

# City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



## Meeting Agenda

Wednesday, June 5, 2024

7:00 PM

Commission Chambers

### CITY COMMISSION REGULAR MEETING

*Mayor Wayne M. Messam*  
*Vice Mayor Alexandra P. Davis*  
*Commissioner Winston F. Barnes*  
*Commissioner Maxwell B. Chambers*  
*Commissioner Yvette Colbourne*

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City of Miramar

**WELCOME TO YOUR CITY COMMISSION MEETING**

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission Meeting. We hope you will attend more of these meetings in the future.

**GENERAL INFORMATION:** The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission Meeting is a formal meeting of the members of the Commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission Meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission Meeting to express their views on items appearing on the Agenda.

\* All cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission Meeting.

**GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:**

**Who May Speak** - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda** - **Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation".
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.
5. **No untested external audio/visual presentations** (i.e. jump/thumb drives) will be accepted. All a/v presentations must be emailed or delivered to the Clerk's Office 30 days in advance of the requested Commission Meeting date. The City reserves the right to modify or deny any presentation request.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's Office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CALL TO ORDER**

**ROLL CALL/ANNOUNCEMENTS**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**PRESENTATIONS**

Proclamation: Water Reuse Week. (Mayor Wayne M. Messam)

Proclamation: CPR and AED Awareness Week. (Mayor Wayne M. Messam)

Proclamation: Skyler Franklin Day. (Vice Mayor Alexandra P. Davis)

Presentation: Affordable Housing Update. (Broward County Housing Finance Division Director Ralph Stone)

Presentation: Commemorating “Art in the Garage” Program by public artist Elio Mercado. (Sponsored by Deputy City Manager Kelvin Baker) (Cultural Affairs Director Camasha Cevieux)

**CONSENT AGENDA**

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Regular Commission Meeting of May 15, 2024.

**Attachments:** [Commission Minutes 05-15-24](#)

2. Temp. Reso. #R8130 authorizing acceptance of grant funding in the total amount of \$426,466 from the Areawide Council on Aging of Broward County, Inc.; approving and authorizing the City Manager to execute the agreement for acceptance of grant funding for the period from July 1, 2024, through June 30, 2025, for the provision of **adult day care services**.  
(Social Services Assistant Director Rosanna Taveras)

**Attachments:** [R8130 Funding Agreement with backup](#)

3. Temp. Reso. #R8102 authorizing the purchase and installation of **audio-visual equipment and professional services** to upgrade the **Sunset Lakes Community Center** from AVI-SPL, L.L.C., in an amount of \$110,695, through the utilization of the Interlocal Purchasing System Cooperative Contract No. 200904, and from Acordis, L.L.C., in an amount of \$33,252, through the utilization of the State of Florida Contract # 43220000-NASPO-19-ACS, Fiscal Year 2024. (*Information Technology Director Clayton D. Jenkins*)

Attachments: [R8102 Sunset Lakes Community Ctr AV Upgrade with backup](#)

4. Temp. Reso. #R8120 approving the **lease agreement** with Dell Financial Services L.L.C., through the utilization of the State of Florida Contract No.: 43211500-WSCA-15-ACS for the lease of **147 laptops**, in a total amount not-to-exceed \$318,084 over a three-year period, that includes an amount not-to-exceed \$26,507 for Fiscal Year 2024. (*Helpdesk Manager Dylan Mahadeo*)

Attachments: [R8120 Dell Lease Agreement with backup](#)

5. Temp. Reso. #R8132 approving the renewal of the Microsoft Enterprise Enrollment Agreement providing for **software licenses and maintenance of computer and server infrastructure software**, in the annual amount of \$557,928 for a three-year term, from Insight Public Sector utilizing NASPO Contract CTR060025/43230000-23-NASPO-ACS, Microsoft Azure Cloud services in an annual amount of \$144,000 from Insight Public Sector utilizing NASPO Contract CTR060025/43230000-23-NASPO-ACS; a one time software true-up licences cost of \$71,454 and Microsoft Azure Cloud services in an amount of \$48,000 for Fiscal Year 2024 with SHI, International Corp. utilizing Sourcewell Contract #081419-SHI. (*Information Systems Manager Vanessa J. Sauveur*)

Attachments: [R8132\\_MicrosoftEARenewal with backup](#)

6. Temp. Reso. #R8137 approving the award of Request for Proposals No.: 24-02-17, entitled “**Disaster Debris Monitoring Services**” Agreement to the top-ranked proposer, Tetra-Tech, Inc.; authorizing the City Manager to execute an agreement for future events on an as-needed basis for an initial term of three years with two one-year renewal terms. *(Solid Waste & Recycling Manager Ralph Trapani and Director of Procurement Alicia Ayum)*

Attachments: [R8137 RFP 24-02-17 Award\\_Debris Monitoring with backup](#)

7. Temp. Reso. #R8126 authorizing the purchase of services for **replacement of flooring at Fire Station 84**, first and second floors, in the amount of \$165,472 from Shaw Industries, Inc., utilizing Sourcewell Contract No. 080819-SII during Fiscal Year 2024. *(Public Works Deputy Director Kirk Hobson-Garcia and Procurement Director Alicia Ayum)*

Attachments: [R8126 FS84 Floor Replacement with backup](#)

8. Temp. Reso. #R8127 approving the purchase of **police personnel ballistic shields and body armor** from GL Distributors, Inc., utilizing Florida State Contract No. 46151500-NASPO-21-ACS, in the amount of \$130,000, in Fiscal Year 2024. *(Police Captain Mike Yopez)*

Attachments: [R8127 GL Distributors Updated with backup](#)

**End of Consent**

**RESOLUTIONS**

9. Temp. Reso. #R8163 approving **appointments** and replacements to **various City boards**. *(City Clerk Denise A. Gibbs)*

Attachments: [R8163 Board Appointments with backup](#)

10. Temp. Reso. #R8131 approving the award of Invitation For Bids No. 24-013 entitled “**Landscaping, Irrigation Maintenance and Litter Control Services**” to Distinctive Property Maintenance, in the annual amount of \$322,001, Brightview Landscape Services, Inc., in the annual amount of \$211,984, Brightstar Property Maintenance Services in the annual amount of \$617,714, Green Dreams Paradise, Corp., in the annual amount of \$66,680, and SFM Landscape Services, L.L.C., in the annual amount of \$156,760 for a total combined annual amount of \$1,375,139; for an initial term of two years commencing October 1, 2024 with three one-year renewal options. *(Public Works Field Services Manager Steven Hastings and Procurement Director Alicia Ayum)*

Attachments: [R8131\\_Award IFB 24-013 with backup](#)

11. Temp. Reso. #R8124 accepting and adopting the **Annual Comprehensive Financial Report** for the Fiscal Year that ended September 30, 2023, relating to the annual audit performed by the City’s Independent Auditor, Anthony Brunson, P.A. *(Financial Services Director Kevin E. Adderley and External Auditor Anthony Brunson)*

Attachments: [R8124 - 2023 Annual Comprehensive Financial Report with backup1](#)

12. Temp. Reso. #R8159 approving the award of Request for Proposals No. 23-07-46 to New Tradition, Inc.; authorizing the City Manager to execute the appropriate lease agreement between the City of Miramar and New Tradition, Inc., for a term of twenty (20) years for the **design, construction, installation, management, and maintenance of a digital billboard** located at the **Vernon E. Hargray Youth Enrichment Center**, for the purpose of revenue enhancement. *(Deputy City Manager Kelvin L. Baker Sr., and Procurement Director Alicia Ayum)*

Attachments: [TR8159 Digital Billboard Advertising Phase II with backup](#)

13. Temp. Reso. #R8165 approving a **lease** of ten years between the City, as lessor, and **Francisca Chicken Miramar, L.L.C.**, as lessee, for the 3,500 square foot of vacant retail space on the ground floor located at 11735 City Hall Promenade within the Police Headquarters located at the Miramar Town Center. *(Development & Intergovernmental Affairs Officer Debon L. Campbell II)*

Attachments: [R8165 Lease Agreement Vacant Retail Space \(002\) - Francisca Charcoal Chick](#)

### ORDINANCE

14. **FIRST READING** of Temp. Ord. #O1829 amending the Code of Ordinances Chapter 10, Article III, renaming the Article "**Abandoned Real and Personal Property**;" adding new Sections 10-51 entitled "Purpose and Intent," 10-52 entitled "Definitions," 10-53 entitled "Applicability," 10-54 entitled "Penalties," 10-55 entitled "Placement of Abandoned Property," 10-56 entitled "Public Nuisance," 10-57 entitled "Notification Procedure," 10-58 entitled "Removal of Abandoned Personal Property," 10-59 entitled "Registration of Abandoned Real Property," 10-60 entitled "Maintenance Requirement;" providing for the identification, regulation, limitation, and reduction of abandoned real and personal property within the City; making findings; providing for severability; providing for conflicts; and providing for an effective date. *(Police Commander Ricardo Collings)*

SECOND READING SCHEDULED for July 10, 2024

Attachments: [O1829 1st Reading Abandoned Personal and Real Property Ordinance](#)

### OTHER BUSINESS

#### Reports and Comments:

#### Commission Reports:

15. Temp. Reso. #R8176 urging the Solid Waste Disposal and Recyclable Materials Processing Authority of Broward County, Florida to **reject any recommendation to locate any new solid waste or waste to energy facility in Pembroke Pines.** *(Mayor Wayne M. Messam)*

Attachments: [R8176 Urging Broward County Solid Waste and Disposal and Recyclable Mater](#)

**City Attorney Reports:**

**City Manager Reports:**

16. Advisory Board Update.

Attachments: [CM Report - Education Advisory Board Update](#)

**FUTURE WORKSHOPS**

**06/11/24 - 5:00 P.M. - 2024 Health Center Performance Workshop - Commission Chambers**

**07/10/24 - 5:00 P.M. - Affordable Housing Workshop - Commission Chambers**

**ADJOURNMENT**

17. Motion to adjourn.

**THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:**

**Tuesday, June 11, 2024 at 7:00 P.M.**