



# City of Coconut Creek

4800 West Copans Road  
Coconut Creek, FL 33063

## Meeting Agenda - Final

### City Commission

**REBECCA A. TOOLEY, MAYOR**  
**JOSHUA RYDELL, VICE MAYOR**  
**LOU SARBONE, COMMISSIONER**  
**SANDRA L. WELCH, COMMISSIONER**  
**JACQUELINE RAILEY, COMMISSIONER**  
**KAREN M. BROOKS, CITY MANAGER**  
**TERRILL C. PYBURN, CITY ATTORNEY**

#### COMMISSION MEETINGS

**TIME: Second and fourth Thursdays of the month at 7:00 p.m.**

**PLACE: Coconut Creek Government Center, 4800 W. Copans Road**

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**Thursday, January 13, 2022**

**7:00 PM**

**Coconut Creek Government Center**

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The City of Coconut Creek City Commission will be conducting an "In Person" City Commission meeting on Thursday, January 13, 2022, beginning at 7 p.m. at the Coconut Creek Government Center, Commission Chambers, located at 4800 W. Copans Road, Coconut Creek, Florida 33063. The City is following the recommendations of the CDC regarding facial coverings and social distancing.

In addition, this meeting will be broadcast live on the City's website ([www.coconutcreek.net](http://www.coconutcreek.net)) utilizing audio streaming and the City's CreekTV YouTube channel utilizing video streaming.

The audio stream can be accessed by entering the following link in your internet browser:

<https://www.coconutcreek.net/audio>

The video stream can be accessed by entering the following link in your internet browser:

<https://www.youtube.com/creektv>

The public may appear in person and speak at the meeting or public comments may be provided in advance of the meeting up until 6:00 p.m. on Wednesday, January 12, 2022, by voicemail or email. Public comments received prior to 6:00 p.m. on Wednesday, January 12, 2022, will be played or read to the Commission during the meeting during general public comment or as part of the specific agenda item, as applicable.

To provide advanced public comment:

- Email up to a 400 word message to [commissioncomments@coconutcreek.net](mailto:commissioncomments@coconutcreek.net);
- Call the City's dedicated Commission Comments Voicemail at (954) 973-6772 and leave up to a three (3) minute message; or
- Mail written or other physical evidence to the City Clerk at the address provided below.

Any submissions received after the deadline for providing advanced public comments may not be played or read aloud during the meeting.

Prior to the meeting date, if any member of the public requires additional information on how this meeting will be conducted, how and where to submit questions, or how to participate in the meeting (and obtain assistance if needed), please contact:

City of Coconut Creek  
City Clerk Department  
4800 W. Copans Road  
Coconut Creek, FL 33063  
954-973-6774  
[cityclerk@coconutcreek.net](mailto:cityclerk@coconutcreek.net)

## AGENDA

### CALL TO ORDER / ROLL CALL

### PLEDGE OF ALLEGIANCE

### PRESENTATION(S)

1. [22-011](#) A PROCLAMATION RECOGNIZING JANUARY 13, 2022, AS "ROBERT B. CRAWFORD DAY."  
**Attachments:** [PROCLAMATION-Robert B. Crawford Day](#)
2. [22-014](#) A PROCLAMATION RECOGNIZING JANUARY 23-29, 2022, AS "SCHOOL CHOICE WEEK."  
**Attachments:** [PROCLAMATION-School Choice Week 2022](#)
3. [22-001](#) A PRESENTATION RECOGNIZING FIRST QUARTER EMPLOYEE MILESTONE ANNIVERSARIES FOR FISCAL YEAR 2022.
4. [22-002](#) A PRESENTATION BY THE AMERICAN HEART ASSOCIATION RECOGNIZING THE CITY WITH A WORKPLACE HEALTH ACHIEVEMENT AWARD.
5. [22-003](#) A SWEARING-IN CEREMONY FOR NEW POLICE OFFICER BRYANT DE LA CAMPA.

### INPUT FROM THE PUBLIC

*Three (3) minutes per person on non-agenda items or consent agenda items.*

**CONSENT AGENDA**

6. [22-004](#) A MOTION APPROVING THE MINUTES FROM PREVIOUS CITY COMMISSION MEETING(S). (2021-1118WS, 2021-1118SP, AND 2021-1209R)
- Sponsors:** City Clerk
- Attachments:** [MINUTES-2021-1118 Workshop](#)  
[MINUTES-2021-1118 Special](#)  
[MINUTES-2021-1209 Regular](#)
7. [22-005](#) A MOTION TO GRANT AN EXTENSION FOR THE FISCAL YEAR 2021 SAWGRASS VILLAGE I NEIGHBORHOOD ENHANCEMENT MULTI-PHASE LANDSCAPE DESIGN PROJECT.
- Sponsors:** Sustainable Development
- Attachments:** [BACKUP-Extension Request-Sawgrass Village I FY21 NEG](#)  
[BACKUP-NEG Program Guidelines](#)  
[BACKUP-Resolution 2021-056-Sawgrass Village I FY21 NEG](#)
8. [RES](#)  
[2022-007](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AGREEMENTS WITH THE FOLLOWING TEN SHORT-LISTED FIRMS FOR ARCHITECTURE, LANDSCAPE ARCHITECTURE, PLANNING, AND URBAN DESIGN SERVICES PURSUANT TO RFQ NO. 10-06-21-11: (1) BERMELLO AJAMIL & PARTNERS, (2) CPZ ARCHITECTS, INC., (3) CRAVEN THOMPSON & ASSOCIATES, INC., (4) KIMLEY-HORN AND ASSOCIATES, INC., (5) MARLIN ENGINEERING, INC., (6) MILLER LEGG AND ASSOCIATES, INC., (7) SYNALOVSKI ROMANIK SAYE, LLC, (8) THE CORRADINO GROUP, (9) WALTERS ZACKRIA ASSOCIATES, AND (10) WGI, INC.
- Sponsors:** Sustainable Development
- Attachments:** [RESOLUTION 2022-007- Architecture, Planning, Urban Design Svcs](#)  
[EXHIBIT A-Agrmt. Bermello Ajamil & Partners](#)  
[EXHIBIT B-Agrmt. CPZ Architects, Inc.](#)  
[EXHIBIT C-Agrmt. Craven Thompson Assoc.](#)  
[EXHIBIT D-Agrmt. Kimley-Horn and Assoc. Inc.](#)  
[EXHIBIT E-Agrmt. Marlin Engineering, Inc.](#)  
[EXHIBIT F-Agrmt. Miller Legg and Assoc.](#)  
[EXHIBIT G-Agrmt. Synalovski Romanik Saye LLC](#)  
[EXHIBIT H-Agrmt. The Corradino Group, Inc.](#)  
[EXHIBIT I-Agrmt. Walters Zackria Assoc., PLLC](#)  
[EXHIBIT J-Agrmt. WGI Inc.](#)  
[BACKUP-RFQ No. 10-06-21-11-Terms Conditions Scope Addendums](#)

9. [RES 2022-001](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED AMENDED MAINTENANCE AGREEMENT WITH BROWARD COUNTY TO ADD THE COPANS ROAD INTERSECTION TO THE MAINTENANCE OF PATTERNED PAVEMENT CROSSWALKS ALONG VARIOUS INTERSECTIONS OF LYONS ROAD IN CONJUNCTION WITH THE LYONS ROAD MOBILITY PROJECT.

**Sponsors:** Sustainable Development

**Attachments:** [RESOLUTION 2022-001- Lyons Rd Patterned Pavement Maint Agrmt](#)  
[EXHIBIT 1-Amended Lyons Rd Patterned Pavement Maint Agrmt](#)  
[EXHIBIT 2-Map-Lyons Rd Patterned Pavement Crosswalks](#)  
[BACKUP-Patterned Pavement Plan Detail](#)  
[BACKUP-Resolution 2013-112](#)  
[BACKUP-Resolution 2015-045](#)  
[BACKUP-Resolution 2019-009](#)  
[BACKUP-Resolution 2020-012](#)

10. [RES 2022-009](#) A RESOLUTION APPOINTING TWO (2) SPECIAL MAGISTRATES FOR CITY CODE ENFORCEMENT MATTERS; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE INDEPENDENT CONTACTOR AGREEMENTS WITH RICHARD L. DOODY, ESQ. AND TOM ANSBRO, ESQ.

**Sponsors:** City Attorney

**Attachments:** [RESOLUTION 2022-009-Special Magistrate Agreements](#)  
[EXHIBIT A-Richard L. Doody Special Magistrate Agreement](#)  
[EXHIBIT B-Tom Ansbro Special Magistrate Agreement](#)  
[BACKUP-Richard L. Doody Resume](#)  
[BACKUP-Tom Ansbro Resume](#)

## REGULAR AGENDA

### City Clerk

11. [RES 2022-003](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE A SOLE SOURCE CONSULTANT AGREEMENT WITH STEVE M. LEWIS, INC. D/B/A SML, INC. TO PROVIDE RECORDS MANAGEMENT IMPLEMENTATION SERVICES.

**Attachments:** [RESOLUTION 2022-003-Records Mgmt Svcs Agrmt](#)  
[AGREEMENT-Records Mgmt Svcs](#)  
[BACKUP-Sole Source Docs-Records Mgmt Svcs](#)

### Fire Rescue Administration

12. [ORD](#)  
[2022-002](#) AN ORDINANCE AMENDING THE CITY'S CODE OF ORDINANCES, BY AMENDING CHAPTER 2, "ADMINISTRATION," ARTICLE III, "DEPARTMENTS," DIVISION 3, "FIRE RESCUE DEPARTMENT," TO ENACT NEW SECTION 2-82, "USE OF OFF-DUTY FIREFIGHTER/PARAMEDICS OR FIRE INSPECTORS FOR UNOFFICIAL FUNCTIONS," TO PROVIDE FOR OFF-DUTY DETAIL RATES FOR FIREFIGHTERS/PARAMEDICS OR FIRE INSPECTORS. (FIRST READING)

**Attachments:** [ORDINANCE 2022-002-Fire Rescue Off-duty Detail Rates](#)  
[BACKUP-Fire Rescue Off-duty Detail Letter Document](#)  
[BACKUP-Fire Rescue Off-duty Detail Request Document](#)  
[BACKUP-General Provisions & Indemnification-Fire Rescue Off-duty Detail](#)

### Utilities and Engineering

13. [RES](#)  
[2022-008](#) A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND THE CITY OF COCONUT CREEK, FLORIDA FOR THE SURTAX-FUNDED MUNICIPAL TRANSPORTATION PROJECT: COMPREHENSIVE STREET IMPROVEMENT PROJECT (PHASE II), SURTAX PROJECT NUMBER BC-CREEK-FY2020-000001.

**Attachments:** [RESOLUTION 2022-008-CSI Phase II Surtax Funding ILA](#)  
[EXHIBIT A-CSI Phase II Surtax Funding ILA](#)  
[EXHIBIT B-IFB Bid Specifications & Draft Construction Contract](#)  
[BACKUP-Resolution 2018-217-Original Surtax ILA](#)  
[BACKUP-Resolution 2019-169-First Amendment to Surtax ILA](#)  
[BACKUP-Resolution 2021-007-Second Amendment to Surtax ILA](#)

### Sustainable Development

14. [RES](#)  
[2022-004](#) A RESOLUTION VACATING AND ABANDONING A 10-FOOT WIDE UTILITY EASEMENT FOR THE PROJECT KNOWN AS FIRST SAWGRASS COMMERCE CENTER GENERALLY LOCATED AT 6301 LYONS ROAD WITH SAID EASEMENT LEGALLY DESCRIBED IN EXHIBIT "A," ATTACHED HERETO. (QUASI-JUDICIAL)(PUBLIC HEARING)

**Attachments:** [RESOLUTION 2022-004-First Sawgrass Vacation of Easement](#)  
[EXHIBIT A-Sketch & Legal-First Sawgrass Vacation of Easement](#)  
[BACKUP-Aerial Photo-First Sawgrass Vacation of Easement](#)  
[BACKUP-Recorded Plat-First Sawgrass Vacation of Easement](#)  
[BACKUP-No Objection Letters-First Sawgrass Vacation of Easement](#)  
[BACKUP-Applicant Presentation-First Sawgrass Vacation of Easement](#)

15. [ORD 2022-001](#) AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE THE FIRST AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE CITY OF COCONUT CREEK AND NEW CINGULAR WIRELESS PCS, LLC, A WHOLLY OWNED SUBSIDIARY OF AT&T MOBILITY CORPORATION, TO CORRECT THE LEASED GROUND SPACE FROM 108 TO 113 SQUARE FEET WITHIN THE CITY'S GOVERNMENT CENTER TO ACCOUNT FOR AN ELECTRICAL TRANSFORMER REQUIRED WITHIN THE COMPOUND ADJACENT TO THE TELECOMMUNICATIONS TOWER SUBJECT TO ALL OTHER TERMS AND CONDITIONS. (FIRST READING)

**Attachments:** [ORDINANCE 2022-001- Amend No. 1 to AT&T Lease at City Hall Tower](#)  
[EXHIBIT 1-First Amend to Lease Agrmt with AT&T at City Hall](#)  
[BACKUP-Original Lease Agrmt. with AT&T](#)

### City Attorney

16. [ORD 2022-003](#) AN ORDINANCE AMENDING THE CITY'S CODE OF ORDINANCES, BY AMENDING CHAPTER 2, "ADMINISTRATION," ARTICLE V, "BOARDS, COMMISSIONS AND COMMITTEES," DIVISION 3, "CODE ENFORCEMENT BOARD," SECTION 2-239, "FINE REDUCTION PROCEDURES," TO REFLECT AN UPDATE IN THE COMPOSITION OF THE CITY'S FINE REDUCTION COMMITTEE. (FIRST READING)

**Attachments:** [ORDINANCE 2022-003-Code Fine Reduction Committee Composition](#)

### CITY MANAGER REPORT

### CITY ATTORNEY REPORT

### COMMISSION COMMUNICATIONS

### ADJOURNMENT

**NOTE:** If any person, firm, or corporation decides to appeal any decision made by the above City Commission with respect to any matter considered at such meeting or hearing, they will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence, if any, upon which the appeal is to be based. (F.S. 286.0105)

In accordance with the Americans with Disabilities Act, any person with a disability who requires assistance to participate in said meeting may contact the City Clerk Department at 954-973-6774 at least two (2) days prior to said meeting.