



CITY COMMISSION MEETING

DATE: Monday, February 12, 2024, 6:00 p.m.

LOCATION: City Hall - John Fuller Auditorium
451 Third Street NW
Winter Haven, FL 33881

1. **CALL TO ORDER** - Nathaniel J. Birdsong, Jr., Mayor

2. **ROLL CALL** - Vanessa Castillo, MMC, City Clerk

3. **INVOCATION** - Father Paul Head - St. Paul's Episcopal Church

4. **PLEDGE OF ALLEGIANCE** - Vanessa Castillo, MMC, City Clerk

5. **PRESENTATIONS**

5.A **"Christine Samuel Week" Proclamation - Christine Samuel**

Staff Contact: T. Michael Stavres, City Manager, mstavres@mywinterhaven.com

Proclamation

5.B **"Doretha Mitchell Tillman Week" - Doretha Mitchell Tillman**

Staff Contact: T. Michael Stavres, City Manager, mstavres@mywinterhaven.com

Proclamation

6. **DEVELOPMENTS OF NOTE**

7. **MINUTES**

7.A **November 8, 2023, City Commission Agenda Review Session Minutes**

Staff Contact: LaTonya Harris, City Historian & Archivist | Deputy City Clerk, lharris@mywinterhaven.com

2023-11-08 DRAFT Agenda Review Session Minutes WITH link

7.B **November 13, 2023, Regular City Commission Meeting Minutes**

Staff Contact: LaTonya Harris, City Historian & Archivist | Deputy City Clerk, lharris@mywinterhaven.com

2023-11-13 DRAFT Regular City Commission Meeting Minutes with Link & Attachments

7.C **November 27, 2023, Regular City Commission Meeting Minutes**

Staff Contact: LaTonya Harris, City Historian & Archivist | Deputy City Clerk,
lharris@mywinterhaven.com

2023-11-27 DRAFT Regular City Commission Meeting Minutes with link & attachment

7.D December 6, 2023, City Commission Agenda Review Session Minutes

Staff Contact: Vanessa Castillo, MMC, City Clerk, vcastillo@mywinterhaven.com

2023-12-06 DRAFT Agenda Review Session Minutes with Link

8. COMMENTS FROM THE AUDIENCE

9. ORDINANCE(S) - SECOND READING - PUBLIC HEARING

9.A O-24-08 - Administrative request to amend the Winter Haven Code of Ordinances, Chapter 21, Article II, Division 6, Section 21-103, Accessory Uses for the purpose of updating marine structure requirements

Staff Contact: Heather Reuter, Senior Planner, hreuter@mywinterhaven.com

Summary - Ordinance O-24-08
O-24-08

10. CONSENT AGENDA

10.A First Amendment to Mainstay Healthcare Winter Haven, LLC Developers Agreement

Staff Contact: Gary M. Hubbard, Water Department Director, ghubbard@mywinterhaven.com

Summary - First Amendment to Mainstay Healthcare Winter Haven, LLC Developers Agreement
First Amendment to Mainstay Healthcare of Winter Haven, LLC Developers Agreement

10.B RFP-24-05 - Award of Swim Team Program Management to Blue Marlins Aquatic Club

Staff Contact: Adam Butler, Aquatics Supervisor, abutler@mywinterhaven.com

Summary - RFP-24-05 Swim Team Program Management
RFP-24-05 Swim Team Program - Proposal Tabulation Sheet
RFP-24-05 Swim Team Program - Recommendation of Award
RFP-24-05 Blue Marlins Aquatic Club Proposal

10.C Authorization for Travel and Training - Southwest Florida Climate Summit (Birdsong)

Staff Contact: A J Nicholson, Assistant to the City Manager, anicholson@mywinterhaven.com

Summary - Southwest Florida Climate Summit
Email requesting Mayor Birdsong attend conference

10.D Authorization for Travel and Training - Central Florida Regional Planning Council (CFRPC) February 2024 Meeting (Birdsong)

Staff Contact: AJ Nicholson, Assistant to the City Manager, anicholson@mywinterhaven.com

Summary - CFRPC Feb 2024 meeting
CFRPC Agenda Feb 14, 2024

10.E Lake Idyl draft 4E Plan

Staff Contact: Dustin Everitt, Natural Resources Manager, Deveritt@mywinterhaven.com

Summary- Lake Idyl draft 4e plan
Lake Idyl draft 4e plan

10.F Florida Department of Environmental Protection (FDEP) Petroleum Cleanup Participation Program (PCPP) – Central Garage Site

Staff Contact: Brittany Hart, Public Works Director, bhart@mywinterhaven.com

Summary - Florida Department of Environmental Protection Petroleum Cleanup Participation Program
FDEP PCPP Draft Agreement

11. RESOLUTION(S)

11.A R-24-08 - Public Hearing- Request by Blue Winter Haven, LLC to establish a Green Reuse Area pursuant to Chapter 376.80(2)(c) Florida Statutes

Staff Contact: Sean Byers, Planning Manager, sbyers@mywinterhaven.com

Summary - R-24-08
R-24-08

11.B R-24-10 - Acceptance of Special Warranty Deed from BF 1500 LLC

Staff Contact: Gary M. Hubbard, Water Department Director, ghubbard@mywinterhaven.com

Summary - R-24-10
R-24-10
MEMO to City Clerk 1-16-24

11.C R-24-13 - Re-appointment and affirmation of terms of Affordable Housing Advisory Committee (AHAC) Members

Staff Contact: Eric Labbe, Economic Opportunity and Community Investment Director, elabbe@mywinterhaven.com

Summary - AHAC Re-appointments
Resolution R-24-13

12. ORDINANCE(S) - FIRST READING

12.A O-24-05 - Request by Timothy Campbell to assign Neighborhood Mixed Use Hub Future Land Use to an annexed parcel

Staff Contact: Heather Reuter, Senior Planner, hreuter@mywinterhaven.com

Summary - Ordinances O-24-05 and O-24-06
O-24-05

12.B O-24-06 - Request by Timothy Campbell to assign Commercial- Highway (C-3) zoning district to an annexed parcel

Staff Contact: Heather Reuter, Senior Planner, hreuter@mywinterhaven.com

Summary - Ordinances O-24-05 and O-24-06
O-24-06

12.C O-24-07- Administrative request to amend the Winter Haven Code of Ordinances, Chapter 10, Section 10-3, Highwater Marks, and Chapter 21, Article II, Section 21-70 relating to waterfront properties

Staff Contact: Sean Byers, Planning Manager, sbyers@mywinterhaven.com

Summary - Ordinance O-24-07
O-24-07

13. NEW BUSINESS

14. CITY COMMISSIONERS/LIAISON REPORTS

15. CITY ATTORNEY REPORT

16. CITY MANAGER REPORT

16.A Liaison for RFQ for Design Criteria and Owner’s Representative Professional Services for Water Recycling Facility At Pollard Road

Staff Contact: T. Michael Stavres, City Manager, mstavres@mywinterhaven.com

17. DEPUTY CITY MANAGER REPORT

18. CITY CLERK REPORT

19. EMERGENCY MATTERS NOT RECEIVED FOR THE AGENDA

20. ADJOURNMENT

If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceeding is made which record includes the testimony and evidence upon which the appeal is to be based (FS 286.0105). In accordance with the Americans with Disabilities Act and Florida Statutes, Section 286.26, persons with disabilities needing special accommodations to participate in this proceeding, should contact the City Clerk’s Office, 451 Third Street, NW, Winter Haven, Florida 33881, in writing, not later than 48 hours prior to the proceeding; if not in writing, then not later than four (4) days prior to the proceeding at (863) 291-5600. Vision or hearing impaired please call (800) 955-8771 for assistance.