



City of
Panama City Beach

Council Chambers |
17007 Panama City Beach Pkwy |
Panama City Beach, FL 32413

**CITY COUNCIL
REGULAR MEETING AGENDA
THURSDAY, SEPTEMBER 14, 2023
6:00 PM**

- A. CALL TO ORDER AND ROLL CALL**
- B. INVOCATION BY REV. MICHAEL ASKEW WITH GULF BEACH PRESBYTERIAN CHURCH**
- C. PLEDGE OF ALLEGIANCE LED BY VICE MAYOR PAUL CASTO**
- D. COMMUNITY ANNOUNCEMENTS**
 - D.1 Community Announcements
[09.14.2023.Community Announcements.pdf](#)
- E. APPROVAL OF MEETING MINUTES**
 - E.1 August 22, 2023 Special Meeting Minutes / Budget Workshop
[08.22.2023.Council Special Meeting.Budget Minutes.draft.pdf](#)
 - E.2 August 24, 2023 Regular Meeting Minutes
[08.24.2023.Council Regular Meeting Minutes.draft.pdf](#)
- F. APPROVAL OF AGENDA, AND ADDITIONS OR DELETIONS.**
- G. PRESENTATION**
 - G.1 Bayway Presentation by Lamar Hobbs, Transit Program Administrator, Bay County Board of County Commissioners
[Panama City Beach Ridership Presentation.09.14.2023.pdf](#)
- H. PUBLIC COMMENTS ON THE CONSENT AGENDA AND/OR NON-AGENDA BUSINESS (LIMITED TO THREE MINUTES)**
- I. CONSENT AGENDA**
 - I.1 **RESOLUTION NO. 23-218, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF A POLE BARN ENCLOSURE FROM LAG CONSTRUCTION COMPANY, LLC IN THE TOTAL AMOUNT OF \$86,686.50 AND AUTHORIZING A CONTINGENCY FOR UNFORESEEN CONDITIONS UP TO \$8,668.65.**
[Res 23-218.LAG Construction.Pole Barn.pdf](#)
[PCB23-44 BID TABULATION FORM.pdf](#)
[LAG Bid Form.PDF](#)
[3b. Notice of Award pole Barn FINAL.pdf](#)
[PCB POLE BARN ENCLOSURE.pdf](#)

- I.2 **RESOLUTION NO. 23-219, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF FOUR WALL PACK REPLACEMENTS FOR LIFT STATIONS #7 AND #40 FROM DAIKIN APPLIED AMERICAS, INC., IN THE TOTAL AMOUNT OF \$43,700.00; AND AGREEING TO BE BOUND BY THE TERMS AND CONDITIONS OF THE OMNIA COOPERATIVE PURCHASING AGREEMENT GOVERNING THAT PURCHASE.**
[Res 23-219.Omnia.Purchase Four Wall Pack AC.Utilities.pdf](#)
[Ex. A City_of_PCB_-_Lift_Station_7_and_40_4_x_Wall_Pack_Replacements_8.22.23_OMNIA_282376.pdf](#)
[R200401_Daikin_MAD_2020_10_1.pdf](#)
- I.3 **RESOLUTION NO. 23-220, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF A JOHN DEERE PROGATOR 2020A UTILITY VEHICLE FROM DEERE & COMPANY IN THE TOTAL AMOUNT OF \$33,164.88; AND AGREEING TO BE BOUND BY THE TERMS AND CONDITIONS OF THE SOURCEWELL PURCHASING AGREEMENT GOVERNING THAT PURCHASE.**
[Res 23-220.Sourcewell.Purchase John Deere Progator.v2.pdf](#)
[ProGator 2020A Approved Quote.pdf](#)
[Deere Sourcewell Contract #031121.pdf](#)
- I.4 **RESOLUTION NO. 23-221, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF THREE PAVING EQUIPMENT ATTACHMENTS FROM CLARK EQUIPMENT COMPANY D/B/A BOBCAT COMPANY, IN THE TOTAL AMOUNT OF \$46,356.28; AND AGREEING TO BE BOUND BY THE TERMS AND CONDITIONS OF THE SOURCEWELL PURCHASING AGREEMENT GOVERNING THAT PURCHASE.**
[Res 23-221.Clark Equipment Co.Purchase 3 Paving Attachments.pdf](#)
[Ex A. BOBCAT_QUOTE.pdf](#)
[Ex. B. Clark_20Bobcat_20Contract_200400319.pdf](#)
[Bobcat-Doosan-Clark-Contract Extension 040319.pdf](#)
- I.5 **RESOLUTION NO. 23-222, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, REVISING THE MEMBERSHIP QUALIFICATIONS OF THE AUDIT COMMITTEE; AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.**
[Res 23-222.Revising Audit Committee Requirements.pdf](#)
- I.6 **RESOLUTION NO. 23-223, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH DESIGN PLASTIC SYSTEMS, INC., FOR THE PURCHASE OF TWO SODIUM HYPOCHLORITE TANKS FOR THE CITY'S WASTEWATER TREATMENT FACILITY AT A TOTAL COST OF \$82,956.**
[Res 23-223.Design Plastic Systems.Purchase 2 Tanks.pdf](#)
[Agreement_RFP DPS Signed.pdf](#)
[Agreement Addendum DPS Signed.pdf](#)
[PCB23-47 BID TABULATION FORM.pdf](#)
[Design Plastic Proposal & Terms.PDF](#)
- I.7 **RESOLUTION NO. 23-225, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN LED LIGHTING AGREEMENT WITH FLORIDA POWER AND LIGHT COMPANY TO UPGRADE STREET LIGHTING TO LED FACILITIES IN THE WHISPER DUNES COMMUNITY IN THE MONTHLY AMOUNT OF \$2,600.00 TO POWER THE UPGRADED LED STREET LIGHTS.**

[Res 23-225.Florida Power Light.LED Light Upgrade Whisper Dunes.v2.pdf](#)
[Florida Power and Light Lighting Agreement-Whisper Dunes.pdf](#)

I.8

REVISION OF THE MASTER AUDIT LIST TO REMOVE SURPLUS ITEMS. These items are to be removed from the Master Audit List. Staff recommends approval. By approval of this matter in the Consent Agenda, the City Council makes a finding of surplus for these items and approves their removal from the Master Audit List.

[Surplus 09.14.2023.pdf](#)

J. REGULAR AGENDA

J.1

PUBLIC HEARING ON THE CITY'S PROPOSED BUDGET FOR FY 2023-2024.

[FY 2024 Budget Memo.pdf](#)
[FY 2024 5-Year Forecast.pdf](#)
[FY_2024_Proposed_Budget.pdf](#)
[Department Detail.pdf](#)

J.2 **RESOLUTION NO. 23-209, AMENDING CITY BUDGET FOR FY 2023.**

[FY_2023_Amended_Budget.pdf](#)

J.3 **RESOLUTION NO. 23-210, ADOPTING CITY BUDGET FOR FY 2024.**

[FY_2024_Proposed_Budget.pdf](#)

J.4 ***RESOLUTION NO. 23-217, AMENDING THE BUDGET FOR THE PCB CRA FOR FY 2022; AND ESTABLISHING THE BUDGET FOR THE PCB CRA FOR FY 2023.**

[Res 23-217.2024 CRA BUDGET.pdf](#)
[Attachment_I_-_CRA_Agency_Budget_FY_2024.pdf](#)
[Attachment_II_-_CRA_Budget_FY_2024.pdf](#)

J.5 **ORDINANCE NO. 1624, PIER PARK KIOSK CONTROL AREA, SECOND READING / PUBLIC HEARING.**

[Ord 1624.Pier Park Kiosk.Second Reading.pdf](#)
[PAN_9226340.pdf](#)

J.6 **ORDINANCE NO. 1629, GOLF CART OPERATION AGE REQUIREMENTS, SECOND READING / PUBLIC HEARING.**

[Ord 1629.Golf Cart Operation Age Requirements.2nd Reading.pdf](#)
[Ord 1629.Proof of Publication.pdf](#)

J.7 **ORDINANCE NO. 1630, WATER, SEWER AND RECLAIMED RATES FOR FISCAL YEAR 23/24, FIRST READING / PUBLIC HEARING.**

[Ord 1630.2023 Utility Rate Update.first reading.v3.pdf](#)
[W_WW_Rate_Sufficiency_Review__Comparison_Table_Only.pdf](#)
[W_WW_Rate_Sufficiency_Review__Final_.pdf](#)
[Utilities_Rate_Comparison_FY_23_and_FY_24_as_of_31_Aug_2023_combined.pdf](#)
[Utilities_Rate_Comparison_FY_23_and_FY_24_as_of_31_Aug_2023_sewer.pdf](#)
[Utilities_Rate_Comparison_FY_23_and_FY_24_as_of_31_Aug_2023_water.pdf](#)

J.8 **ORDINANCE NO. 1631, ESTABLISHING REQUIREMENTS FOR MILESTONE INSPECTIONS, FIRST READING / PUBLIC HEARING.**

[Ord 1631.Milestone Inspections.v4.0_cd.pdf](#)

J.9 ORDINANCE NO. 1632, ESTABLISHING REQUIREMENTS FOR TRANSIENT RESIDENTIAL RENTALS, FIRST READING / PUBLIC HEARING.

[Ord 1632.Short Term Rentals.first reading.hjw.pdf](#)

J.10

RESOLUTION NO. 23-224, APPROVING A GRANT AGREEMENT WITH THE FEMA FOR THE PURCHASE OF SCBA AIR TANK UNITS FOR THE FIRE DEPARTMENT; AUTHORIZING HOLLY WHITE TO EXECUTE THE GRANT AGREEMENT; AND AUTHORIZING A BUDGET AMENDMENT.

[Res 23-224.Fire Department Grant.SCBA Air Tanks.BA57.V2.pdf](#)
[SCBA_Air_Tanks_FEMA_grant_agreement.PDF](#)
[FY_2023_BA__57.pdf](#)

J.11 RESOLUTION NO. 23-226, APPOINTING JULIE ROEDER AS DEPUTY CITY CLERK.

[Res 23-226.Appointing Deputy City Clerk.Roeder.pdf](#)

J.12 *RESOLUTION NO. 23-227, AUTHORIZING CONDEMNATION FOR PARCELS NEEDED FOR FRONT BEACH ROAD 4.2 PROJECT.

[Res 23-227.Authorizing Condemnation.FBR 4.2 Project.pdf](#)
[Exhibit A to Res 23-227.v2.pdf](#)

J.13 RESOLUTION NO. 23-228, ADOPTING A LEGISLATIVE AND EXECUTIVE BRANCH AGENDA FOR THE 2024 FLORIDA LEGISLATIVE SESSION.

[Res 23-228.Adopting Legislative and Executive Branch Agenda.pdf](#)
[2023-4 State Legislative Prioritiesv2.0.pdf](#)

K. CITY MANAGER REPORT

L. CITY ATTORNEY REPORT

M. COUNCIL COMMENTS

N. ADJOURN

* AT EACH OF ITS REGULAR OR SPECIAL MEETINGS, THE CITY COUNCIL ALSO SITS, EX-OFFICIO, AS **THE CITY OF PANAMA CITY BEACH COMMUNITY REDEVELOPMENT AGENCY** , JOINTLY AND CONCURRENTLY, AND MAY CONSIDER ITEMS AND TAKE ACTION IN THAT LATTER CAPACITY. ACTION ITEMS NOTED WITH AN ASTERICK.

** AT EACH OF ITS REGULAR OR SPECIAL MEETINGS, THE CITY COUNCIL ALSO SITS, EX-OFFICIO, AS **THE LAW ENFORCEMENT TRUST BOARD** , JOINTLY AND CONCURRENTLY, AND MAY CONSIDER ITEMS AND TAKE ACTION IN THAT LATTER CAPACITY. ACTION ITEMS NOTED WITH TWO ASTERICKS.

PAUL CASTO	X	PAUL CASTO	X
PHIL CHESTER	X	PHIL CHESTER	X
MARY COBURN	X	MARY COBURN	X
MICHAEL JARMAN	X	MICHAEL JARMAN	X
MARK SHELDON	X	MARK SHELDON	X

I certify that the Council members listed above have been contacted and given the opportunity to include items on this agenda.

I certify that the Council members listed above have been contacted and given the opportunity to include items on this agenda.

/s/ City Clerk**Date**

/s/ City Clerk**Date**

The Agenda Packet is e-mailed to interested parties and posted on the City's website at www.pcbfl.gov/ by close of business the Friday before the scheduled meeting date.

City Council meetings are live streamed on the City's website www.pcbfl.gov/ and City Facebook page "CITY OF PANAMA CITY BEACH-GOVERNMENT".

One or more members of other City Boards may appear and speak at this meeting.

If a person decides to appeal any decision made by the City Council with respect to any matter considered at the meeting, if an appeal is available, such person will need a record of the proceeding, and such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is based. Sec. 286.0105, FS (2020).