	P	
Office, business or professional	P	P	P
Office or clinic, medical or dental	P	P	P
Optical and eye care facility		P	
Travel agency	P	P	
Radio and television station w/o transmission towers or dishes	P	P	P
<b>Retail Sales and Service</b>	<b>Only retail sales and service use types below</b>		
Sales-oriented		P	
	<b>Exception to sales-oriented noted below</b>		
Adult bookstore/video store (3)	P	P	P
Adult theater (3)	C	C	C
Alcoholic beverage store	MC		
Antique Store	P	P	
Apparel/clothing store	P	P	
Appliance and household equipment sales, lease or service	P	P	
Art or framing gallery	P	P	
Art or craft supplies, retail	P	P	
Automobile rental agencies	P	P	P
Bakery, retail	P	P	
Bar or tavern	C	MC	
Barber, Beauty Shop, tanning salon	P	P	
Bed and Breakfast			
Boat sales, rental or lease	P	P	
Book, stationery store	P	P	
Brewpub	P	P	P
Carpet or floor retail sales	P	P	
Convenience store	C	C	C
Copying, duplicating shop	P	P	
Crematory	P	P	P
Dance and music studio	P	P	

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Delicatessen	P	P	
Department store			
Drugstore	P	P	
Dry cleaners or laundromat, retail	P	P	
Florist, plant or gift shop	P	P	
Food or grocery store	P	P	
Fortune tellers, astrologists, psychics, palmists, etc.	P	P	
Funeral homes	P	P	P
Furniture sales	P	P	
Garden center or plant nursery w/o outside bulk material storage)	P	P	P
Hardware store	P	P	P
Health club or spa, exercise, exercise instruction or dance facility	P	P	P
Home electronic sales, lease or service	P	P	
Home improvement center	P	P	P
Hotel/motel			
Interior design and decorating shop	P	P	
Jewelry store	P	P	
Lawn mower sales and service	P	P	P
Locksmith	P	P	P
Mobile food truck		P	
Motor vehicle parts, retail	P	P	P
Motor vehicle sales agency	P	P	P
Motor vehicle sales lot (used)	P	P	P
Motor vehicle showroom	P	P	P
Music store	P	P	
Newspaper, magazine or tobacco store	P	P	
Nightclub	C	C	
Office equipment sales, lease and service	P	P	
Pawn Shop	P		
Pet grooming services (2)	P	P	
Pet store (w/o kennels)	P	P	
Pharmacy	P(6)	P(6)	
Photographic studios	P	P	
Photographic stores, retail	P	P	
Physical culture establishment (3)	C	C	C
Restaurant	P	P	P
Restaurant, fast food	P	P	P
School, vocational, trade or business	P	P	P
Shoe repair	P	P	
Shoe store, sales (retail)	P	P	

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Sporting goods, retail (not boats)	P	P	
Tailor or Dressmaker	P	P	
Theater, commercial	P	P	
Theater, non-profit community	P	P	P
Thrift shop	P	P	
Variety retail	P	P	
Variety, sundry or candy store	P	P	
Veterinary clinic	P	P	
Video, movie store (non-adult)	P	P	
Self-Storage	P	P	P
Vehicle Repair	P	P	P
<b>INDUSTRIAL USE CATEGORIES</b>			
<b>Industrial Service</b>	<b>Only industrial service use types below</b>		
Boat sales, storage and repair	P	P	P
Contractor storage yard	P(5)	P	P
Contractor, Tradesman's shop/office (unlimited)		P(5)	P
Furniture repair, dipping and stripping, upholstery	P	P	P
Heavy machinery and equipment sales		P	P
Kennel, boarding		P	P
Laundry and dry cleaning facility		P	P
Microbrewery, winery, craft distillery	P	P	P
Motor vehicle towing/storage		MC	P
Motor vehicle wrecking yard			C
Outdoor storage yard		P (4)	P
Printing shop	P	P	P
Recycling materials separation facility		MC	P
Recycling center		MC	P
Research and development (HAZMAT)		C	C
Research and development (non-HAZMAT)		P	P
Taxi or limousine dispatching service	P	P	P
Taxi or limousine operations facility	P	P	P
Tool and equipment rental	P	P	P
Truck stop		P	P
Upholstery and furniture repair shop	P	P	
<b>Manufacturing and Production</b>	<b>Only manufacturing and production use types below</b>		
Artist, sculptor, potter, weaver, etc. studios	P	P	P
Assembly (HAZMAT)		C	C
Assembly (non-HAZMAT)		P	P
Boat building and repair yard		P	P
Carpentry or cabinet shop	P	P	P

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Generating Plant, electric or gas		C	C
Manufacturing, paper products and stationery (excluding paper)		MC	P
Manufacturing, candy and confections		P	P
Manufacturing, clothing dry goods and apparel (not tanning or curing of raw hides or skins)		P	P
Manufacturing, cosmetics and perfume		C	C
Manufacturing, electronic equipment, appliances and components		P	P
Manufacturing, fabricating, heating, plumbing and air conditioning equipment			P
Manufacturing, fabricated metal			P
Manufacturing, furniture and fixtures		MC	P
Manufacturing, motor vehicle parts			P
Manufacturing, musical instruments and toys		P	P
Manufacturing, optical and glass products		MC	P
Manufacturing, pharmaceuticals		P	P
Manufacturing, pottery, ceramics		MC	P
Manufacturing, processing, compounding, foods (not slaughterhouse)	MC		P
Marble tile, processing, polishing or cutting		P	P
Masonry and stone working		P	P
Molding, casting or shaping of plastic products		MC	P
Newspaper Office w/ printing plant		P	P
Testing/experimental laboratories (non-HAZMAT)		P	P
Testing/experimental laboratories (HAZMAT)		C	C
Welding, blacksmith or machine shop		P	P
Warehouse and Freight Movement	Only warehouse and freight movement use types below		
Coal, wood and lumber yards		P	P
Cold storage facility		P	P
Motor vehicle storage lot	P	P	P
Moving and storage operations		P	P
Package express delivery services	P	P	P
Warehouse and distribution (HAZMAT)		C	C
Warehouse and distribution (non-HAZMAT)	P	P	P
Waste-Related			
Trash and refuse removal service		C	C
Wholesale Sales	Only wholesale sale use types below		
Wholesale facility		P	P
Wholesale facility (w/o manufacturing onsite)	P	P	P

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Garden center or plant nursery w/ outside bulk material storage)	P	P	P
<b>INSTITUTIONAL USE CATEGORIES</b>			
Basic Utilities	P	P	P
Colleges	P		
Community Services	Only community service use types below		
Library	P	P	
Social Service facility	C		
Day Care	Only day care use types below		
Adult day care	P	P	
Child care	P	P	
Family day care			
Medical Centers			
Parks and Open Space	Only park use types below		
Cemeteries, columbaria and mausoleums	P	P	P
Park	P	P	P
Private Clubs	P	P	P
Religious Institutions	P	P	P
Schools	P		
<b>OTHER USE CATEGORIES</b>			
Aviation and Surface Passenger Terminals	Only terminal use types below		
Bus and transportation terminals	P	P	P
Detention Facilities			
Radio and Frequency Transmission Facilities		P	P
Commercial Wireless Telecommunication Towers	C	P	P
Rail Lines and Utility Corridors	Only as specified below		
Railroad ROW, tracks, sidings, yards, areas for rail car storage and switching facilities		P	P

**Notes for Table VI-601A:**

- (1) *Manufacturing limitation.* No manufacturing of concrete or asphalt on site.
- (2) *Pet grooming limitation.* No boarding, kennel or veterinary services are permitted.
- (3) *Adult use limitation.* See specific restrictions found in article IV, division 4 of this Code.
- (4) *Outdoor storage limitation.* No wrecking yards, including motor vehicle or junk yards, or yards in whole or in part used for scrap or salvage operations, or processing, storage, display or sale of scrap, salvage or used building materials, motor vehicle or motor vehicle parts.
- (5) *Contractor storage yard limitation.* No storage, display or sale of scrap, salvage, second hand building materials, inoperative motor vehicles or used motor vehicle parts allowed.
- (6) *Pharmacy limitation.* Pharmacy use permitted only when accessory to a drugstore or grocery store. Pharmacy as a primary use is prohibited.

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(Ord. No. 02-4357, 4-29-02; Ord. No. 04-4515, § 9, 1-20-04; Ord. No. 06-4663, § 2, 3-20-06; Ord. No. 06-4682, § 2, 7-26-06; Ord. No. 08-4799, § 2, 4-28-08; Ord. No. 09-4848, § 2(att. 1), 2-17-09; Ord. No. 13-5043, § 2(exh. A), 3-4-13; Ord. No. 13-5055, § 2(Att. 1), 5-6-13; Ord. No. 18-5234, § 2(Exh. A), 2-5-18; Ord. No. 21-5364, § 2(Exh. A), 5-18-21; Ord. No. 22-5427, § 2(Exh. A), 9-6-22)

## Sec. VI-603. Development standards.

- (a) *Residential structure types allowed.* A very narrow range of residential structure types is allowed in the Production Intensive Commercial zones. The residential structure types allowed in the commercial zones are stated in table VI-602. The residential structure types are defined in article II, division 2.

Table VI-602. Residential Structure Types Allowed in the Production Intensive Commercial Zones

Structure Type	ICD	IGD	IHD	CI	ILW	I
P = Permitted C= Major conditional use MC= Minor conditional use blank = Prohibited use						
Accessory dwelling unit See section VII-904(5)	P	P	P	P	P	P
Attached duplex						
Attached single-family						
Cottage court housing development						
Detached single-family						
Duplex/two-family						
Group living structure				P (educational dormitories only)		
Manufactured home						
Manufactured home park						
Mobile home						
Multi-dwelling development						
Multi-dwelling structure, large						
Multi-dwelling, small						
Triplexes/three family						
Live/work unit						
Mixed use development						

- (b) *Reserved.*
- (c) *Floor area ratio.*
- (1) *Purpose.* Floor area ratios (FARs) regulate the amount of use (the intensity) allowed on a zoning lot. FARs provide a means to match the potential amount of uses with the desired character of the area and the provision of public services. FARs also work with height and setback coverage standards to control the overall bulk of development.
  - (2) *FAR standard.* The floor area ratios are stated in Table VI-603. These FARs apply to all nonresidential development including hotel/motel uses and certain community service uses that may also have to comply with a density standard. Additional floor area is allowed for residential (residential use categories) development.
- (d) *Reserved.*

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(e) *Height.*

- (1) *Purpose.* The height limits are intended to control the overall scale of buildings.
- (2) *Height standard.* The height standards for all structures are stated in table VI-603 and VI-603A.
- (3) *Extensions (encroachments) above the maximum height.* Extensions above the maximum height of structures are detailed under height limitations in section VI-102(p).

(f) *Setbacks.*

- (1) *Purpose.* The required building setbacks promote streetscapes that are consistent with the desired character of the different production intensive commercial zones.
- (2) *Required setbacks.* The required minimum and maximum building setbacks are stated in table VI-603 and VI-603A. Other setbacks may apply to specific types of development or situations. For example, setbacks for parking areas are stated in article VII, divisions 2 and 3.
- (3) *Extensions (encroachments) into required building setbacks.* Allowable encroachments into required building setbacks are cited in article VII, division 12.

(g) *Reserved.*

(h) *Reserved.*

(i) *Ground floor windows.*

- (1) *Purpose.* Blank walls on the ground level of buildings are limited in order to:
  - a. Provide a pleasant, rich and diverse pedestrian experience by connecting activities occurring within a structure to adjacent sidewalk areas;
  - b. Encourage continuity of office and service uses;
  - c. Encourage surveillance opportunities by restricting fortress-like facades at street level; and
  - d. Avoid a monotonous pedestrian environment.

Table VI-603 identifies the zone districts where this regulation applies.

- (2) *Qualifying types of development.* This regulation applies to all new development and remodeling projects that exceed 50 percent of the structure's assessed valuation. Assessed valuation shall be determined by reference to the official property tax assessment rolls of the year the structure is to be remodeled.
- (3) *Required amounts of window area.*
  - a. Exterior walls of a building facing a street on the ground level must meet the general window standard in subsection b. below. However, on corner zoning lots, the general standard must be met on one street frontage only. The general standard must be met on the street that has the lower street classification, unless the logical major pedestrian pattern occurs on the higher classified street in a specific instance. On the other street(s) the requirement is one-half of the general standard.
  - b. General standard. The windows must be at least 50 percent of the length and 25 percent of the ground level wall area. Ground level wall areas of a building include all exterior wall areas up to nine feet above finished grade. The requirement does not apply to the walls of residential structures or parking structures.
- (4) *Qualifying window features.* Required window areas must be either windows that allow views into working areas or lobbies, pedestrian entrances (e.g., doorways), or display windows set into a wall.

Display cases attached to the outside of a wall do not qualify. The bottom of the windows must be no more than three feet above the adjacent public sidewalk elevation.

- (5) **Administrative reduction.** When exterior walls of a building are more than 20 feet from the front zoning lot line, the director of neighborhood and development services may reduce or eliminate the required amount of window area provided one (1) or more of the following techniques is used on the exterior wall of the building and/or on a streetwall: wall murals (trompe l'oeil); decorative masonry patterns; vertical or horizontal change in wall plane; vertical trellises; landscaped or raised planter beds placed in front of the wall; canopies; or awnings. Except for decorative openings, streetwalls may have openings no larger than necessary to allow vehicle and pedestrian access. Applicants requesting this option must submit their request in writing to the director of neighborhood and development services and explain the basis for the request.

(j) **Screening.**

- (1) **Purpose.** These screening standards address specific unsightly features that detract from the appearance of nonresidential buildings.

Table VI-603 identifies the zone districts where this regulation applies.

- (2) **Qualifying types of development.** This regulation applies to all new development and remodeling projects that exceed 50 percent of the structure's assessed valuation. Assessed valuation shall be determined by reference to the official property tax assessment rolls of the year the structures is to be remodeled.
- (3) **Garbage collection areas.** All exterior garbage cans, dumpsters and garbage collection and compaction areas must be screened from the street and any adjacent properties. These areas shall be located and screened so that the visual and acoustic impacts of these functions are contained and out of view from adjacent properties and public streets. Trash receptacles for pedestrian use are exempt. See section VII-1401 for specific requirements.
- (4) **Mechanical equipment.** Mechanical equipment, located on the ground, such as heating or cooling equipment, pumps, or generators must be screened from public streets and any adjacent properties. All rooftop mechanical equipment must be screened from the ground level of public streets and any adjacent properties by integrating it into building and roof design.
- (5) **Other screening requirements.** The screening and buffering requirements for uses, parking areas, exterior storage and exterior display areas are stated with the regulations for those types of items.

(k) **Pedestrian standards.**

- (1) **Purpose.** The pedestrian standards encourage a safe, attractive and usable pedestrian circulation system in all nonresidential developments. They ensure a direct pedestrian connection between the street and buildings on the site, and between buildings and other activities within the site. In addition, they provide for connections between adjacent sites, where feasible.

Table VI-603 identifies the zone districts where this regulation applies.

- (2) **Qualifying types of development.** This regulation applies to all new development and remodeling projects that exceed 50 percent of the structures assessed valuation. Assessed valuation shall be determined by reference to the official property tax assessment rolls of the year the structures is to be remodeled.
- (3) **Standards.** An on-site pedestrian circulation system must be provided. The system must meet all standards of this section.
  - a. **Connections.**

1. **Connection to street.** The sidewalk system must connect all abutting streets to the main entrance.
  2. **Internal connections.** The sidewalk system must connect all buildings on the zoning lot, and provide connections to other areas of the site, such as parking areas, bicycle parking, recreational areas, common outdoor areas and any other amenities.
- b. **Materials.**
1. The circulation system must be hard-surfaced, and be at least five feet wide.
  2. Where the system crosses driveways, parking areas and loading areas, the system must be clearly identifiable through the use of elevation changes, speed bumps, different paving materials, or other similar method. Stripping does not meet this requirement.
  3. Where the system is parallel and adjacent to a motor vehicle travel lane, the system must be a raised path or be separated from the lane by a raised curb, bollards, landscaping or other physical barrier. If a raised path is used the ends of the raised portions must be equipped with ADA (Americans with Disabilities Act) accessible curb ramps.
- c. **Lighting.** The on-site pedestrian circulation system must be lighted to a level where the employees, residents, visitors and customers can safely use the system at night. All lighting fixtures must be shielded and directed to confine light spread within the site boundaries. See the standards in section VII-1402, site lighting.
- (l) **Exterior display, storage and work activities.**
- (1) **Purpose.** The standards of this section are intended to assure that exterior display and storage:
    - a. Will be consistent with the desired character of the zone;
    - b. Will not be a detriment to the overall appearance of a commercial area;
    - c. Will not have adverse impacts on adjacent properties, especially those zoned residential; and
    - d. Will not have an adverse impact on the environment.Table VI-603 identifies the zone district(s) where this regulation applies.
  - (2) **Qualifying types of development.** This regulation applies to all existing, new, remodeling projects.
  - (3) **Exterior display.** Exterior display of goods is allowed.
  - (4) **Exterior storage.** Exterior storage is allowed if the storage area complies with the standards of this section. Exterior storage is limited to 50 percent of the zoning lot area for all uses in the CI and ICD zones; however, there is no limit for such uses in the ILW, I, IGD and IHD zones. All exterior storage areas: shall meet all setback requirements applicable to the primary use; shall meet all applicable environmental performance standards of article VII, division 10 of this Code; shall be screened in accordance with article VII, division 3 of this Code; and shall be screened from public view along all street frontages. Except for an approved waste related use, storage of refuse, waste, junk or inoperative motor vehicles or the accumulation of inoperative equipment shall be prohibited.
  - (5) **Exterior work activities.** Exterior activities are allowed in the ILW, I, IGD, and IHD zones. Exterior activities are prohibited in the CI and ICD zones except for the following uses where they are allowed: restaurants; plant nurseries; entertainment and recreation uses that are commonly performed outside; sales or rental of motor vehicles and boats; fuel sales; car washes; commercial surface parking lots; and outdoor markets.

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Table VI-603. Development Standards in the Production Intensive Commercial Zones

Standard	ICD	IGD	IHD	CI	ILW	I
Maximum Density (dwelling units/acre)	none	none	none	13	none	none
Maximum FAR See section VI-603(c)	1.0	1.0	1.0	none	none	none
Minimum Zoning Lot Size	none	none	none	none	none	none
Maximum Height See section VI-603(e)	45 ft.(1)	45 ft.	45 ft.	45 ft.	45 ft.	45 ft.
Building Setbacks: See section VI-603(f)						
Min. front	10 ft.	20 ft.	30 ft.	10 ft.	20 ft.	20 ft.
Max. front	none	none	none	none	none	none
Min. side	0/15 ft.	20 ft.	30 ft.	0/8 ft. (2)	15 ft.	15 ft.
Min. rear	(2) 0/15 ft. (2)	20 ft.	30 ft.	15 ft.	15 ft.	15 ft.
Maximum Building Coverage	none	none	none	none	none	none
Ground Floor Windows Apply See section VI-603(i)	Yes	Yes	No	No	No	No
Screening Requirements Apply See section VI-603(j)	Yes	Yes	Yes	No	No	No
Pedestrian Standards Apply See section VI-603(k)	Yes	Yes	Yes	No	No	No
Exterior Display, Storage and Work Activity Requirements Apply See section VI-603(l)	Yes	Yes	Yes	Yes		
Other Regulations	The regulations in this division state the allowed uses and development standards for the base zones. Sites with overlay zones are subject to additional regulations. The official zoning maps indicate which sites are subject to these additional regulations. General standards that may be applicable are found in division 1 of this article. Specific uses or development types may also be subject to article VII, regulations of general applicability.					

Table VI-603 notes:

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- (1) There is no height limit for aviation control towers and major event entertainment uses. However, these uses are subject to major conditional use approval.
- (2) The larger setback is required for zoning lots abutting residentially zoned property.

(Ord. No. 02-4357, 4-29-02; Ord. No. 03-4429, § 8, 1-21-03; Ord. No. 03-4472, § 3, 6-16-03; Ord. No. 04-4538, § 9, 6-7-04; Ord. No. 04-4547, § 8, 6-7-04; Ord. No. 07-4770, § 2, 12-17-07; Ord. No. 09-4838, § 2(att. 1), 2-17-09; Ord. No. 09-4888, § 2(att. 1), 11-2-09; Ord. No. 20-5309, § 3(Exh. B), 11-2-20; Ord. No. 22-5430, § 2(Exh. A), 12-5-22)

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**Sec. II-201. Definitions.**

For the purposes of these regulations, the following words and terms have the meanings specified herein:

*Glare: A continuous source of bright light, such as when sunlight is reflected from a surface.*

*Glint: A momentary flash of bright light, such as when sunlight is reflected from a surface.*

*Solar utility: An electric production facility that utilizes photovoltaic cells to convert sunlight into electricity which be transmitted to a power grid for consumption away from the production site. A solar utility may be either a ground mounted solar utility or floating solar utility. Facilities at a solar utility generally consist of solar panels that convert sunlight into electricity using photovoltaic cells, an inverter that converts direct current (DC) electricity to alternating current (AC) electricity, as well as other mechanical or electrical components such as controllers, meters, transformers, battery systems, electrical cables, fire suppression equipment, and structures for administration, maintenance, or storage. Additionally, a floating solar utility may include floats with anchoring systems and floating walkways.*

Add new definitions for solar utility and durations of bright light that may be reflected from a solar array

**Sec. VII-204. Number of parking spaces required bicycle standards, and alternative parking ratios.**

Subject to the provisions of section VII-206, the following parking requirements are established for all zone districts:

- (1) *Bicycle standards.* In order to enhance the multi-modal transportation opportunities, the following standards for bicycle parking shall be met:
  - a. Developments outside the enterprise zone boundary having an off-street parking requirement of 20 spaces or more shall provide bicycle parking spaces equal to ten percent of the total automobile parking spaces required.
  - b. Developments within the enterprise zone boundary having an off-street parking requirement of 20 spaces or more shall provide bicycle parking spaces equal to five percent of the total automobile parking spaces required.
  - c. All public parking facilities of 20 spaces or more shall provide bicycle parking spaces equal to ten percent of the total automobile parking space provided.
  - d. All bicycle parking must be provided at the ground level.
  - e. If the bicycle parking is placed in the public right-of-way, it shall not obstruct pedestrian walkways and shall be required to obtain a right-of-way use permit, encroachment or maintenance agreement.



- f. Bicycle racks shall be the "inverted U" type (or equivalent approved by the city engineer). Each "inverted U" type rack will count as two bicycle parking spaces. See the Engineering Design Criteria Manual, Parts 4 and 5, Street Design, Section K, Bicycle Network, for regulations as to the required bicycle racks.
- g. Half of the bicycle parking spaces shall be long-term and half shall be short-term. Development with an off-street parking requirement of less than 100 spaces or public parking facilities containing less than 100 spaces may provide only short-term parking spaces.
  1. Short-term bicycle parking shall be bicycle racks that provide shoppers, customers, messengers and other visitors who generally park for two hours or less a convenient and readily accessible place to park bicycles. It should be located within 100 feet of the main building entrance. Where there is more than one building on a site, or where a building has more than one main entrance, the parking must be distributed to serve all buildings or main entrances.
  2. Long-term bicycle parking provides employees, students, residents, commuters and others who stay at a site for several hours (or longer) a secure place to store their bicycles. It should be located within 500 feet of the main building entrance.

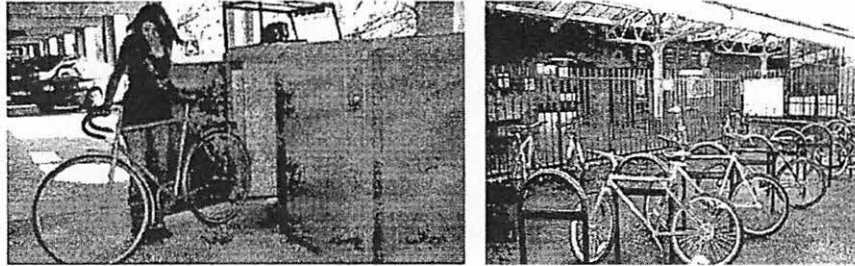
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The following preferred options are suitable:

Bicycle racks in a locked room or area enclosed by a fence with a locked gate.

Bicycle lockers.



Alternatively, the director of neighborhood and development services may approve use of the following options if the applicant demonstrates the preferred options are not feasible:

- h. See appendix D, Advisory community design guidelines. These nonmandatory guidelines should be consulted prior to designing any bicycle parking.

(2) *Automobile standards.* Parking requirements may be adjusted in accordance with section VII-211(a).

Use	Off-Street Parking Requirements
Adult book and video stores, adult modeling studios, adult photographic studios, physical culture establishments	1 space/250 square feet of floor area
Adult theaters	1 space/three seats
Alcoholic beverage stores	1 space/250 square feet of floor area
Automotive-related uses: includes automatic fueling stations, car wash facilities, automotive service stations, garages	1 space/1 bay, if any, plus 1 space/each pump island, if any, plus 1 space/200 square feet of floor area
Barber/beauty shop	1 space/customer chair plus 1 space/250 square feet of floor area
Bars and nightclubs, outdoor bars	1 space/100 square feet of floor area
Bed and breakfast inns	1 space/guest unit plus 2 spaces/D.U.
Boarding kennels	1 space/350 square feet of floor area
Botanical gardens	1 space/250 plus 1 space/1,000 square feet of outdoor area
Brewpub	1 space/150 square feet
Cemeteries, mausoleums and columbaria	1 space/250 square feet of office area
Colleges and universities	10 spaces/classroom plus spaces for any accessory use such as auditoriums or educational dormitories
Commercial marinas	1 space/500 square feet of storage/repair area plus pleasure craft: one space for each 3 slips; and charter boats: one space for every three seats
Day care centers; includes adult and child day care	1 space/300 square feet plus 3 spaces for off street loading and unloading.
Dental offices and clinics	1 space/175 square feet of gross leaseable floor area
Educational dormitories	.5 space/bed
Emergency shelter home	.25/bed plus 1/250 square feet office floor area

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Financial institutions	1 space/250 square feet of floor area plus 1 space/automatic teller machine
Funeral homes and crematories	1 space/5 seats in a chapel with fixed seating or 1 space/60 square feet of floor area in chapels without fixed seating
Game rooms	1/250 [square feet] floor area
Golf courses	6 spaces per hole of golf, plus 1 space/250 square feet of floor area
Government uses	All uses not listed shall be provided as follows: 1 space for each 300 square feet for area used by the public; 1 space for each 600 square feet for areas not used by the public
Hospitals	1.5 spaces/each bed
Church/synagogue	1 space/5 seats in a chapel with fixed seating or 1 space/60 square feet of floor area in chapels without fixed seating.
Industrial (light and heavy)	1 space/500 square feet of floor area
Libraries	1 space/300 square feet of floor area
Manufactured housing parks	1 space/manufactured home lot; plus 1 space/300 square feet of offices, laundry, recreation structure and similar facilities
Medical offices and clinics (all districts)	1 space/200 square feet of floor area up to 3,000 square feet of gross leaseable floor area, plus 1 space/250 square feet from 3,001 square feet to 5,000 square feet, plus 1 space/300 square feet from 5,001 square feet to 10,000 square feet, plus 1 space/350 square feet from 10,001 square feet to 20,000 square feet, plus 1 space/400 square feet over 20,000 square feet of gross leaseable floor area
Nursing homes	.25 space/bed
Offices (other than medical or dental offices or clinics)	1 space/200 square feet of floor area up to 3,000 square feet of gross leaseable floor area, plus 1 space/300 square feet from 3,001 square feet to 10,000 square feet, plus 1 space/325 square feet over 10,000 square feet of gross leaseable floor area
Offices, RMF-R zone (other than medical and clinics)	1 space/350 square feet of floor area
Hotels/motels	1/guest unit plus additional 1/10 guest units; plus spaces for accessory uses
Pari-mutuel facilities	1 space/4 seats plus 1 space/300 square feet of floor area
Parks	1 space/10 acres plus 1 space/300 square feet of floor area, if any
Private clubs, private recreation clubs	1 space/200 square feet of floor area
Recreational facilities	1/250 square feet of floor area plus 1/1,000 of outdoor recreation area

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Recycling facilities, junkyards and automobile wrecking yards	1 space/300 square feet of office area plus 1 space/1,500 square feet of yard area
Residential dwelling units	2 spaces/D.U.
Residential dwelling units: Age restricted (senior) housing developments for persons over 55 years of age.	1.5 spaces/D.U.
Residential dwelling units: For each multi-family dwelling unit designated as affordable to households, for a minimum of 30 years, with an income at or below 120 percent of the Area Median Income (AMI)	.5 space/D.U.
Restaurants, fast food	1 space/300 square feet
Restaurants	1 space/150 square feet
Retail establishments	1 space/250 square feet of floor area
Schools, high schools	6 spaces/classroom plus spaces as needed for any accessory use such as auditoriums
Schools, elementary, middle and junior high	2 spaces/classroom plus spaces as needed for any accessory use such as auditoriums
Self-storage	1 space/10,000 square feet plus 5 spaces
Solar Utility	1 space plus 1 space/500 square feet of floor area (excludes photovoltaic panel array area)
Special cabarets	1 space/three seats or 1 space/35 square feet floor area, whichever is greater
Shopping center	1 space/250 square feet of gross leasable floor area
Shopping mall	1 space/300 square feet of gross leasable floor area
Special care homes: Includes assisted living facilities, community residential homes, group home facilities, residential treatment facilities	.5 space/bed
Stadiums, auditoriums and meeting rooms	1 space/4 fixed seats plus 1 space/100 square feet of floor space capable of being used for temporary seating
Storage and warehouse facilities	1 space/300 square feet of office area plus 1 space/1,500 square feet of floor area
Tasting rooms	1 space/250 square feet of floor area
Theaters	1 space/4 seats
Trade or service establishments	1 space/350 square feet of floor area
Transmission tower	1 space
Truck stops	1 space/300 square feet of floor area plus 1 big rig space/200 square feet of floor area
Vehicle sales	1 space/250 square feet of floor area used for showroom, parts department and offices plus 1 space/2,000 square feet of outdoor display area
Wholesale facilities	1 space/500 square feet floor area
Yacht and country club	1 space/250 plus 1 space/1,000 square feet of outdoor recreation area

Add minimum off-street parking requirement for a solar utility

(3) Alternative parking ratio outside of the downtown zone districts.

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- a. **General requirements.** All alternative parking plans in subparagraph b. below are subject to the following general requirements and supersede the requirements of VII-210 (offsite parking facilities) and VII-211 (shared parking facilities).
  1. **Approval.**
    - A. **Alternative parking ratios for site plans outside of the downtown zone districts.** The director of development services, after consultation with the city engineer, shall be authorized to approve alternative plans for providing required off-street parking spaces in accordance with this section when submitted in conjunction with a site plan.
    - B. **Alternative parking ratios for administrative site plans and building permits outside of the downtown zone districts.** The planning board shall be authorized to approve alternative plans for providing required off-street parking spaces in accordance with this section when submitted in conjunction with an administrative site plan or building permit.
  2. An attested copy of an approved alternative parking plan must be recorded in the official records of Sarasota County on forms approved by the city attorney. An alternative parking plan may be amended by following the same procedure required for the original approval. The applicant shall provide proofs of recordation prior to approval of the certificate occupancy.
  3. Violations of an approved alternative parking plan constitute a violation of these zoning regulations and will be subject to the enforcement and penalty of article VIII, enforcement proceedings and penalties.
- b. **Parking ratios.** Where the applicant feels the required parking ratios of this section are too high, or where the proposed use is not listed in the table, data submitted by the applicant may be used to determine the appropriate ratio for the specific proposed use. Such data may include site studies from similar uses, generally accepted engineering standards (for example, ITE parking rates), or independent engineering calculations based on the nature of the proposed use. The director of development services, in coordination with the city engineer, shall evaluate such submittals to determine an acceptable ratio for the proposed use for site plans. The planning board shall evaluate such submittals to determine an acceptable ratio for the proposed use for administrative site plans and building permits.

(Ord. No. 02-4357, 4-29-02; Ord. No. 03-4429, § 11, 1-21-03; Ord. No. 04-4538, § 11, 6-7-04; Ord. No. 04-4547, § 10, 6-7-04; Ord. No. 07-4770, § 2, 12-17-07; Ord. No. 08-4799, § 2, 4-28-08; Ord. No. 13-5041, § 2(att. 1), 3-4-13; Ord. No. 20-5309, § 2(Exh. A), 11-2-20; Ord. No. 22-5427, § 2(Exh. A), 9-6-22; Ord. No. 23-5474, § 2(Exh. A), 4-17-23)

## **Sec. VII-303. Buffer requirements and installation standards.**

### **(a) General.**

- (1) Vegetated buffers shall be required to separate land uses of different intensities from each other to eliminate or minimize potential negative effects such as dirt, noise, litter, glare of lights, signs, parking areas, or to provide spacing to reduce the adverse impacts of noise, odor, or danger from fires or explosions. Buffers will also provide open space and natural barriers around the perimeter of a proposed land use in order to separate and screen the proposed use from adjacent development and vacant land.
- (2) The amount of land and the type and amount of planting specified for each buffer required by the division are designed to ameliorate nuisances between adjacent land uses. The plant units required for each of the buffers have been formulated to ensure they, in fact, function as transitional buffers.
- (3) The width, amount of vegetation, and other features of a buffer will vary depending on the nature of the abutting development and vacant land.
- (4) A buffer may be used for passive recreation, when appropriate upon approval of the approving authority. In such instances, the buffer may contain pedestrian and bicycle trails and siting areas, provided that:
  - a. Minimal plant material is eliminated;
  - b. The total width of the buffer is maintained; and
  - c. All other regulations of this Code are met.
- (5) Minimal, generally perpendicular, utility crossings may be included in a buffer provided that:
  - a. Canopy trees are neither displaced nor prevented from being planted; and
  - b. Comparable performance standards are maintained.

In instances where utility easements are permitted in buffers, landscaping (buffer plantings) in those utility easements will not be allowed unless agreed to by the agency controlling the easement.
- (6) Concrete curbs or other barrier at least six inches high shall be provided between vehicular use areas and landscaped buffer areas to protect the landscaping.
- (7) Use of buffers. A buffer may be used for utility or drainage easements, provided that the requirements of such use and the buffer requirements are compatible.
- (8) Maintenance of buffer integrity. Buffers shall remain part of the zoning lot for which they are required.
- (9) No development within the required buffer. The required buffer shall not contain any development, impervious surfaces, or site features that do not function to meet the standards of this section.
  - a. No grading, development, or land-disturbing activities shall occur within the buffer unless approved as part of a development plan.
    1. Stormwater detention or treatment areas and easements shall be shown on the approved landscape plan and such areas shall not occupy more than 50 percent horizontally, of the width of the buffer.
    2. Utility easements required to be located within a buffer may occupy more than 50 percent horizontally, of the width of the buffer, provided that a landscape plan agreed to by the agency controlling the easement is approved by the director of neighborhood and development services.



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- (10) The arrangement of required plants and trees shall be distributed in a relatively uniform manner and as depicted on the approved landscape plan.
- (11) Existing trees and vegetation within a required buffer which meet these requirements may be counted toward the total buffer plant material requirements. If existing trees and plants do not fully meet the standards for the type of buffer required, additional vegetation shall be planted.
- (b) *Location of buffers.* The buffers required by these regulations shall be located along the perimeter of a zoning lot where required, except at approved entrances or exits to the property or in required sight triangles. Buffers shall extend to the zoning lot line or right-of-way line, except where easements, covenants, or natural features may require the buffer to be set back from the property line.
- (c) *Determination of required buffer.* The type and width of buffer required between a proposed land use and an abutting land use is based on the degree of compatibility between the uses. To determine the type of buffer required between two abutting zoning lots refer to table VII-301 below.

Table VII-301. Buffer Type Required by Impact Category and Land Use

Proposed Use	Adjacent Site—Existing or Future Land Use (whichever is most restrictive)			
	Residential	Office	Commercial	Production Intensive Commercial
Impact category 1, multi-family residences, group housing, nursing homes, and dorms	A	A	B	C
Impact category 2, all permitted uses in office zones; conditional uses in residential zones	A	None required	A	B
Impact category 3, all permitted uses in commercial and special purpose zones; conditional uses in office zones	B	A	None required	None required
Impact category 4, all permitted uses in production intensive commercial zones; conditional uses in commercial and special purpose zones	C	B	A	None required

- (d) *Interpretation and exceptions.*
  - (1) Letters (A, B, and C) indicated in table VII-301 above refer to buffer types required.
  - (2) For purposes of determining buffer requirements, if any, the director of neighborhood and development services is authorized to make all interpretations relating to proposed land uses and specific impact categories on the site proposed for development, and existing or future land uses on adjacent sites.
  - (3) Buffers shall not be required for single-family dwellings, duplexes, or on zoning lots in the CT or CBN zone districts.
  - (4) Buffers may be waived or reduced on zoning lots where the adjacent land use is more intensive and/or existing buffers are already in place. Such waivers shall be approved by the director of neighborhood and development services as part of an administrative site plan or by the planning board or city commission, as applicable, for all other site plan applications (reference zoning code section IV-501).
  - (5) Buffers shall not be required for accessory uses internal to residential developments for use by its residents.

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(6) Type B buffers shall be required for accessory uses when they abut other properties in a residential zone district.

Add buffer standard for a solar utility to require installation of an opaque perimeter fence in certain instances

(7) In order to screen photovoltaic panels, a Solar Utility shall be required to install an opaque fence not less than six (6) feet in height at the perimeter of its zoning lot that is adjacent to an existing or future land use that is residential, office, or commercial and at the perimeter of a zoning lot that is adjacent to a street. A required tree(s) may be excluded or reduced from the buffer requirement where it can be demonstrated that the tree(s) will block or interfere with sunlight being captured by a photovoltaic panel used to generate electricity.

*Buffer illustrations and specifications.* The buffer illustrations in exhibits 1 through 3 hereof graphically indicate the specifications of each buffer. Buffer requirements are stated in terms of the buffer width and number and type of plant units required per 100 linear feet, or fraction thereof, of buffer. The requirements of a buffer may be satisfied by any of the options illustrated within a buffer category type. The plant unit multiplier is a factor by which the basic number of plant units required for a given buffer is determined in accordance with the selected width of that buffer. To determine the total number of plant units required, the length of each side of the property requiring a given type of buffer shall be divided by 100 and multiplied by the number of plant units shown in any of the options illustrated. Any buffer area that overlaps another buffer area shall be subtracted from the total to avoid double counting. If the calculations required by this subsection yield a fractional number, that number shall be rounded up to the next highest whole number.

- (1) Each illustration (exhibits 1 through 3 hereof) depicts the total buffer required between two uses.
- (2) Whenever a wall, fence, or berm is required within a buffer, these are shown as "structure required" in the buffer illustrations, where their respective specifications are also shown. (See exhibits 4 and 5 hereof).
- (3) All buffers shall be provided with a ground cover of vegetation or other organic material. Buffers shall be maintained free from junk and debris. Dead or diseased vegetation shall be removed and replaced with healthy vegetation. The responsibility to maintain and replace plant materials shall be that of the landowner on whose property the plant material needing maintenance or replacement is located.
- (4) The density and type of buffer planting shall be arranged to achieve maximum reasonable protection to adjoining less intense uses.
- (5) Where the buffer type selected requires a berm, the berm should be graded to appear smooth, rounded and natural. Its slopes shall not exceed 3:1 grade.
- (6) Use of fences, walls, berms, and hedges when not required in a specific buffer type. Any combination of additional fences, walls, or berms may be used to supplement required trees, shrubs in required buffers. All chain-link fencing shall have all components vinyl coated (i.e., either green, black or brown vinyl). Chain link fences shall be accompanied by planting of a vine or shrub for each ten-foot section of fence so that the foliage will grow to create a fence that will be at least 60 percent opaque.
- (7) *Fences and walls, location and finished side.* Whenever a fence or wall is placed in a required buffer, the fence or wall shall be placed on, or near, the property line (as illustrated in the various buffer types) with the finished side of such fence or wall facing off the property on which the buffer is located.

(Ord. No. 02-4357, 4-29-02; Ord. No. 03-4472, § 9, 6-16-03; Ord. No. 04-4538, § 12, 6-7-04; Ord. No. 07-4770, § 2, 12-17-07; Ord. No. 09-4838, § 2(att. 1), 2-17-09; Ord. No. 13-5041, § 2(att. 1), 3-4-13)

## **Sec. VII-601. Purpose.**

The purpose of this division is to provide regulations governing the size, location, and operation of certain uses and development types that have the potential to adversely affect adjoining uses.

- (a) Quick vehicle servicing/motor vehicle service uses.
  - (b) Motor vehicle sales agency/lots (new or used).
  - (c) Accessory drive-through facilities.
  - (d) Stadiums and auditoriums.
  - (e) Automobile wrecking yards and recycling facilities.
  - (f) Accessory outdoor restaurants.
  - (g) Child care and family day care facilities.
  - (h) Commercial wireless telecommunication towers and antennas.
  - (i) Reserved.
  - (j) Outdoor commercial recreation facilities.
  - (k) Reserved.
  - (l) Religious institutions.
  - (m) Cottage court housing development.
  - (n) Motor vehicle fuel pumps.
  - (o) Pharmacies. Pharmacies where permitted shall meet the following standards:
    - (1) New pharmacies in the Downtown Core (DTC) zone district shall be placed at least 1,000 feet apart from existing pharmacies.
    - (2) Medical marijuana dispensaries shall be located at least 500 feet from elementary, middle and secondary schools.
  - (p) Motor vehicle showroom.
  - (q) Motor vehicle storage lot.
  - (r) Sale of alcoholic beverages.
  - (s) Bed and breakfast inns.
  - (t) Schools, kindergarten, elementary, secondary, vocational and trade (public or private).
  - (u) Car washes, self-service and non-self-service.
  - (v) Reserved.
  - (w) Non-profit bingo.
  - (x) Open air market/bazaar.
  - (y) Attached single-family.
  - (z) Alcoholism and drug receiving and treatment center.
  - (aa) Group living.
  - (bb) Convenience store.
-

- (cc) Accessory dwelling units.
- (dd) Manufactured home parks.
- (ee) Temporary uses and activities.
- (ff) Accessory home occupations.
- (gg) Flag lots.
- (hh) Short-term housing and mass shelters.
- (ii) Mobile food truck.
- (jj) Brewpub.
- (kk) Tasting room.
- (ll) Accessory nanobrewery/nanodistillery.

(mm) Solar utility.

(Ord. No. 02-4357, 4-29-02; Ord. No. 03-4472, § 5, 6-16-03; Ord. No. 06-4682, § 2, 7-26-06; Ord. No. 10-4912, § 2(att. 1), 6-7-10; Ord. No. 18-5234, § 2(Exh. A), 2-5-18; Ord. No. 20-5309, § 2(Exh. A), 11-2-20; Ord. no. 21-5364, § 2(Exh. A), 5-18-21; Ord. No. 22-5427, § 2(Exh. A), 9-6-22)

Add solar utility to identify specific standards

**Sec. VII-602. Specific standards for certain uses.**

- (a) *Quick vehicle servicing/motor vehicle service uses.* Motor vehicle service stations, repair shops, and their accessory uses shall comply with the following standards:
  - (1) The minimum zoning lot size shall be 15,000 square feet, with a minimum street footage of 100 feet on each street.
  - (2) All activities and operations shall be conducted entirely within an enclosed structure, except as follows:
    - a. The dispensing of water or air; and
    - b. Services incidental to accessory car washes.
  - (3) No vehicle may be parked on the premises for the purpose of offering same for sale.
  - (4) No principal or accessory building, no sign of any type shall be located within 25 feet of the lot line of any property that is residentially zoned.
  - (5) Oil in cans may be displayed outside the station building in the standard racks provided for such display. Windshield wiper blade replacements may be displayed outside in the standard cabinets provided for such display. There shall be no outside display or stacking of tires.
  - (6) In addition to the accessory drive-through facilities standards found in this division, the drive-through portions of the facility must provide sufficient stacking area before and beyond each service bay for at least two vehicles without blocking the public right-of-way.
  - (7) Motor vehicle service stations where a flammable fluid is stored, housed, and sold for supply to motor vehicles, as a motor vehicle fuel station, shall additionally be required to meet the motor vehicle fuel pump standards found in this division.
- (b) *Motor vehicle sales agency/lots (new or used).* The purpose of this section is to ensure that motor vehicle sales agencies do not create an adverse impact on adjacent properties and surrounding neighborhoods by reason of insufficient on-site customer parking, traffic generation, obstruction of traffic, visual blight, bright

**DRAFT**

*Note: Omitted 47 pages in this section not pertaining  
to solar utilities*



Adding specific requirements applicable to a solar utility

(mm) Solar Utility

(1) A solar utility is an electric production facility that converts sunlight into electricity which may be transmitted to a power grid for off-site consumption. A limited amount of electricity produced onsite may be used to power onsite facilities associated with the solar utility.

(2) A professionally prepared glint and glare assessment shall be submitted for review in order to determine ocular impacts of sunlight reflections from photovoltaic panels that may result from the proposed solar utility.

(3) Photovoltaic panels shall not be highly reflective and shall be oriented in a manner that does not cast sunlight reflection as glint or glare onto neighboring properties, especially windows, or create a safety concern for vehicles on a street or aircraft operations associated with the Sarasota Bradenton International Airport. In such cases, the use of screening, a non-reflective surface as an alternative finish, or other mitigation may be required.

(4) The Sarasota Bradenton International Airport shall review a proposed solar utility that is to be located within three (3) miles of an airport runway to determine if the proposal is consistent with Federal Aviation Administration (FAA) requirements and will not interfere with aircraft operations. The glint and glare assessment shall be provided to the Airport for this review and results must show that the proposed solar array does not pose glint or glare problems for: (1) aircraft approaching or departing the airport and (2) Air Traffic Control Tower (ATCT) staff.

(5) A solar utility shall comply with city sound regulations. Mechanical equipment, such as an inverter or a transformer, may require soundproofing or noise attenuation, being located inside a fully enclosed structure, or being located at the center of a site.

Require glint and glare assessment to determine potential impacts to neighbors and aircraft operations

Airport to review the glint and glare assessment for proposed solar utilities that are to be located within 3 miles of a runway

(Ord. No. 02-4357, 4-29-02; Ord. No. 03-4429, § 12, 1-21-03; Ord. No. 03-4472, §§ 5, 10, 11, 6-16-03; Ord. No. 04-4514, § 7, 1-20-04; Ord. No. 04-4515, § 11, 1-20-04; Ord. No. 04-4531, § 3, 6-7-04; Ord. No. 04-4538, § 13, 6-7-04; Ord. No. 04-4573, § 12, 6-20-05; Ord. No. 05-4649, § 3, 2-21-06; Ord. No. 06-4682, § 2, 7-26-06; Ord. No. 07-4720 § 2, 5-21-07; Ord. No. 07-4770, § 2, 12-17-07; Ord. No. 08-4799, § 2, 4-28-08; Ord. No. 09-4838, § 2(att. 1), 2-17-09; Ord. No. 09-4890, § 2(att. 1), 10-19-09; Ord. No. 10-4912, § 2(att. 1), 6-7-10; Ord. No. 10-4915, § 2(att. 1), 6-7-10; Ord. No. 10-4927, § 2(att. 1), 2-22-11; Ord. No. 13-5041, § 2(att. 1), 3-4-13; Ord. No. 13-5049, § 2(Att. 1), 4-15-13; Ord. No. 20-5309, § 2(Exh. A), 11-2-20; Ord. No. 21-5346, § 3(Exh. A), 12-7-20; Ord. No. 21-5364, § 2(Exh. A), 5-18-21; Ord. No. 20-5337, § 2(Exh. A), 8-17-21; Ord. No. 22-5404, § 3(Exh. A), 3-7-22; Ord. No. 22-5414, § 2(Exh. A), 5-16-22; Ord. No. 22-5415, § 2(Exh. A), 4-16-22; Ord. No. 22-5427, § 2(Exh. A), 9-6-22)



## DRC Sign-Off and Correspondence



DEVELOPMENT REVIEW COMMITTEE  
SIGN-OFF SHEET

February 7, 2024

Petition 24-ZTA-03 has been reviewed by the City of Sarasota Development Review Committee (DRC). Signatures by representatives do not imply endorsement, confer approval, or certify compliance with applicable codes. Refer to accompanying correspondence for further details, concerns, and/or recommended conditions, if any.

DIVISION	REPRESENTATIVE	SIGNATURE	COMMENTS
BUILDING	MURPHY/TAYLOR	<i>[Signature]</i>	
DEVELOPMENT SERVICES	CHRISTIE/SACHARSKI/PINTUS	<i>[Signature]</i>	
ENGINEERING	SCHERRY /ZADROZNY/PATEL	<i>[Signature]</i>	
TRAFFIC CONCURRENCY	OHRENSTEIN	<i>[Signature]</i>	
UTILITIES/WATER/ WASTEWATER	SMLATIC/WELLS	<i>[Signature]</i>	
WASTE/RECYCLING	KUCHARSKI/WILLIAMSON	<i>[Signature]</i>	
PLANNING/NEIGHBORHOODS	DOBBS/CHAPDELAIN	<i>[Signature]</i>	
CRIME PREVENTION THROUGH ENVIORNMENTAL DESIGN (CPTED)	ROBBINS	<i>[Signature]</i>	
FIRE (Sarasota County)	SMITH/ROTHELL	<i>[Signature]</i>	
SCHOOL DISTRICT (Sarasota County)	COMINOTTI/ANDERSON		

COMPLIES WITH TREE PROTECTION ORDINANCE

*[Signature]*

[Signature]

REQUIRES PUBLIC ART \_\_\_\_\_

RECEIVED IN THE CITY AUDITOR AND CLERK'S OFFICE ON

3/1/24

[Date]

*[Signature]*

[Signature]

## David Smith

---

**From:** Anderson Amy <Amy.Anderson@sarasotacountyschools.net>  
**Sent:** Tuesday, February 27, 2024 11:24 AM  
**To:** David Smith  
**Cc:** Cominotti Diane  
**Subject:** 02/07/24 DRC 24-ZTA-03 Solar Utilities: No Objections

**Caution:** This email originated from outside the City's email system. Be Suspicious of Attachments, Links and Requests for Login Information. Verify requester via phone call before exchanging sensitive information. **Think B4U Click!**

Good morning,

Sarasota County Schools has no objections to 24-ZTA-03 Solar Utilities as this time and will review Solar Utility projects as they are submitted for impacts on school facilities at that time. Thank you for the opportunity to review this land development application.

Please let me know if you have any questions or need additional information.

Amy Anderson  
Planning Analyst  
Sarasota County Schools  
7889 Fruitville Rd, Sarasota, FL 34240  
O: (941) 927-9000 extension 69050 | C: (941) 468-1853  
School Concurrency Information: <https://www.sarasotacountyschools.net/Page/2428>  
Web: <https://www.sarasotacountyschools.net/>

**Every Student. Every Day!**

*All Schools and School District Offices are Closed for Spring Break March 11<sup>th</sup> – 15<sup>th</sup> 2024*

**From:** David Smith <David.Smith@sarasotaFL.gov>  
**Sent:** Tuesday, February 27, 2024 9:23 AM  
**To:** Anderson Amy <Amy.Anderson@sarasotacountyschools.net>  
**Subject:** DRC sign off for Solar Utilities ZTA

---

Hi Amy,

I need to complete the DRC sign off for the solar utilities zoning text amendment. Attached is the final draft version of the proposed ZTA. I have highlighted proposed additions in yellow and also booked the pages with the new text. I have also attached the DRC memos and the original application.

This text does not impact school enrollment so I don't know if you need to sign off. If so, please let me know if you are OK with signing off.

Thanks.



**David L. Smith, AICP**  
**Manager of Long-Range Planning**  
**Phone :** (941) 263-6462  
**Mobile :** (941) 894-2617  
**Email :** [david.smith@sarasotafl.gov](mailto:david.smith@sarasotafl.gov)  
**1565 1<sup>st</sup> St. Sarasota, FL 34236**

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## David Smith

---

**From:** Nikesh Patel  
**Sent:** Friday, February 9, 2024 11:10 AM  
**To:** David Smith  
**Subject:** RE: 24-ZYA-03 for DRC review

David:

This is perfect!

Thank you,  
Nik

**From:** David Smith <David.Smith@sarasotaFL.gov>  
**Sent:** Wednesday, February 7, 2024 4:37 PM  
**To:** Nikesh Patel <Nikesh.Patel@sarasotaFL.gov>  
**Subject:** RE: 24-ZYA-03 for DRC review

Nik,

Please take a look at the text below and let me know if it is sufficient to address your comment on decommissioning a solar utility. Feel free to make any changes you deem necessary.

(7) Prior to issuance of a building permit for a solar utility, the developer shall submit a decommissioning plan to describe actions an owner must take once a solar utility stops producing electricity. The decommissioning plan shall designate responsible parties and describe when and how the parties will remove and recycle or reuse system components and restore the zoning lot to an appropriate condition for future use. The decommissioning process shall begin no later than 180 calendar days after the solar utility stops producing electricity.

Thank you.



**David L. Smith, AICP**  
**Manager of Long-Range Planning**  
**Phone :** (941) 263-6462  
**Mobile :** (941) 894-2617  
**Email :** [david.smith@sarasotaf.gov](mailto:david.smith@sarasotaf.gov)  
**1565 1<sup>st</sup> St. Sarasota, FL 34236**

**From:** Nikesh Patel <[Nikesh.Patel@sarasotaFL.gov](mailto:Nikesh.Patel@sarasotaFL.gov)>  
**Sent:** Friday, January 5, 2024 9:59 AM



## David Smith

---

**From:** Bob Heggan  
**Sent:** Wednesday, February 7, 2024 3:38 PM  
**To:** David Smith  
**Subject:** RE: 24-ZYA-03 for DRC review

Perfect. Thank you.

Sincerely,  
Bob



**Robert R. Heggan, Jr., P.S.M., P.L.S.**

**City Surveyor**

Phone: (941) 263-6137

Mobile: (941) 724-9636

Email: [robert.heggan@sarasotafl.gov](mailto:robert.heggan@sarasotafl.gov)

1761 12<sup>th</sup> Street, Sarasota, FL 34236



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**From:** David Smith <David.Smith@sarasotaFL.gov>  
**Sent:** Wednesday, February 7, 2024 3:29 PM  
**To:** Bob Heggan <Robert.Heggan@sarasotaFL.gov>  
**Subject:** RE: 24-ZYA-03 for DRC review

Bob,

Please review and suggest any revisions you deem necessary.

(6) Prior to issuance of a building permit for a solar utility, the developer of a solar utility shall obtain, when applicable, solar easements from nearby property owners that protect access to sunlight on the solar utility zoning lot. Solar easements may prohibit neighboring property owners from building any structure or allowing trees to grow in a way that prevents sunlight from reaching a solar energy system.

Thank you.



**David L. Smith, AICP**

**Manager of Long-Range Planning**

Phone : (941) 263-6462

Mobile : (941) 894-2617

Email : [david.smith@sarasotafl.gov](mailto:david.smith@sarasotafl.gov)

1565 1<sup>st</sup> St. Sarasota, FL 34236



**From:** Bob Heggan <[Robert.Heggan@sarasotaFL.gov](mailto:Robert.Heggan@sarasotaFL.gov)>  
**Sent:** Thursday, January 4, 2024 4:29 PM  
**To:** Nikesh Patel <[Nikesh.Patel@sarasotaFL.gov](mailto:Nikesh.Patel@sarasotaFL.gov)>; David Smith <[David.Smith@sarasotaFL.gov](mailto:David.Smith@sarasotaFL.gov)>  
**Cc:** Camden Mills <[Camden.Mills@sarasotaFL.gov](mailto:Camden.Mills@sarasotaFL.gov)>; Daniel Ohrenstein <[Daniel.Ohrenstein@sarasotaFL.gov](mailto:Daniel.Ohrenstein@sarasotaFL.gov)>  
**Subject:** RE: 24-ZYA-03 for DRC review

Good afternoon everyone,

One of concern that I have are solar planes. While the zone may permit solar utilities, it needs to be clear that the applicant is responsible to secure any restrictions/easements on surrounding properties that would impact the solar plane.

Sincerely,  
Bob



Robert R. Heggan, Jr., P.S.M., P.L.S.  
City Surveyor  
Phone: (941) 263-6137  
Mobile: (941) 724-9636  
Email: [robert.heggan@sarasotafl.gov](mailto:robert.heggan@sarasotafl.gov)  
1761 12<sup>th</sup> Street, Sarasota, FL 34236



**From:** Nikesh Patel <[Nikesh.Patel@sarasotaFL.gov](mailto:Nikesh.Patel@sarasotaFL.gov)>  
**Sent:** Thursday, January 4, 2024 4:19 PM  
**To:** David Smith <[David.Smith@sarasotaFL.gov](mailto:David.Smith@sarasotaFL.gov)>  
**Cc:** Camden Mills <[Camden.Mills@sarasotaFL.gov](mailto:Camden.Mills@sarasotaFL.gov)>; Daniel Ohrenstein <[Daniel.Ohrenstein@sarasotaFL.gov](mailto:Daniel.Ohrenstein@sarasotaFL.gov)>; Bob Heggan <[Robert.Heggan@sarasotaFL.gov](mailto:Robert.Heggan@sarasotaFL.gov)>  
**Subject:** FW: 24-ZYA-03 for DRC review

David:

I appreciate it. Will do.

Thank you,  
Nik

**From:** David Smith <[David.Smith@sarasotaFL.gov](mailto:David.Smith@sarasotaFL.gov)>  
**Sent:** Tuesday, January 2, 2024 3:14 PM  
**To:** Nikesh Patel <[Nikesh.Patel@sarasotaFL.gov](mailto:Nikesh.Patel@sarasotaFL.gov)>  
**Subject:** 24-ZYA-03 for DRC review

Nik,

Attached is a zoning text amendment regarding Solar Utilities to be discussed at the February 7 DRC meeting. Let me know if you have any questions or comments. Thanks.

**To:** David Smith <[David.Smith@sarasotaFL.gov](mailto:David.Smith@sarasotaFL.gov)>

**Subject:** RE: 24-ZYA-03 for DRC review

David:

In addition to Bob's comments, overall, it looks good including the set back at 250 feet for residential zone. One recommendation, I have is:

- The amendment could provide more specifics around decommissioning requirements for solar utilities at the end of their operational lifetime. Requiring removal of equipment and remediation could be beneficial.

I leave it up to you to make the final decision on what to add in it. I appreciate reaching out for feedback!

Thank you,  
Nik

**From:** David Smith <[David.Smith@sarasotaFL.gov](mailto:David.Smith@sarasotaFL.gov)>

**Sent:** Tuesday, January 2, 2024 3:14 PM

**To:** Nikesh Patel <[Nikesh.Patel@sarasotaFL.gov](mailto:Nikesh.Patel@sarasotaFL.gov)>

**Subject:** 24-ZYA-03 for DRC review

Nik,

Attached is a zoning text amendment regarding Solar Utilities to be discussed at the February 7 DRC meeting. Let me know if you have any questions or comments. Thanks.



**David L. Smith, AICP**  
**Manager of Long-Range Planning**  
**Phone :** (941) 263-6462  
**Mobile :** (941) 894-2617  
**Email :** [david.smith@sarasotafl.gov](mailto:david.smith@sarasotafl.gov)  
**1565 1<sup>st</sup> St. Sarasota, FL 34236**

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## David Smith

---

**From:** Alison Christie  
**Sent:** Wednesday, February 21, 2024 5:05 PM  
**To:** Donald Ullom; David Smith  
**Subject:** RE: Solar Utility text

I'm good with that.

Thank you,



**Alison Christie, AICP**  
**General Manager, Development Services**  
**Phone:** (941) 263-6516  
**Mobile:** (941) 724-4827  
**Email:** [Alison.Christie@sarasotafl.gov](mailto:Alison.Christie@sarasotafl.gov)  
**1565 1<sup>st</sup> Street, Sarasota, FL 34236**



---

**From:** Donald Ullom <[Donald.Ullom@sarasotaFL.gov](mailto:Donald.Ullom@sarasotaFL.gov)>  
**Sent:** Wednesday, February 21, 2024 3:59 PM  
**To:** David Smith <[David.Smith@sarasotaFL.gov](mailto:David.Smith@sarasotaFL.gov)>  
**Cc:** Alison Christie <[Alison.Christie@sarasotaFL.gov](mailto:Alison.Christie@sarasotaFL.gov)>  
**Subject:** RE: Solar Utility text

David,

Per our conversation the last four words would be eliminated .

Alison,

Your thoughts?



**Donald Ullom**  
**Senior Arborist**  
**Phone:** (941) 263-6530  
**Mobile:** (941) 228-7622  
**Email:** [donald.ullom@sarasotafl.gov](mailto:donald.ullom@sarasotafl.gov)  
**1565 1<sup>st</sup> Street, Sarasota, FL 34236**



---

**From:** David Smith <[David.Smith@sarasotaFL.gov](mailto:David.Smith@sarasotaFL.gov)>  
**Sent:** Wednesday, February 14, 2024 11:23 AM  
**To:** Donald Ullom <[Donald.Ullom@sarasotaFL.gov](mailto:Donald.Ullom@sarasotaFL.gov)>  
**Cc:** Alison Christie <[Alison.Christie@sarasotaFL.gov](mailto:Alison.Christie@sarasotaFL.gov)>  
**Subject:** RE: Solar Utility text

Don and Alison,

Please take a look at revised text in the second sentence below to see if it is sufficient. Feel free to add or modify as you see fit.

(7) In order to screen photovoltaic panels, a Solar Utility shall be required to install an opaque fence not less than six (6) feet in height at the perimeter of its zoning lot that is adjacent to an existing or future land use that is residential, office, or commercial and at the perimeter of a zoning lot that is adjacent to a street. In a situation where a tree is required to be planted in a buffer area and where it can be demonstrated that the tree will block or interfere with sunlight being captured by a photovoltaic panel used to generate electricity, the city may approve an enhanced or modified buffer to remedy such situation.

Thanks.



**David L. Smith, AICP**  
**Manager of Long-Range Planning**  
**Phone :** (941) 263-6462  
**Mobile :** (941) 894-2617  
**Email :** [david.smith@sarasotafl.gov](mailto:david.smith@sarasotafl.gov)  
**1565 1<sup>st</sup> St. Sarasota, FL 34236**

---

**From:** Donald Ullom <[Donald.Ullom@sarasotaFL.gov](mailto:Donald.Ullom@sarasotaFL.gov)>  
**Sent:** Tuesday, February 13, 2024 11:16 AM  
**To:** David Smith <[David.Smith@sarasotaFL.gov](mailto:David.Smith@sarasotaFL.gov)>  
**Cc:** Alison Christie <[Alison.Christie@sarasotaFL.gov](mailto:Alison.Christie@sarasotaFL.gov)>  
**Subject:** RE: Solar Utility text

David,

After speaking with Alison last week, we concluded that it would be best to suggest “an enhanced or modified buffer” for these situations, instead of the current language for trees. They would need to work with the city arborist to develop the buffers for each specific site.



**Donald Ullom**  
**Senior Arborist**  
**Phone:** (941) 263-6530  
**Mobile:** (941) 228-7622  
**Email:** [donald.ullom@sarasotafl.gov](mailto:donald.ullom@sarasotafl.gov)  
**1565 1<sup>st</sup> Street, Sarasota, FL 34236**



---

**From:** David Smith <[David.Smith@sarasotaFL.gov](mailto:David.Smith@sarasotaFL.gov)>  
**Sent:** Wednesday, February 7, 2024 1:41 PM



**MEMORANDUM**

**Date:** February 2, 2024

**To:** File

**From:** David L. Smith, AICP, Manager of Long-Range Planning

**Subject:** **DRC Comments - Zoning Text Amendment for Solar Utilities (24-ZTA-03)**

The subject application has been scheduled for the February 7, 2024 Development Review Committee. Meetings are held in the City Commission Chambers at City Hall and commence at 9:00 AM. Staff looks forward to further discussing the project comments at that meeting, however, should you have immediate questions, please contact me or the individual reviewer noted below. Comments are as follows:

**LONG-RANGE PLANNING COMMENTS:**

Comments Prepared By / Contact In Case of Questions: David L. Smith, AICP, Manager of Long-Range Planning, Planning Department / 941.263.6462 / David.Smith@sarasotafl.gov

**A. Requirements & Regulations:**

1. No comments.

**B. Preliminary/Draft Conditions:**

1. No comments.

**C. Mitigation**

1. No comments.

**D. Advisory**

1. No comments.

**DEVELOPMENT SERVICES COMMENTS:**

Comments Prepared By / Contact In Case of Questions: Alison Christie, General Manager, Development Services / 941.263. 6516 / Alison.Christie@sarasotafl.gov

**A. Requirements & Regulations:**

1. No comments.

**B. Preliminary/Draft Conditions:**

1. No comments.

**C. Mitigation**

1. No comments.

**D. Advisory**

1. No comments.

**WASTE/RECYCLING COMMENTS:**

Comments Prepared By / Contact In Case of Questions: Todd Kucharski, General Manager, Public Works / 941.263.6127/ Todd.Kucharski@sarasotafl.gov

**A. Requirements & Regulations:**

1. No comments.

**B. Preliminary/Draft Conditions:**

1. No comments.

**C. Mitigation**

1. No comments.

**D. Advisory**

1. No comments.



**UTILITIES/WATER/WASTEWATER COMMENTS:**

Comments Prepared By / Contact In Case of Questions: Zvonko Smlatic, Utilities Engineer / 941.263. 6189 / Zvonko.Smlatic@sarasotafl.gov

**A. Requirements & Regulations:**

1. No comments.

**B. Preliminary/Draft Conditions:**

1. No comments.

**C. Mitigation**

1. No comments.

**D. Advisory**

1. No comments.

**ENGINEERING COMMENTS:**

Comments Prepared By / Contact In Case of Questions: Stephen Zadrozny, Engineering Technician III / 941.263.6433 / Stephen.Zadrozny@sarasotafl.gov

**A. Requirements & Regulations:**

1. No comments.

**B. Preliminary/Draft Conditions:**

1. No comments.

**C. Mitigation**

1. No comments.

**D. Advisory**

1. No comments.

**ADDITIONAL ENGINEERING COMMENTS:**

1. Bob Heggan, City Surveyor: One of concerns that I have are solar planes. While the zone may permit solar utilities, it needs to be clear that the applicant is responsible to secure any restrictions/easements on surrounding properties that would impact the solar plane.
2. Nik Patel, City Engineer: The amendment could provide more specifics around decommissioning requirements for solar utilities at the end of their operational lifetime. Requiring removal of equipment and remediation could be beneficial.

**TREE PROTECTION COMMENTS:**

Comments Prepared By / Contact In Case of Questions: Donald Ullom, Senior Arborist / 941.263.6530 / Donald.Ullom@sarasotafl.gov

**A. Requirements & Regulations:**

1. Pursuant to Sec VII-303(d)(7) the proposed changes seem to enable the removal of existing trees located in the required buffers including Grand trees. without meeting the requirements of Sec VII-310 & Sec VII-320. Please explain how existing trees will be excluded from this requirement.

**B. Preliminary/Draft Conditions:**

1. More information may be forth coming as new information is provided.

**C. Mitigation**

1. No comments.

**D. Advisory**

1. No comments.

**SARASOTA POLICE/CPTED COMMENTS:**

Comments Prepared By / Contact In Case of Questions: Danny Robbins, Police Officer 1<sup>st</sup> Class / 941.954-7056 / Danny.Robbins@sarasotafl.gov

**A. Requirements & Regulations:**

1. No comments.

**B. Preliminary/Draft Conditions:**

1. No comments.

**C. Mitigation**

1. No comments.

**D. Advisory**

1. No comments.

**PLANNING/NEIGHBORHOODS COMMENTS:**

Comments Prepared By / Contact In Case of Questions: Briana Dobbs, Chief Planner, Planning Department / 941.263.6587 / Briana.Dobbs@sarasotafl.gov

**A. Requirements & Regulations:**

1. No comments.

**B. Preliminary/Draft Conditions:**

1. No comments.

**C. Mitigation**

1. No comments.

**D. Advisory**

1. No comments.

**BUILDING COMMENTS:**

Comments Prepared By / Contact In Case of Questions: Mike Taylor, Deputy Building Official / 941.263.6435/ Mat.Taylor@sarasotafl.gov

**A. Requirements & Regulations:**

1. No comments.

**B. Preliminary/Draft Conditions:**

1. No comments.

**C. Mitigation**

1. No comments.

**D. Advisory**

1. No comments.

**FIRE DEPARTMENT COMMENTS:**

Comments Prepared By / Contact In Case of Questions: Jason M. Smith, Supervisor, Plans Review & Construction Inspection, SCFD / 941.861.2299 / jsmith@scgov.net

**A. Requirements & Regulations:**

1. None.

**B. Preliminary/Draft Conditions:**

1. None.

**C. Mitigation**

1. None.

**D. Advisory**

1. None.

**TRAFFIC CONCURRENCY COMMENTS:**

Comments Prepared By / Contact In Case of Questions: Daniel Ohrenstein, PE, Assistant City Engineer/ 941.263.6520 / Daniel.Ohrenstein@sarasotafl.gov

**A. Requirements & Regulations:**

1. None.

**B. Preliminary/Draft Conditions:**

1. None.

**C. Mitigation**

1. None.

**D. Advisory**

1. None.

**PARKS AND RECREATION COMMENTS:**

Comments Prepared By / Contact In Case of Questions: Candie Pedersen, General Manager / 941.263-6230/ Candie.Pedersen@sarasotafl.gov

**A. Requirements & Regulations:**

1. No comments.

**B. Preliminary/Draft Conditions:**

1. No comments.

**C. Mitigation**

1. No comments.

**D. Advisory**

1. No comments.

## David Smith

---

**From:** Bob Heggan  
**Sent:** Thursday, January 4, 2024 4:29 PM  
**To:** Nikesh Patel; David Smith  
**Cc:** Camden Mills; Daniel Ohrenstein  
**Subject:** RE: 24-ZYA-03 for DRC review

Good afternoon everyone,

One of concern that I have are solar planes. While the zone may permit solar utilities, it needs to be clear that the applicant is responsible to secure any restrictions/easements on surrounding properties that would impact the solar plane.

Sincerely,  
Bob



**Robert R. Heggan, Jr., P.S.M., P.L.S.**

**City Surveyor**

**Phone:** (941) 263-6137

**Mobile:** (941) 724-9636

**Email:** [robert.heggan@sarasotafl.gov](mailto:robert.heggan@sarasotafl.gov)

**1761 12<sup>th</sup> Street, Sarasota, FL 34236**



---

**From:** Nikesh Patel <[Nikesh.Patel@sarasotaFL.gov](mailto:Nikesh.Patel@sarasotaFL.gov)>  
**Sent:** Thursday, January 4, 2024 4:19 PM  
**To:** David Smith <[David.Smith@sarasotaFL.gov](mailto:David.Smith@sarasotaFL.gov)>  
**Cc:** Camden Mills <[Camden.Mills@sarasotaFL.gov](mailto:Camden.Mills@sarasotaFL.gov)>; Daniel Ohrenstein <[Daniel.Ohrenstein@sarasotaFL.gov](mailto:Daniel.Ohrenstein@sarasotaFL.gov)>; Bob Heggan <[Robert.Heggan@sarasotaFL.gov](mailto:Robert.Heggan@sarasotaFL.gov)>  
**Subject:** FW: 24-ZYA-03 for DRC review

David:

I appreciate it. Will do.

Thank you,  
Nik

---

**From:** David Smith <[David.Smith@sarasotaFL.gov](mailto:David.Smith@sarasotaFL.gov)>  
**Sent:** Tuesday, January 2, 2024 3:14 PM  
**To:** Nikesh Patel <[Nikesh.Patel@sarasotaFL.gov](mailto:Nikesh.Patel@sarasotaFL.gov)>  
**Subject:** 24-ZYA-03 for DRC review

Nik,



## David Smith

---

**From:** Candie Pedersen  
**Sent:** Wednesday, January 3, 2024 7:38 AM  
**To:** David Smith  
**Subject:** RE: 24-ZTA-03 for DRC review

Greetings David,

I have no comments or questions related to the ZTA for solar utilities. I did find it interesting we had to define glint vs. glare.

I also found the reference for the U" shaped bike racks. We rarely use them and design our parks without this in mind. One day, when you have time, you can wax poetic on why these type were chosen to proliferate the streets of Sarasota.

Best regards,

### Candie Pedersen

General Manager, Parks and Recreation Department

Phone: (941) 263-6230

Mobile: (941) 259-7274

Email: [candie.pedersen@sarasotafl.gov](mailto:candie.pedersen@sarasotafl.gov)

2100 East Laurel St, Sarasota, FL 34236



---

**From:** David Smith <David.Smith@sarasotaFL.gov>  
**Sent:** Tuesday, January 2, 2024 3:12 PM  
**To:** Candie Pedersen <Candie.Pedersen@sarasotaFL.gov>  
**Subject:** 24-ZTA-03 for DRC review

Candie,

Attached is a zoning text amendment regarding Solar Utilities to be discussed at the February 7 DRC meeting. Let me know if you have any questions or comments. Thanks.



**David L. Smith, AICP**  
Manager of Long-Range Planning  
Phone : (941) 263-6462  
Mobile : (941) 894-2617  
Email : [david.smith@sarasotafl.gov](mailto:david.smith@sarasotafl.gov)  
1565 1<sup>st</sup> St. Sarasota, FL 34236

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## David Smith

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**From:** Mike Connolly  
**Sent:** Wednesday, January 3, 2024 9:33 AM  
**To:** David Smith  
**Subject:** Re: Solar Utilities ZTA

David,

Thanks for the opportunity to review the new ZTA. I have only one comment. The ZTA will change the actual list of permitted, conditional or prohibited uses within a zoning category. As such, Florida Statutes require 2 City Commission public hearings, with one after 5:00 p.m. and the enhanced published notice.

Mike

---

**From:** David Smith <David.Smith@sarasotaFL.gov>  
**Sent:** Wednesday, December 27, 2023 2:48 PM  
**To:** Mike Connolly <Mike.Connolly@sarasotaFL.gov>  
**Subject:** Solar Utilities ZTA

Mike,

I have filed the attached ZTA relating to solar utilities. Please let me know if you have any comments. I would like to take this to the Planning Board by March and then to the City Commission with the adoption of the solar utilities plan amendment.

I have not yet received any state review comments regarding the plan amendment.

**Tree Protection Comments: Solar Utilities ZTA (24-ZTA-03)**

Comments Prepared By / Contact In Case of Questions: Donald Ullom, Arborist / 941.263.6530  
/ [donald.ullom@sarasotafl.gov](mailto:donald.ullom@sarasotafl.gov)

**A. Requirements & Regulations**

1. Pursuant to Sec VII-303(d)(7) the proposed changes seem to enable the removal of existing trees located in the required buffers including Grand trees. without meeting the requirements of Sec VII-310 & Sec VII-320. Please explain how existing trees will be excluded from this requirement.

**B. Preliminary/Draft Conditions**

1. More information may be forth coming as new information is provided.

**C. Mitigation**

**D. Advisory**

- 1.

## David Smith

---

**From:** Mat Taylor  
**Sent:** Wednesday, January 10, 2024 10:46 AM  
**To:** David Smith  
**Subject:** 24-ZTA-03

I have no comments for 24-ZTA-03



**Michael Taylor**  
**Deputy Building Official**  
**Phone:** (941) 263-6435  
**Mobile:** (941) 894-2973  
**Email:** [mat.taylor@sarasotaf1.gov](mailto:mat.taylor@sarasotaf1.gov)  
**1565 1<sup>st</sup> Street, Sarasota, FL 34236**



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## David Smith

---

**From:** Nikesh Patel  
**Sent:** Friday, January 5, 2024 9:59 AM  
**To:** David Smith  
**Subject:** RE: 24-ZYA-03 for DRC review

David:

In addition to Bob's comments, overall, it looks good including the set back at 250 feet for residential zone. One recommendation, I have is:

- The amendment could provide more specifics around decommissioning requirements for solar utilities at the end of their operational lifetime. Requiring removal of equipment and remediation could be beneficial.

I leave it up to you to make the final decision on what to add in it. I appreciate reaching out for feedback!

Thank you,  
Nik

---

**From:** David Smith <David.Smith@sarasotaFL.gov>  
**Sent:** Tuesday, January 2, 2024 3:14 PM  
**To:** Nikesh Patel <Nikesh.Patel@sarasotaFL.gov>  
**Subject:** 24-ZYA-03 for DRC review

Nik,

Attached is a zoning text amendment regarding Solar Utilities to be discussed at the February 7 DRC meeting. Let me know if you have any questions or comments. Thanks.



**David L. Smith, AICP**  
**Manager of Long-Range Planning**  
**Phone :** (941) 263-6462  
**Mobile :** (941) 894-2617  
**Email :** [david.smith@sarasotafl.gov](mailto:david.smith@sarasotafl.gov)  
**1565 1<sup>st</sup> St. Sarasota, FL 34236**

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## David Smith

---

**From:** Stephen Zadrozny  
**Sent:** Friday, January 26, 2024 8:38 AM  
**To:** David Smith  
**Subject:** Solar Utilities ZTA [24-ZTA-03] - DRC Review Comments

David,

Good morning. Engineering does not have any comments regarding the subject ZTA.

Thank you,

Steve



**Steve Zadrozny**

**Engineering Technician III, Public Works**

**Phone :** (941) 263-6433

**Mobile :** (941) 702-0261

**Email :** [stephen.zadrozny@sarasotafl.gov](mailto:stephen.zadrozny@sarasotafl.gov)

**1565 1<sup>st</sup> St. Sarasota, FL 34236**



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**From:** [Todd Kucharski](#)  
**To:** [David Smith](#)  
**Cc:** [Jonathan Williamson](#)  
**Subject:** DRC Meeting - City-Initiated Petition: Solar Utilities ZTA - 24-ZTA-03  
**Date:** Thursday, January 18, 2024 10:37:41 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image005.png](#)

---

Good morning David,

There are no solid waste comments for the subject application.

Take care and enjoy the rest of the day,



**Todd Kucharski**  
**General Manager, Public Services**  
**Phone:** (941) 263-6127  
**Email:** [todd.kucharski@sarasotafl.gov](mailto:todd.kucharski@sarasotafl.gov)  
**1761 12<sup>th</sup> Street, Sarasota, FL 34236**



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**From:** [Zvonko Smlatic](#)  
**To:** [David Smith](#)  
**Cc:** [Richard Wells](#)  
**Subject:** Solar Utilities 24-ZTA-03  
**Date:** Tuesday, January 23, 2024 9:24:22 AM  
**Attachments:** [image002.png](#)  
[image003.png](#)  
[image005.png](#)

---

David,

The Utilities Department has no additional comments for the above subject project. I can sign off on the utilities portion of this DRC application. Thanks.

Sincerely,



**Zvonko Smlatic**  
Senior Utilities Engineer, Utilities Permitting  
Phone: (941) 263-6189  
Email: [zvonko.smlatic@sarasotafl.gov](mailto:zvonko.smlatic@sarasotafl.gov)  
1750 12th Street, Sarasota, FL 34236



*All information provided by the City of Sarasota Utilities Department (COSUD), at any time, shall not be used for the design or construction of any building, development, or other improvements without field verification, including the use of ground penetrating radar and/or soft dig verification methods, by the DEVELOPER, the ENGINEER, or the CONTRACTOR. The recipient's reliance, at any time, upon maps, data, or other record information provided by COSUD shall be solely at his or her risk. COSUD shall have no actual or implied liability for incorrect drawings, record drawings, or other materials that the recipient reviews and/or utilizes in preparation of making business or personal decisions.*

*Be advised that any Contractor that damages any portion of the City's potable water, wastewater, and/or reclaimed water infrastructure shall be totally financially responsible for the repair of any such damaged infrastructure. All Contractors proposing to work directly on or in close proximity of any portion of the City's potable water, wastewater, and/or reclaimed water infrastructure shall have the appropriate repair materials (pipe, fittings, etc.), tools, and qualified staff available onsite in order to perform immediate repairs should damage to such infrastructure occur.*

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**Charles D. (Dan) Bailey, Jr.**  
Attorney at Law  
dbailey@williamsparker.com  
T: (941) 329-6609  
F: (941) 954-3172

March 28, 2024

David L. Smith, AICP, Manager of Long-Range Planning  
City of Sarasota  
1565 1st St.  
Sarasota, FL 34236

**Re: Zoning Text Amendment 24-ZTA -- Solar Utilities**

David,

I am writing to you in my capacity as general counsel for the Sarasota Manatee Airport Authority, to address Zoning Text Amendment 24-ZTA which will authorize Solar Utilities.

The amendment is to be heard by the Planning Board on Wednesday, April 10, 2024, but I regret I will be out of town that day. Consequently, I ask that you please inform the Planning Board that airport officials have been afforded the opportunity to comment on the draft amendment, and to provide substantive input, especially in regard to the provisions found on page 33 of 109. Those provisions require a glint and glare assessment to determine ocular impacts of sunlight reflections from photovoltaic panels; and require that the panels not be highly reflective and be oriented to minimize the creation of hazards to aircraft and to air traffic controllers. They also provide for airport officials to review the glint and glair assessment for compliance with FAA regulations.

Accordingly, please inform the Board that we are comfortable with the provisions as drafted.

Respectfully submitted,



Charles D. (Dan) Bailey, Jr.  
For the Firm

cc: Fredrick J. Piccolo, President, CEO  
Lionel Guilbert, Sr. VP, Operations & Public Safety  
Kent Bontrager, Sr. VP, Engineering, Planning & Facilities

8410659.v1

## David Smith

---

**From:** Fredrick Piccolo <Fredrick.Piccolo@flysrq.com>  
**Sent:** Tuesday, December 19, 2023 10:10 AM  
**To:** David Smith  
**Cc:** Steven Cover; Lionel Guilbert; Kent Bontrager; BAILEY, DAN  
**Subject:** RE: Draft solar utility zoning text for your review

Thanks David and yes please keep us updated. Have a great holiday.

Best,  
Rick

Fredrick J. (Rick) Piccolo AAE  
President, Chief Executive Officer  
Sarasota Bradenton International Airport  
6000 Airport Circle  
Sarasota, FL 34241  
Tel: 941-359- 2770 ext.4200  
Fax: 941-359-5054  
Cell: 941-915-2058  
[Fredrick.piccolo@flysrq.com](mailto:Fredrick.piccolo@flysrq.com)

[Please note the change in email address domain to @flysrq.com](#)



SARASOTA  
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INTERNATIONAL

---

**From:** David Smith <David.Smith@sarasotaFL.gov>  
**Sent:** Tuesday, December 19, 2023 10:07 AM  
**To:** Fredrick Piccolo <Fredrick.Piccolo@flysrq.com>  
**Cc:** Steven Cover <Steven.Cover@sarasotaFL.gov>; Lionel Guilbert <Lionel.Guilbert@flysrq.com>; Kent Bontrager <kent.bontrager@flysrq.com>; BAILEY, DAN <d Bailey@williams Parker.com>  
**Subject:** RE: Draft solar utility zoning text for your review

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Rick and Kent,

Thank you for the recommendation. I have included it in the draft text as underlined below.

(4) The Sarasota Bradenton International Airport shall review a proposed solar utility that is to be located within three (3) miles of an airport runway to determine if the proposal is consistent with Federal Aviation Administration (FAA) requirements and will not interfere with aircraft operations. The glint and glare assessment shall be provided to the Airport for this review and results must show that the proposed solar array does not pose glint or glare problems for: (1) aircraft approaching or departing the airport and (2) Air Traffic Control Tower (ATCT) staff.

I will file the application tomorrow. Then the draft will go to the Development Review Committee for staff review followed by public hearings with the Planning Board and City Commission. If there are any changes, I will let you know. Would you like for me to keep you informed of the meetings so you can participate if desired?

Have a nice day.



**David L. Smith, AICP**  
**Manager of Long-Range Planning**  
**Phone :** (941) 263-6462  
**Mobile :** (941) 894-2617  
**Email :** [david.smith@sarasotafll.gov](mailto:david.smith@sarasotafll.gov)  
**1565 1<sup>st</sup> St. Sarasota, FL 34236**

---

**From:** Fredrick Piccolo <[Fredrick.Piccolo@flysrg.com](mailto:Fredrick.Piccolo@flysrg.com)>  
**Sent:** Wednesday, December 13, 2023 9:21 AM  
**To:** David Smith <[David.Smith@sarasotaFL.gov](mailto:David.Smith@sarasotaFL.gov)>  
**Cc:** Steven Cover <[Steven.Cover@sarasotaFL.gov](mailto:Steven.Cover@sarasotaFL.gov)>; Lionel Guilbert <[Lionel.Guilbert@flysrg.com](mailto:Lionel.Guilbert@flysrg.com)>; Kent Bontrager <[kent.bontrager@flysrg.com](mailto:kent.bontrager@flysrg.com)>; BAILEY, DAN <[dbailey@williamsparker.com](mailto:dbailey@williamsparker.com)>  
**Subject:** Re: Draft solar utility zoning text for your review

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David:

Thank you for sending the language. I am forwarding you one recommendation from our engineer Kent. Thanks so much for your work.

Rick

I added highlighted text below for your review.

(4)  
*The Sarasota Bradenton International Airport shall review a proposed solar utility that is to be located within three (3) miles of an airport runway to determine if the proposal is consistent with Federal Aviation Administration (FAA) requirements and will not interfere with aircraft operations. The glint and glare assessment shall be provided to the Airport for this review **and results show that the proposed solar array does not pose glare***

problems: 1. Aircraft approaching or departing the airport 2. Air Traffic Control Tower (ATCT) staff.

Sent from my iPhone

On Dec 12, 2023, at 4:15 PM, David Smith <[David.Smith@sarasotafl.gov](mailto:David.Smith@sarasotafl.gov)> wrote:

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<image001.gif>

Hi Rick,

Since I last communicated regarding solar utilities, the City Commission transmitted the proposed comprehensive plan amendment to the state for review and comment. I anticipate state review comments will be received by the middle of January 2024. When I return to the City Commission for an adoption public hearing in 2024, I will also take the Zoning Text Amendment forward with the plan amendment. Therefore, I will be submitting the Zoning Text Amendment (ZTA) to the City Clerk's Office within the next week or so.

As stated in my email of September 25, I did incorporate your comments into the draft ZTA. Before I submit the ZTA, I would like to check with you one more time to see if there are any additional comments. If you have any additional comments, I will be like to receive them in the next few days.

Thank you for considering this ZTA and for the comments that have been provided. Happy Holidays.

<image003.png> **David L. Smith, AICP**  
**Manager of Long-Range Planning**  
**Phone :** (941) 263-6462  
**Mobile :** (941) 894-2617  
**Email :** [david.smith@sarasotafl.gov](mailto:david.smith@sarasotafl.gov)  
**1565 1<sup>st</sup> St. Sarasota, FL 34236**

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office by phone or in writing. E-mail messages sent or received by City of Sarasota officials and employees in connection with official City business are public records subject to disclosure under the Florida Public Records Act.

<Draft Solar Utilities Zoning Text, 12.12.2023.pdf>

<IGD and IHD within 3 Miles of an Airport Runway.jpg>

**IMPORTANT NOTICE:** The Sarasota Manatee Airport Authority is a public agency subject to Chapter 119 of Florida Statutes concerning public records. All electronic mail sent and received regarding Authority business of any kind is retained and, unless exempt by statute, is subject to subsequent disclosure as a public record.

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## David Smith

---

**From:** David Smith  
**Sent:** Monday, September 25, 2023 1:50 PM  
**To:** Fredrick Piccolo  
**Cc:** Steven Cover; Lionel Guilbert; Kent Bontrager; BAILEY, DAN  
**Subject:** RE: Draft solar utility zoning text for your review  
**Attachments:** Sec\_II\_201.\_\_\_Definitions with glare and glint.pdf; Sec\_VII\_601.\_\_\_Purpose. mm Solar Utility page.pdf; IGD and IHD within 3 Miles of an Airport Runway.jpg

Rick,

Thank you for your comments and the information you sent on September 14. I have revised a couple of pages to reflect that input and have included those pages with this email.

After conducting further research, I believe a glint and glare assessment should accompany and be analyzed for all solar utility applications as the City should ensure that ocular impact from photovoltaic panels are not hazardous to neighboring properties and automotive traffic, as well as aircraft operations. I have also included a requirement that a solar utility glint and glare assessment be provided to the Airport for review for such projects located within 3 miles of a runway.

I created a 3 mile buffer map from the edge of the airport runways to identify the current properties are that zoned IGD and IHD – the two zone districts in which solar utilities would be a permitted use. It looks like about 1/3 of the IGD and IHD zoned land is within the 3 mile buffer area.

I decided to also include definitions for glint and glare.

Please let me know your thoughts and if any revisions should be considered.

Thank you.



**David L. Smith, AICP**  
**Manager of Long-Range Planning**  
**Phone :** (941) 263-6462  
**Mobile :** (941) 894-2617  
**Email :** [david.smith@sarasotafl.gov](mailto:david.smith@sarasotafl.gov)  
**1565 1<sup>st</sup> St. Sarasota, FL 34236**

---

**From:** Fredrick Piccolo <Fredrick.Piccolo@flysqr.com>  
**Sent:** Thursday, September 14, 2023 7:50 AM  
**To:** David Smith <David.Smith@sarasotaFL.gov>

Cc: Steven Cover <Steven.Cover@sarasotaFL.gov>; Lionel Guilbert <Lionel.Guilbert@flysrq.com>; Kent Bontrager <kent.bontrager@flysrq.com>

Subject: RE: Draft solar utility zoning text for your review

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Think B4U Click!



David:

Here is some feedback on solar installation. When New College added their solar panels, we requested a glare study. Lakeland Airport did a glare study for their solar farm.

This article is really good at summarizing the recent FAA ruling: <https://www.pagerpower.com/news/important-changes-to-the-usas-faa-glint-and-glare-guidance/>

It states, "The FAA's final guidance document closes off the interim guidance and offers more control to the aerodrome in dictating how assessments are done, as well as opening the doors to new ways of assessing glare and aviation. The ATC Tower is still a specific assessment requirement for operators of federally obligated airports. The assessment for pilots is now not specifically referenced. The guidance change will likely make little difference to how assessments are completed, but it does mean that there is no longer a single assessment process endorsed by the FAA. The airfield operator will however need to make a careful and considered decision on how solar PV developments proposed on their airfield should be assessed." While the guidance states it is only applicable to on-airfield developments, it is expected that airfield operators will continue to request glint and glare assessment for off-airfield developments to ensure the rigorous safety standards are maintained, especially now the decision to sign-off the development is down to them.

Based on this ruling, the airport would encourage the Zoning text to require a glint and glare assessment for proposed solar projects within a certain distance of the runways, at least 3 miles, and the airport to review it prior to approval. Thanks for the opportunity for input on that issue and I will ask our people to review the rest of the document for any feedback. Thanks.

Best,  
Rick

Fredrick J. (Rick) Piccolo AAE  
President, Chief Executive Officer  
Sarasota Bradenton International Airport  
6000 Airport Circle  
Sarasota, FL 34241  
Tel: 941-359- 2770 ext.4200  
Fax: 941-359-5054  
Cell: 941-915-2058  
[Fredrick.piccolo@flysrq.com](mailto:Fredrick.piccolo@flysrq.com)

Please note the change in email address domain to [@flysrq.com](mailto:@flysrq.com)



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**From:** David Smith <[David.Smith@sarasotaFL.gov](mailto:David.Smith@sarasotaFL.gov)>  
**Sent:** Wednesday, September 13, 2023 4:00 PM  
**To:** Fredrick Piccolo <[Fredrick.Piccolo@flysrq.com](mailto:Fredrick.Piccolo@flysrq.com)>  
**Cc:** Steven Cover <[Steven.Cover@sarasotaFL.gov](mailto:Steven.Cover@sarasotaFL.gov)>  
**Subject:** Draft solar utility zoning text for your review

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Hi Rick,

I saw that you were in attendance at today's Planning Board meeting and that you should be somewhat familiar with the solar utility comprehensive plan amendment being proposed to meet the State mandate regarding floating solar facilities.

I have completed an initial draft of zoning text amendment in which solar utility would be added as a permitted use in the Industrial General District (IGD) and Industrial Heaving District (IGH). These are the two implementing zone districts for the Production – Intensive Commercial Future Land Use Map classification that are most appropriate for this use. I have not shared the draft with other Planning staff yet to get their comments, but want to share it with you and airport staff to see what comments and suggestions you may have before I go any further with the draft.

This zoning text amendment would likely go to the Planning Board sometime after the beginning of 2024 – possibly February or March – and the City Commission shortly after that.

I have bookmarked pages in the PDF that identify pages with the new draft text which is underlined.

The draft states that a solar utility must be reviewed by the Sarasota Bradenton International Airport to determine if it is consistent with FAA requirements and will not interfere with aircraft operations. This text is on the last page of the attached draft (page 29). The draft also states that the use of screening or a non-reflective surface as an alternative finish may be required.

I could not locate an FAA regulation regarding solar utilities/photovoltaics being located in proximity to airports. Do you know if there is an FAA regulation that I need to be aware of?

I have also attached the PowerPoint presentation that includes the Future Land Use Map showing where Production - Intensive Commercial is located.

Thank you for any comments or suggestions.



**David L. Smith, AICP**  
**Manager of Long-Range Planning**  
**Phone :** (941) 263-6462  
**Mobile :** (941) 894-2617  
**Email :** [david.smith@sarasotaf1.gov](mailto:david.smith@sarasotaf1.gov)  
**1565 1<sup>st</sup> St. Sarasota, FL 34236**

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**IMPORTANT NOTICE:** The Sarasota Manatee Airport Authority is a public agency subject to Chapter 119 of Florida Statutes concerning public records. All electronic mail sent and received regarding Authority business of any kind is retained and, unless exempt by statute, is subject to subsequent disclosure as a public record.

Public Hearing Notices and Minutes



**NOTICE OF PUBLIC HEARING  
APPLICATION NO. 24-ZTA-03**

Notice is hereby given that the **PLANNING BOARD/LOCAL PLANNING AGENCY** of the City of Sarasota, Florida will meet on **Wednesday, April 10, 2024 at 1:30 p.m.** in the Commission Chambers, City Hall, 1565 First Street, Sarasota, Florida. **Starting at 1:30 p.m. or as soon thereafter as possible, the Planning Board/Local Planning Agency will open the scheduled Public Hearings in the order they appear on the agenda.** The following application will be considered at the above scheduled meeting:

**ZONING TEXT AMENDMENT APPLICATION NO. 24-ZTA-03 – REQUEST FOR ZONING TEXT AMENDMENT APPROVAL TO AMEND THE ZONING CODE TO ADD SOLAR UTILITY AS A PERMITTED USE IN THE INDUSTRIAL GENERAL (IGD) AND INDUSTRIAL HEAVY (IHD) ZONE DISTRICTS, TO ADD DEFINITIONS OF SOLAR UTILITY AND GLINT AND GLARE, AND TO ADD DEVELOPMENT STANDARDS SPECIFIC TO DEVELOPMENT OF A SOLAR UTILITY, AS MORE PARTICULARLY DESCRIBED IN SAID APPLICATION.**

Said application is on file in the **Planning Department** and the **Office of the City Auditor and Clerk** at City Hall. If you wish to obtain a copy, please call (941) 263-6222 between 8:00 a.m. to 5:00 p.m. Monday through Friday.

Interested persons are welcome to attend and may register to speak in respect to the above-proposed application.

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990 and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in such public hearing should contact the Office of the City Auditor and Clerk at (941) 263-6222 at least two (2) business days prior to the date of the public hearing as to the nature of the aid and/or service desired. Reasonable auxiliary aids and services will be made available to qualified disabled individuals to the extent that no undue financial or administrative burden results. For the benefit of individuals utilizing hearing aids with a T-coil, the City Commission Chambers and SRQ Media Studio are outfitted with a Hearing Induction Loop for enhanced hearing assistance.

CITY OF SARASOTA

By: Shayla Griggs  
City Auditor and Clerk

Legal Date: March 22, 2024



**CITY OF SARASOTA  
Development Review Division  
Development Services Department  
MINUTES OF THE REGULAR MEETING OF THE PLANNING BOARD/LOCAL PLANNING AGENCY  
APRIL 10, 2024 at 1:30 p.m. in the Sarasota City Commission Chambers**

**Planning Board** Daniel Deleo, Vice Chair  
**Members Present:** Shane LaMay, Terrill Salem, Douglas Christy, Daniel Clermont

**Planning Board** Michael Halflants, Chair  
**Members Absent:**

**City Staff Present:** Mike Connolly, Deputy City Attorney  
Lucia Panica, Director, Development Services  
Alison Christie, AICP, General Manager, Development Services  
Noah Fossick, AICP, Acting Development Review Chief Planner,  
Development Services  
Dan Ohrenstein, PE, Assistant City Engineer, Public Works Department  
David Smith, AICP, Manager of Long-Range Planning, Planning  
Department  
Miles Larsen, Manager, Public Broadcasting  
John Nopper, Coordinator, Public Broadcasting  
Amanda Cisneros, Development Review Coordinator, Development  
Services

**I. CALL MEETING TO ORDER AND ROLL CALL**

1:32:36 P.M.

Vice Chair Deleo called the meeting to order. General Manager Christie (acting as the Planning Board's Secretary) called the roll.

**II. PLEDGE OF ALLEGIANCE**

**III. CHANGES TO THE ORDER OF THE DAY**

City Attorney Connolly discussed Changes to the Order of the Day and Vice Chair Deleo's recusal from two items.

City Attorney Connolly administered the oath and discussed time limits.

**IV. LAND USE ADMINISTRATION PUBLIC HEARINGS**

**NOTICE TO THE PUBLIC:** At this time anyone wishing to speak at the following public hearings will be required to take an oath. (Time limitations will be established by the Planning Board.)

*A. Reading of the Pledge of Conduct*

Ms. Christie read the Pledge of Conduct.

*B. Legislative*

1. **Solar Utilities ZTA: Zoning Text Amendment Application No. 24-ZTA-03** request for Zoning Text Amendment approval to amend the Zoning Code to add Solar Utility as a permitted use in the Industrial General (IGD) and Industrial Heavy (IHD) Zone Districts, to add definitions of Solar Utility and Glint and Glare, and to add Development Standards specific to Development of a Solar Utility.  
(David Smith, AICP, Manager of Long-Range Planning)

**Staff Presentation:**

David Smith, AICP, Manager of Long-Range Planning presented a PowerPoint and gave a description of the proposal. Mr. Smith provided the definitions, parking, buffer requirements, and glare and glint assessment requirements. Mr. Smith noted that there are three standards for review, which are consistent with the comprehensive plan; furthers the purposes of these regulations and other city ordinances, regulations and actions designed to implement the Sarasota City Plan; and would be in the public interest and serve a valid public purpose. Planning staff recommends approval of this petition.

PB Member Clermont posed questions regarding easements and requirements. Mr. Smith spoke to the questions.

City Attorney Connolly spoke to the proposal and explained the process for Solar Utilities and easements.

Vice Chair Deleo spoke to the proposal and posed questions about the proposed language. Mr. Smith addressed Vice Chair Deleo and explained the process of creating the language for the ZTA. Discussion ensued.

PB Member Clermont spoke to the proposal.

PB Member Clermont made a motion to recommend approval to the City Commission.

PB Member Lamay seconded the motion.

Motion passed 4-0.

*C. Quasi-Judicial*

1. **Bobby Jones Golf Course Phase 3 (1000 Azinger Way): Site Plan application No. 23-SP-23** request for Site Plan approval to construct an approximately 17,000-square foot permanent clubhouse which includes an approximately 5,250-square foot restaurant and 4,500-square foot cart barn. The subject site has a street address of 1000 Azinger Way and is located in the Governmental (G) Zone district with a Future Land Use (FLU) Classification of open space, recreational, conservation. Vehicular access is proposed from Circus Boulevard.  
(Alison Christie, AICP, Development Services General Manager)

City Attorney Connolly questioned ex-parte communications and called on affected persons.

***Applicant Presentation:***

Mr. Scott Wedgeworth, Nick Bossman, and Chris Cianfalone presented and provided a description about the proposal. Nick Bossman discussed the proposed clubhouse, the building design, use for the clubhouse and location.

PB Member Lamay posed questions regarding the design and existing clubhouse. Mr. Bossman spoke to PB Member Lamay's questions.

***Staff Presentation:***

Ms. Alison Christie presented and provided a description of the proposed request. Ms. Christie noted that staff recommends approval to City Commission.

PB Member Lamay posed questions regarding parking. Ms. Christie addressed PB Member Lamay's questions.

PB Member Christy posed questions regarding the use for the clubhouse. Ms. Christie explained that the clubhouse will be open to the public and could be used for private events.

***Affected Persons:***

Ms. Kim Giacardo spoke to the proposal.

***Staff Rebuttal:***

Ms. Christie addressed concerns posed by affected persons regarding Photometric Site Plans.

***Applicant Rebuttal:***

Mr. Nick Bossman spoke to comments posed by affected persons.

Vice Chair Deleo posed questions regarding Land Conservation. Mr. Bossman spoke to Vice Chair Deleo's questions and explained the Land Conservation agreement process.

PB Member Clermont spoke to the proposal.

PB Member Salem spoke to the proposal.

PB Member Lamay made a motion to recommend approval to the City Commission subject to the conditions written in the staff report.

City Attorney Connolly explained that the proposed Site Plan is in a G-Zone and requires a public hearing at City Commission.

PB Member Christy seconded the motion.

Motion passed 5-0.

2. **North Pompano Rezone (0 N. Pompano Avenue):** Rezone application No. **24-REN-02** request for Rezone without Site Plan approval to rezone an approximately 14,450 square-foot parcel from the Residential Single Family 3 (RSF-3) Zone District to the Residential Single Family 4 (RSF-4) Zone District. The subject parcel is located on the west side of North Pompano Avenue between 6<sup>th</sup> Street and 8<sup>th</sup> Street and has a Future Land Use Classification of Single Family (Low Density).  
(Noah Fossick, AICP, Acting Development Review Chief Planner)

***Applicant Presentation:***

Ms. Tesha Wood presented and explained the requested proposal.

***Staff Presentation:***

Mr. Noah Fossick, Acting Development Review Chief Planner, presented and provided a description of the proposal, discussed Future Land Use, Zoning, development standards and noted Staff recommends approval to City Commission.

PB Member Lamay questioned the review process for rezones. Mr. Fossick addressed Planning Board Member Lamay's questions.

PB Member Lamay made a motion to recommend approval to the City Commission.

PB Member Salem seconded the motion.

Motion passed 5-0.

City Attorney Connolly announced that PB Member Salem will continue the meeting as Chair.

3. **1274 4<sup>th</sup> Street Residences (1274, 1282, 1290 4<sup>th</sup> Street):** Adjustment application No. **23-ADP-03** request for Planning Board adjustment approval to allow for vehicular access on 4<sup>th</sup> Street, and to allow for two parking spaces to be located in the second layer of the property along 4<sup>th</sup> Street, and to reduce the percentage of required parallel frontage on the ground floor in order to allow for parking and utilities access. The subject site has street addresses of 1274, 1282, and 1290 4<sup>th</sup> Street.  
(Amy Bavin, Development Review Planner)

***Applicant Presentation:***

Mr. Joel Freedman, Chris Gallagher, Mark Mueller, and Brian Jones presented. Mr. Freedman explained the zoning history and discussed the requested proposal. Mr. Gallagher discussed the reasons for the request. Mr. Gallagher also pointed out entrance location, utility infrastructure, trash enclosures and the driveway proposal. Mr. Freedman discussed the review criteria.

PB Member Clermont posed questions regarding alley access. Mr. Jones spoke to PB Member Clermont's questions. PB Member Clermont posed questions about primary streets. Mr. Gallagher addressed PB Member Clermont. Mr. Freedman spoke to the question. Discussion ensued.

PB Member Lamay spoke to the proposal and posed questions regarding the curb cut and the alleyway. Mr. Gallagher spoke to PB Member Lamay's questions. PB Member Lamay posed questions about parallel parking. Mr. Gallagher explained parallel frontage and habitable space.

PB Member Christy posed questions about the primary streets at the proposed location. Mr. Gallagher spoke to the question. Mr. Freedman discussed primary streets, tree location and parking. PB Member Lamay posed questions regarding the loss of parallel parking spaces. Mr. Freedman clarified the number of parking spaces.

Acting Chair Salem spoke to the proposal and the entrance location. Mr. Jones addressed Chair Salem.

***Staff Presentation:***

Ms. Amy Bavin presented with Assistant City Engineer, Dan Ohrenstein and provided a description of the proposed adjustment requests. Ms. Bavin discussed the location, explained each adjustment, and noted that the adjustments do not comply with code. Mr. Ohrenstein discussed alley access, City policy, the traffic study, and parking requirements.

PB Member Lamay posed questions regarding alleyway maintenance. Mr. Ohrenstein provided an explanation. PB Member Lamay questioned trash pickup. Mr. Ohrenstein pointed out the locations for trash enclosures.

PB Member Clermont spoke to the proposed adjustments regarding increased traffic. Mr. Ohrenstein noted that the traffic impact will be reviewed as applications are submitted. PB Member Clermont questioned counting parallel parking towards the development. Mr. Ohrenstein explained parking management and regulations.

Acting Chair Salem posed questions regarding parking, proposed curb cut and agreements between the applicant and owners. Mr. Ohrenstein provided the encroachment agreement explanation.

***Affected Persons:***

David Lough presented and spoke to the proposal.

***Citizen Input:***

Citizen Input received.

***Applicant Rebuttal:***

Chris Gallagher presented and addressed comments regarding alley access and provided examples of locations with primary street access. Mr. Gallagher spoke to comments received from affected persons.

PB Member Christy posed a question regarding unit price. Mr. Jones addressed PB Member Christys question.

PB Member Christy made a motion to deny the request.

PB Member Clermont seconded the motion.

PB Member Christy spoke to the motion.

City Attorney questioned clarification for the motion.

PB Member Christy withdrew the motion.

The hearing was reopened.

PB Member Lamay posed questions for clarification. Mr. Gallagher clarified the adjustment.

PB Member Clermont spoke to making a motion for each adjustment.

PB Member Christy restated the motion made to deny.

Acting Chair Salem seconded the motion.

City Attorney Connolly explained the motion made by PB Member Christy.

PB Member Christy spoke to the motion.

PB Member Lamay posed questions regarding the adjustment for second layer parking.

PB Member Christy addressed PB Member Lamay.

Ms. Christie provided an explanation for the adjustments.

PB Member Lamay spoke to the adjustments. Ms. Lucia Panica, Development Services Director spoke to the proposal and provided clarification for each adjustment. City Attorney Connolly addressed PB Member Lamay's questions. Discussion ensued.

PB Member Clermont posed a request to the adjustment. Ms. Panica provided clarification for the adjustments and explained the design being proposed.

PB Member Lamay posed questions about approving one of the adjustments. City Attorney Connolly addressed PB Member Lamay.

City Attorney explained the motion.

PB Member Clermont spoke to the motion.

Motion passed 4-0.

**The Planning Board took a 10-minute break.**

- 4. Lofts on Lemon II (851 N. Lemon Avenue):** Adjustment application No. 24-ADP-03 request for Planning Board Adjustment approval to allow a 33% reduction of the sidewalk zone from twelve feet wide to eight feet wide, and allow to a 56% increase in the façade length without an architectural feature for a 125-foot long section of uninterrupted parking structure wall. The subject site has a street address of 851 North Lemon Avenue. (Noah Fossick, AICP, Acting Development Review Chief Planner)

***Applicant presentation:***

Mr. Joel Freedman, John Colon, Chris Gallagher, Jake Zunamon, Phil Smith and William Russell presented. Mr. Freedman provided a description of the proposal. Mr. Gallagher provided a description of each adjustment, location, and amended adjustments. Mr. Phil Smith presented and discussed the changes to the adjustment. Mr. Freedman discussed parking and Mr. Gallagher noted that the project will use the Live Local Act.

City Attorney Connolly discussed the code for the sidewalk, explained the adjustment and questioned if there was an amendment to the proposed adjustment. City Attorney Connolly noted that the amended adjustment is an administrative adjustment and explained the process for the second adjustment.

PB Member Christy posed questions regarding the changes to the administrative adjustment. City Attorney Connolly addressed PB Member Christy.

Mr. Chris Gallagher posed questions regarding the adjustment review process. City Attorney Connolly provided an explanation. Discussion ensued.

Mr. William Russell noted that a delay in the process could result in a loss of funds for the project.

Acting Chair Salem suggested a break for staff to discuss the amended changes.

**The Planning Board took a 10-minute break.**

City Attorney Connolly provided recommendations regarding the amended adjustment application for the sidewalk, noted that the changes have not been reviewed by staff and clarified that the decision will proceed as amended.



PB Member Christy posed questions regarding the amenity zone. Mr. Gallagher addressed PB Member Christy's questions. Mr. Freedman spoke to PB Christy's questions. Discussion ensued.

PB Member Lamay posed questions regarding the areas of paved grade. Mr. Gallagher addressed PB Member Lamay's questions.

PB Member Clermont posed questions regarding trees in the amenity zone. Mr. Phil Smith addressed PB Member Clermont's questions. PB Member Clermont posed questions regarding parking. Mr. Gallagher addressed PB Member Clermont's questions. Discussion ensued.

***Staff Presentation:***

Noah Fossick, Acting Development Review Chief Planner presented and provided a description of the property, Zoning, Future Land Use, and explained each adjustment. Mr. Fossick discussed the amended adjustment and addressed parking. Mr. Fossick noted that Staff is recommending denial.

PB Member Lamay posed questions regarding the architectural features. Mr. Fossick addressed PB Member Lamay's questions. Ms. Christie referred to the code for the Rosemary Overlay District to address PB Member Lamay.

PB Member Christy posed questions regarding the amended adjustments and Staff's perspective. Mr. Fossick spoke to the amended adjustments.

***Citizen Input:***

Citizen input received.

***Applicant Rebuttal:***

Mr. Mark Mueller discussed the fire and loading template to address parking concerns.

Mr. William Russell spoke to the proposal and voiced concerns regarding the review process.

PB Member Christy posed questions regarding trees. Mr. Phil Smith addressed PB Member Christy's questions. PB Member Christy posed questions about garage screening. Mr. Gallagher addressed PB Member Christy's questions.

Acting Chair Salem spoke to the amended adjustments. City Attorney Connolly addressed Acting Chair Salem and voiced concerns about setting a precedent for future proposals.

The Planning Board members spoke to the adjustments.

City Attorney Connolly clarified the motion to adopt a motion to find that 24-ADP-03 as amended by the applicant on 4/10/24 is consistent with Section IV-1903 of the Zoning Code and to approve the request for adjustment subject to review by Staff for compliance with all applicable codes subject to the following conditions listed in the Staff Report. PB Member Clermont moved forward with the motion. PB Member Lamay seconded the motion.

Motion passed 4-0.

#### **V. CITIZEN'S INPUT**

**NOTICE TO THE PUBLIC:** At this time Citizens may address the Planning Board on topics of concern. Items which have been previously discussed at Public Hearings may not be addressed at this time. (A maximum 5-minute time limit.)

There was no citizen's input.

#### **VI. APPROVAL OF MINUTES**

##### **1. March 13, 2024**

Approved 4-0

#### **VII. PRESENTATION OF TOPICS BY STAFF**

Ms. Christie discussed the process for determining conflicts and advised the PB members to review emails and discussed scheduling a special meeting.

#### **VIII. PRESENTATION OF TOPICS BY PLANNING BOARD**

Items presented are informational only (no action taken). Any issue presented that may require future action will be placed on the next available agenda for discussion.

PB Member Clermont posed questions regarding comments received from affected persons. Ms. Christie addressed PB Member Clermont. Discussion ensued.

PB Member Christy voiced concerns regarding the notification of meetings. City Attorney Connolly addressed PB Member Christy's concerns and explained the notification process for all PB members. Discussion ensued.

#### **IX. ADJOURNMENT**

Meeting adjourned at 5:08:31 p.m.



Alison Christie  
General Manager and Secretary to the Board



Michael Haltants, Chair  
Planning Board/Local Planning Agency



**NOTICE OF PUBLIC HEARING**  
**CONCERNING PROPOSED AMENDMENTS TO THE**  
**ZONING CODE (2002 EDITION)**  
**APPLICATION NO. 24-ZTA-03**

Notice is hereby given that the **CITY COMMISSION** of the City of Sarasota, Florida will hold the first of two required public hearings at the regular City Commission meeting on **Monday, July 1, 2024, at 9:00 a.m.** in the Commission Chambers, City Hall, 1565 First Street, Sarasota, Florida. **Starting at 9:00 a.m. or as soon thereafter as possible, the Commission will open the scheduled Public Hearings in the order they appear on the agenda.** The following Ordinance will be considered for adoption at the above scheduled meeting:

**ORDINANCE 24-5523**

AN ORDINANCE OF THE CITY OF SARASOTA, FLORIDA AMENDING THE ZONING CODE (2002 EDITION), ARTICLE II, DEFINITIONS AND RULES OF CONSTRUCTION, DIVISION 2, DEFINITIONS, SECTION II-201, DEFINITIONS, TO ADD DEFINITIONS FOR SOLAR UTILITY, GLARE AND GLINT; ARTICLE VI, ZONE DISTRICTS, DIVISION 6, PRODUCTION INTENSIVE COMMERCIAL ZONE DISTRICTS, TABLE VI-601, TO ADD SOLAR UTILITY AS A PERMITTED USE IN THE INDUSTRIAL GENERAL (IGD) AND INDUSTRIAL HEAVY (IHD) ZONE DISTRICTS; AND ARTICLE VII, REGULATIONS OF GENERAL APPLICABILITY, DIVISION 2, OFF-STREET PARKING, SECTION VII-204, NUMBER OF PARKING SPACES REQUIRED BICYCLE STANDARDS, AND ALTERNATIVE PARKING RATIOS, AND DIVISION 3, TRANSITIONAL BUFFERS, LANDSCAPING AND VEGETATION, SECTION VII-303 BUFFER REQUIREMENTS AND INSTALLATION STANDARDS, AND DIVISION 6, ADDITIONAL USE AND DEVELOPMENT STANDARDS, SECTION VII-602, SPECIFIC STANDARDS FOR CERTAIN USES, ALL TO ADD DEVELOPMENT STANDARDS SPECIFIC TO DEVELOPMENT OF A SOLAR UTILITY; PROVIDING FOR SEVERABILITY OF THE PARTS HEREOF; PROVIDING FOR READING BY TITLE ONLY; AND PROVIDING FOR AN EFFECTIVE DATE.

Said application is on file in the **Planning Department** and the **Office of the City Auditor and Clerk** at City Hall. If you wish to obtain a copy, please call (941) 263-6222 between 8:00 a.m. to 5:00 p.m. Monday through Friday.

Interested persons are welcome to attend and may register to speak in respect to the above-proposed ordinance. Individuals who prefer to participate remotely in the City Commission meeting may obtain instructions to participate via zoom by emailing [clerk@sarasotafl.gov](mailto:clerk@sarasotafl.gov) with your request no later than the **deadline of 5:00 pm on Friday, June 28, 2024**. Individuals may provide written comments for agenda items which allow citizens input up until 72 hours prior to the start of the meeting by utilizing the eComments link next to the published agenda on the Upcoming Events webpage accessible through the City of Sarasota website by clicking on "Meetings/Agendas/Video" from the main page.

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990 and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in such public hearing should contact the Office of the City Auditor and Clerk at (941) 263-6222 at least two (2) business days prior to the date of the public hearing as to the nature of the aid and/or service desired. Reasonable auxiliary aids and services will be made available to qualified disabled individuals to the extent that no undue financial or administrative burden results. For the benefit of individuals utilizing hearing aids with a T-coil, the City Commission Chambers and SRQ Media Studio are outfitted with a Hearing Induction Loop for enhanced hearing assistance.

CITY OF SARASOTA

By: Shayla Griggs  
City Auditor and Clerk

Legal Date: Sunday, June 16, 2024