



City of
Panama City Beach

Council Chambers |
17007 Panama City Beach Pkwy |
Panama City Beach, FL 32413

**CITY COUNCIL
REGULAR MEETING AGENDA
THURSDAY, SEPTEMBER 28, 2023
9:00 AM**

- A. CALL TO ORDER AND ROLL CALL**
- B. INVOCATION BY PASTOR RAMON DUVALL WITH BEACHSIDE FELLOWSHIP CHURCH**
- C. PLEDGE OF ALLEGIANCE LED BY COUNCILMAN MICHAEL JARMAN**
- D. COMMUNITY ANNOUNCEMENTS**
 - D.1 Community Announcements
[09.28.2023.Community Announcements.pdf](#)
- E. APPROVAL OF MEETING MINUTES**
 - E.1 September 14, 2023 Regular Meeting Minutes
[09.14.2023.Council Meeting Minutes.draft.pdf](#)
- F. APPROVAL OF AGENDA, AND ADDITIONS OR DELETIONS**
- G. PRESENTATION**
 - G.1 Employee Years of Service Award
[Employee Presentations September.pdf](#)
- H. PUBLIC COMMENTS – CONSENT AGENDA AND NON-AGENDA BUSINESS (LIMITED TO THREE MINUTES)**
- I. CONSENT AGENDA**
 - I.1 **RESOLUTION NO. 23-229, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF A 2023 FORD F-550 DUMP TRUCK FROM ALAN JAY AUTOMOTIVE MANAGEMENT, INC. d/b/a ALAN JAY FLEET SALES IN THE TOTAL AMOUNT OF \$71,336.00; AND AGREEING TO BE BOUND BY THE TERMS AND CONDITIONS OBTAINED IN THE CITY OF TALLAHASSEE’S CONTRACT NO. 5179 GOVERNING THAT PURCHASE.**

[Res 23-229.Alan J Fleet Sales.Purchase Ford F-550 Truck.pdf](#)
[Exhibit A .pdf](#)
[Exhibit B.pdf](#)
 - I.2 **RESOLUTION NO. 23-230, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF A FORD F-350 TRUCK FROM ALAN JAY**

AUTOMOTIVE MANAGEMENT, INC. d/b/a ALAN JAY FLEET SALES IN THE TOTAL AMOUNT OF \$57,760.00; AND AGREEING TO BE BOUND BY THE TERMS AND CONDITIONS OBTAINED IN THE CITY OF TALLAHASSEE'S AGREEMENT GOVERNING THAT PURCHASE.

[Res 23-230.Alan J Fleet Sales.Purchase Ford F-350 Truck.pdf](#)

[Exhibit A. Alan Jay Quote.pdf](#)

[Exhibit B Contract 5179.pdf](#)

I.3

RESOLUTION NO. 23-231, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF THREE (3) CAN AM ALL-TERRAIN VEHICLES FROM AMERI-RECREATIONAL SPORTS, LLC D/B/A ARS POWER SPORTS-OKEECHOBEE IN THE TOTAL AMOUNT OF \$41,601.00; AND AGREEING TO BE BOUND BY THE TERMS AND CONDITIONS OF THE FLORIDA SHERIFF'S ASSOCIATION COOPERATIVE PURCHASING AGREEMENT GOVERNING THAT PURCHASE.

[Res 23-231.ARS Power Sports.Purchase 3 Can Ams.pdf](#)

[Exhibit A ARS Quote.pdf](#)

[Exhibit B. FSA 20EQU18pdf](#)

[Ex. B. FSA Contract Amendment.pdf](#)

I.4

RESOLUTION NO. 23-232, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF A CATERPILLAR 47" TANDEM VIBRATORY COMPACTOR FROM THOMPSON TRACTOR CO, INC., d/b/a THOMPSON CAT IN THE TOTAL AMOUNT OF \$59,767.23; AND AGREEING TO BE BOUND BY THE TERMS AND CONDITIONS OF THE SOURCEWELL PURCHASING AGREEMENT GOVERNING THAT PURCHASE.

[Res 23-232.Thompson CAT.Purchase Caterpillar Compactor.pdf](#)

[Caterpillar.PCB Quote CB2.7GC.pdf](#)

[Ex. B. RFP.pdf](#)

[CAT Contract 032119.pdf](#)

[CAT 032119-Contract Extension.pdf](#)

I.5

RESOLUTION NO. 23-233, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF A WEILER TT300 TACK TANK FROM THOMPSON TRACTOR CO., INC., D/B/A THOMPSON CAT IN THE TOTAL AMOUNT OF \$30,177.00; AND AGREEING TO BE BOUND BY THE TERMS AND CONDITIONS OF THE SOURCEWELL PURCHASING AGREEMENT #06122-WLR GOVERNING THAT PURCHASE.

[Res 23-233.Thompson CAT.Purchase Tack Tank.pdf](#)

[Thompson CAT.PCB Quote Tack Tank.pdf](#)

[Exhibit B.pdf](#)

I.6

RESOLUTION NO. 23-234, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF A FIXED NECK TRAILER FROM NATIONWIDE HAUL, LLC IN THE TOTAL AMOUNT OF \$42,185.65; AND AGREEING TO BE BOUND BY THE TERMS AND CONDITIONS OF THE SOURCEWELL PURCHASING AGREEMENT #092922-PTT GOVERNING THAT PURCHASE.

[Res 23-234.Nationwide Haul.Purchase Trailer.pdf](#)

[Exhibit A.pdf](#)

[Exhibit B.pdf](#)

I.7

RESOLUTION NO. 23-235, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, AUTHORIZING THE PURCHASE OF THREE 8-INCH AND TEN 6-INCH

POTABLE WATER METERS FOR THE UTILITY DEPARTMENT IN THE AMOUNT OF \$135,650.12.

[Res 23-235.Core and Main.Purchase Potable Water Meters.v2.pdf](#)
[Ex. A. Water Meter Purchase Itemization](#)

I.8

RESOLUTION NO. 23-236, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, AUTHORIZING CAREFUL TRAFFIC CONTROL AND EXTRAORDINARY USAGE OF A PORTION OF FRONT BEACH ROAD (US 98A) TO PERMIT THE SHADDAI SHRINERS CEREMONIAL PARADE ON SATURDAY, OCTOBER 14, 2023; AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.

[Res 23-236.Shaddai Shrine Parade.FBR Closure.pdf](#)
[Shaddai Shriners Parade Map.pdf](#)

I.9 **ACTION ITEM, APPROVAL OF TRAVEL TO WASHINGTON, DC FOR CITY MANAGER AND APPROVAL OF TRAVEL TO MILTON, FL FOR RECORDS SEMINAR FOR CITY CLERK.**

I.10

REVISION OF THE MASTER AUDIT LIST TO REMOVE SURPLUS ITEMS. These items are to be removed from the Master Audit List. Staff recommends approval. By approval of this matter in the Consent Agenda, the City Council makes a finding of surplus for these items and approves their removal from the Master Audit List.

[Surplus 09.28.2023.pdf](#)

J. REGULAR AGENDA

J.1 **ORDINANCE NO. 1623-R, INFILL LOT STORMWATER REQUIREMENTS, FOURTH READING / PUBLIC HEARING.**

[Ord 1623-R.Infill Lot Stormwater Requirements.4th Reading.09.21.2023.pdf](#)
[Proof of Pub 1623.pdf](#)

J.2 **ORDINANCE NO. 1630, WATER, SEWER AND RECLAIMED RATES FOR FISCAL YEAR 23/24, SECOND READING / PUBLIC HEARING.**

[Ord 1630.2023 Utility Rate Update.2nd Reading.09.22.23.pdf](#)
[Rate Sufficiency Review Comparison Table Only.pdf](#)
[Rate Sufficiency Review Final .pdf](#)
[Utilities Rate Comparison FY23 and FY24 as of 31 Aug 2023 combined.pdf](#)
[Utilities Rate Comparison FY23 and FY24 as of 31Aug2023 sewer.pdf](#)
[Utilities Rate Comparison FY23 and FY24 as of 31Aug 2023 water.pdf](#)
[Proof_of_Pub_Ord._1630.pdf](#)

J.3 **ORDINANCE NO. 1631, ESTABLISHING REQUIREMENTS FOR MILESTONE INSPECTIONS, SECOND READING / PUBLIC HEARING.**

[Ord 1631 Milestone Inspections v5.0 cd.pdf](#)
[Proof_of_Pub_Ord._1631.pdf](#)

J.4 **RESOLUTION NO. 23-237, ADOPTING MILESTONE INSPECTION FEES.**

[Res 23-237.Milestone Filing Fees.Two Tiers.pdf](#)
[Exhibit A Building Fee Schedule Milestone .pdf](#)

J.5 **ORDINANCE NO. 1632, ESTABLISHING REQUIREMENTS FOR TRANSIENT**

RESIDENTIAL RENTALS, SECOND READING / PUBLIC HEARING.

[Ord 1632.Short Term Rentals.v6.pdf](#)

[Proof of Pub Ord.1632.pdf](#)

J.6 RESOLUTION NO. 23-238, ADOPTING VACATION RENTAL CERTIFICATE AND INSPECTION FEES.

[Res 23-238.Setting Vacation Rental Fees.pdf](#)

[Exhibit A Vacation Rental Fees.pdf](#)

J.7 ORDINANCE NO. 1628, FATS, OIL AND GREASE MANAGEMENT, FIRST READING / PUBLIC HEARING.

[Ord 1628.Fats Oils Grease Management.first reading.pdf](#)

J.8

RESOLUTION 23-239, APPROVING AN AGREEMENT FOR THE CONSTRUCTION OF FIRE STATION #32; AND AUTHORIZING A BUDGET AMENDMENT.

[Res 23-239.Construction Agreement.Fire Station 32.BA1.pdf](#)

[Fire Station 32 Agreement.pdf](#)

[Exhibit B. Budget Amendment #1pdf](#)

[Fire Station #32 - DDB Bid Form.PDF](#)

[Fire Station #32 JRA Award Recommendation Letter.pdf](#)

[Fire Station #32 - PCB23-48 Bid Tabulation Sheet.pdf](#)

J.9 RESOLUTION NO. 23-240, APPROVING THE PURCHASE OF ALL PERILS PROPERTY INSURANCE AND RENEWING GENERAL LIABILITY INSURANCE.

[Res 23-240.FLC.Property Insurance Purchase.pdf](#)

[Exhibit A.PDF](#)

[PCB 23-43 OVERALL EVAL Scoring Sheet.pdf](#)

K. CITY MANAGER REPORT

L. CITY ATTORNEY REPORT

M. COUNCIL COMMENTS

N. ADJOURN

* AT EACH OF ITS REGULAR OR SPECIAL MEETINGS, THE CITY COUNCIL ALSO SITS, EX-OFFICIO, AS **THE CITY OF PANAMA CITY BEACH COMMUNITY REDEVELOPMENT AGENCY** , JOINTLY AND CONCURRENTLY, AND MAY CONSIDER ITEMS AND TAKE ACTION IN THAT LATTER CAPACITY. ACTION ITEMS NOTED WITH AN ASTERICK.

** AT EACH OF ITS REGULAR OR SPECIAL MEETINGS, THE CITY COUNCIL ALSO SITS, EX-OFFICIO, AS **THE LAW ENFORCEMENT TRUST BOARD** , JOINTLY AND CONCURRENTLY, AND MAY CONSIDER ITEMS AND TAKE ACTION IN THAT LATTER CAPACITY. ACTION ITEMS NOTED WITH TWO ASTERICKS.

PAUL CASTO

X

PAUL CASTO

X

PHIL CHESTER

X

PHIL CHESTER

X

MARY COBURN

X

MARY COBURN

X

MICHAEL JARMAN

X

MICHAEL JARMAN

X

MARK SHELDON

X

MARK SHELDON

X

I certify that the Council members listed above have been contacted and given the opportunity to include items on this agenda.

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