

# BOARD OF COUNTY COMMISSIONERS LEON COUNTY, FLORIDA

## BOARD REORGANIZATION AND REGULAR MEETING AGENDA

**Tuesday, November 14, 2023  
3:00 p.m.**

Leon County Courthouse, County Commission Chambers, Fifth Floor  
301 South Monroe Street Tallahassee, FL 32301



### ***COUNTY COMMISSIONERS***

Nick Maddox, Chairman  
At-Large II

Carolyn D. Cummings  
Vice Chair - At-Large I

Christian Caban  
District 2

Rick Minor  
District 3

David T. O'Keefe  
District 5

Bill Proctor  
District 1

Brian Welch  
District 4

Vincent S. Long  
County Administrator

Chasity H. O'Steen  
County Attorney

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The Leon County Commission typically holds regular meetings on the second Tuesday of each month and workshops are held on the fourth Tuesday of the month. Regularly scheduled meetings are held at 3:00 p.m. and workshops are held at 1:00 p.m. A tentative schedule of meetings and workshops is attached to this agenda as a "Public Notice." Commission meeting agendas and minutes are available on the County Home Page at: [www.leoncountyfl.gov](http://www.leoncountyfl.gov). The media and the public can access the meeting in real time on Comcast channel 16, the Leon County Florida channel on Roku, the County's [Facebook](#) page, [YouTube](#) channel, [Twitter](#) and [web site](#).

Please be advised that if a person decides to appeal any decision made by the Board of County Commissioners with respect to any matter considered at this meeting or hearing, such person will need a record of these proceedings, and for this purpose, such person may need to ensure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. The County does not provide or prepare such record (Section 286.0105, Florida Statutes).

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact, on behalf of the Chairman, Mathieu Cavell at Leon County Courthouse, 301 South Monroe Street, Tallahassee, Florida 32301 or [CMR@leoncountyfl.gov](mailto:CMR@leoncountyfl.gov), by written request at least 48 hours prior to the proceeding. Telephone: (850) 606-5300, 1-800-955-8771 (TTY), 1-800-955-8770 (Voice), or 711 via Florida Relay Service. Accommodation Request Forms are available on the website [www.leoncountyfl.gov/ADA](http://www.leoncountyfl.gov/ADA).

**Board of County Commissioners  
Leon County, Florida**

**Agenda**

**Board Reorganization and Regular Public Meeting  
Tuesday, November 14, 2023, 3:00 p.m.**

Leon County Courthouse, Commission Chambers, 5th Floor  
301 S. Monroe Street Tallahassee, Florida 32301

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The media and the public can access the meeting in real time on Comcast channel 16, the Leon County Florida channel on Roku, the County's [Facebook](#) page, [YouTube](#) channel, [Twitter](#) and County [web site](#).

Citizens wishing to provide input on any item(s) on the published agenda (or a non-agenda subject) for the meeting may share public comment by using one of the following options:

- In-person at the meeting; or
- Register to provide comments using communications media technology during the meeting through the registration form using the following link <https://www2.leoncountyfl.gov/coadmin/agenda/>.

Citizens wishing to provide virtual comment must register by 8 p.m. on the day before the meeting to provide County staff sufficient time to provide instructions to citizens for comment during the meeting. Anyone needing assistance with registration may contact County Administration at 850-606-5300.

Please note that Board of County Commissioners Policy 01-05, Article IX., Section E., titled "Addressing the Commission", and Article IX., Section F., entitled "Decorum", shall remain in full force and effect.

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## **Leon County Board of County Commissioners Board Reorganization**

- **Invocation**

Provided by Pastor Quincy Griffin of Family Worship and Praise Center

- **Pledge of Allegiance**

Chairman Nick Maddox

- **Remarks and Presentation**

- Presentation of Years of Service Pins to County Commissioners
- Presentation to Outgoing Chairman
- Remarks by Outgoing Chairman

- **Reorganization**

The Honorable Clerk of the Court Gwen Marshall Knight presiding.

- Election of Chair and Vice-Chair
- Administration of the Oath of Office to the newly-elected Chair
- Remarks by New Chair

- **Closing Prayer**

Provided by Rev. Dr. R.B. Holmes, Jr., Pastor of Bethel Missionary Baptist Church

- **Official Board Photo**

- **Recess for Reception**

*The regular public meeting will reconvene following the recess*

### **AWARDS AND PRESENTATIONS**

- Proclamation Recognizing the Boys & Girls Club of the Big Bend and its CEO/President Kacy Dennis, for its Fort Braden Community Afterschool Program  
*(Commissioner Caban)*
- Acceptance of \$100,000 Donation from the Friends of the Leon County Public Library  
*(Lisa Harvey, President of the Friends of the Leon County Public Library)*
- Presentation of the Tallahassee-Leon County Commission on the Status of Women & Girls Annual Report  
*(Stephanie Shumate, Director & Adela Ghadimi, Chair, Tallahassee-Leon County Commission on the Status of Women & Girls)*

### **CITIZENS TO BE HEARD ON CONSENT AND NON-AGENDAED ITEMS**

3-minute limit per speaker; there will not be any discussion by the Commission.

### **CONSENT**

1. Minutes: September 12, 2023 Regular Meeting, September 26, 2023 Budget Public Hearing, and October 26, 2023 HUD Grant Public Hearing  
*(Clerk of Court)*
2. Payment of Bills and Vouchers  
*(County Administrator/ Office of Financial Stewardship/ Office of Management & Budget)*
3. Ratification of Board Actions Taken at the October 24, 2023 Workshop on the 2024 State and Federal Legislative Priorities  
*(County Administrator/ County Administration)*
4. 2024 Citizen Engagement Series, Club of Honest Citizens, and To the Village Square, Inc. Events  
*(County Administration/ Community & Media Relations)*
5. Acceptance of a Federal Emergency Management Performance Grant for FY 2023-2024  
*(County Administrator/ Emergency Management)*
6. FY 2023 Year-End Adjustments  
*(County Administrator/ Office of Financial Stewardship)*
7. Acceptance of Federal Department of Justice Grants for the Leon County Sheriff's Office  
*(County Administrator/ Office of Financial Stewardship)*
8. Approval of Amendment to the Fire Protection Agreement with Florida Department of Agriculture and Consumer Services  
*(County Administrator/ Office of Financial Stewardship)*
9. FY 2024 Agreement for the Provision of State-Mandated Baker Act and Marchman Act Services  
*(County Administration/ Human Services & Community Partnerships)*
10. FY 2024 Health Care Program Agreements  
*(County Administration/ Human Services & Community Partnerships)*

11. 2022 Edward Byrne Memorial Justice Assistance Grant Funding  
(County Administration/ Intervention & Detention Alternatives)
12. Acceptance of \$100,000 Donation from the Friends of the Library  
(County Administration/ Library)
13. Proposed Resolution Authorizing Assignment of Easement Interests to the City of Tallahassee for Continued Operation and Maintenance of Improvements Associated with Belair/Annawood Wastewater Retrofit Project  
(County Administrator/ Public Works)
14. Amendment to the Interlocal Agreement Between the City of Tallahassee and Leon County to Manage and Control Illicit Discharges to the Leon County Municipal Separate Storm Sewer System (MS4)  
(County Administrator/ Public Works)
15. Locally Funded Agreement Amendment Between Leon County and Florida Department of Transportation for the Design of the Springhill Road Bridge Replacement  
(County Administrator/ Public Works)
16. Approval of Maintenance Map for Blocker Circle  
(County Administrator/ Public Works)
17. Request to Schedule the First and Only Public Hearing Regarding Intent to Use the Uniform Method for the Levy, Collection, and Enforcement of Non Ad Valorem Assessments for the Purpose of Collecting the Full Amount of all Charges Related to Sewer Service Imposed on Certain Real Property Located on Susie B. Lane, for December 12, 2023  
(County Administrator/ Public Works)

Procurements: (These items are included under Consent.)

18. Award for the Provision of Residential Real Estate Services  
(County Administrator/ Purchasing/ Office of Financial Stewardship)
19. Ratification of the Purchase of Ambulances for Emergency Medical Services  
(County Administrator/ Purchasing/ Public Works)

Status Reports: (These items are included under Consent.)

20. Status Report on the Voluntary and Involuntary Annexation Processes  
(County Attorney)
21. Tallahassee-Leon County Commission on the Status of Women and Girls Annual Report  
(County Administrator/ County Administration)
22. Southside Sewer Service Extension Update  
(County Administrator/ Public Works)

**CONSENT ITEMS PULLED FOR DISCUSSION**

**GENERAL BUSINESS**

23. Promoting Resident Ownership of Manufactured-Mobile Home Communities  
(County Administrator/ County Administration)
24. Overview of the Blueprint Intergovernmental Agency's Current Organization Structure  
(County Administrator/ County Administration/ PLACE)
25. Report on Additional Information on Homelessness  
(County Administrator/ Human Services & Community Partnerships)

**SCHEDULED PUBLIC HEARINGS, 6:00 P.M.**

26. Second and Final Public Hearing to Consider Adopting an Ordinance Amending the Definitions and Accessory Uses Sections of Chapter 10 of the Land Development Code, Relating to Accessory Dwelling Units  
(County Administration/ Development Support & Environmental Management)

**CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS**

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

**COMMENTS/DISCUSSION ITEMS**

Items from the County Attorney

Items from the County Administrator

Discussion Items by Commissioners

**RECEIPT AND FILE**

- Canopy Community Development District Fiscal Year 2024 Meeting Dates
- Capital Regional Community Development District Meeting Minutes for July 13, 2023 and September 5, 2023
- Children's Services Council FY 2023 Fourth Quarter Financial Report
- Florida Department of Agriculture and Consumer Services, Florida Forest Service FY 2022-2023 Annual Report for Fire Control and Forestry Assistance Activities in Leon County

**ADJOURN**

*The next regular meeting of the Board of County Commissioners is tentatively scheduled for  
**Tuesday, December 12, 2023 at 3:00 p.m. – Regular Meeting***

**All lobbyists appearing before the Board must pay a \$25 annual registration fee.  
For registration forms and/or additional information, please contact the Board Secretary  
or visit the County Clerk website at [www.leoncountyfl.gov](http://www.leoncountyfl.gov)**

## PUBLIC NOTICE

### Leon County Board of County Commissioners 2023 Tentative Meeting Schedule

All Workshops, Meetings, and Public Hearings are subject to change.

<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Meeting</b>
<b>January 23</b>	Monday	9:00 a.m.	Board Retreat
<b>January 24</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>February 21</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>March 7</b>	Tuesday	1:00 p.m.	Joint County/City Workshops on Comprehensive Plan Amendments & Infill Development
<b>March 21</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<del><b>April 11</b></del>	<del>Tuesday</del>	<del>3:00 p.m.</del>	<del>Regular Board Meeting</del> <i>cancelled</i>
<b>April 25</b>	Tuesday	9:00 a.m.	Budget Workshop
<b>May 9</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>May 9</b>	Tuesday	6:00 p.m.	Transmittal Hearing on the 2023 Cycle Comprehensive Plan Amendments
<b>May 23</b>	Tuesday	1:00 p.m.	Workshop on Addressing Homelessness
<b>June 13</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>June 13</b>	Tuesday	6:00 p.m.	Adoption Hearing on 2023 Cycle Comprehensive Plan Amendments
<b>June 20</b>	Tuesday	9:00 a.m.	Budget Workshop
<del><b>July 11</b></del>	<del>Tuesday</del>	<del>9:00 a.m.</del>	<del>Budget Workshop (if necessary)</del> <i>cancelled</i>
<b>July 11</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>September 12</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>September 12</b>	Tuesday	6:00 p.m.	First Public Hearing on Tentative Millage Rate and Budgets
<del><b>September 26</b></del>	<del>Tuesday</del>	<del>1:00 p.m.</del>	<del>Workshop (TBD)</del> <i>cancelled</i>
<b>September 26</b>	Tuesday	6:00 p.m.	Second Public Hearing on Final Millage Rate and Final Budgets
<b>October 10</b>	Tuesday	3:00 p.m.	Regular Board Meeting
<b>October 24</b>	Tuesday	1:00 p.m.	Workshop on 2024 Legislative Priorities
<b>November 14</b>	Tuesday	3:00 p.m.	Reorganization & Regular Board Meeting
<b>November 28</b>	Tuesday	1:00 p.m.	Workshop on Human Services
<b>December 12</b>	Tuesday	3:00 p.m.	Regular Board Meeting

Note: All regularly scheduled Board meetings are generally scheduled for the 2<sup>nd</sup> Tuesday of the month and workshops for the 4<sup>th</sup> Tuesday. If additional Board meetings are necessary, the meeting would be scheduled on the 4<sup>th</sup> Tuesday of the month in addition to or in place of a workshop.