

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

October 11, 2016 1:00 PM

Dennis Damato, District 1, 2nd Vice Chairman	Angela Vick, Clerk of the Circuit Court
Ronald E. Kitchen, District 2, Chairman	Charles R. Oliver, County Administrator
Joe Meek, District 3, Commissioner	Denise A. Dymond Lyn, County Attorney
Scott E. Carnahan, District 4, 1st Vice Chairman	
Scott Adams, District 5, Commissioner	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. **Invocation by Commissioner Ronald E. Kitchen Jr.**
- A.2. **Pledge of Allegiance**
- A.3. **Roll Call**
- A.4. **Approval of Agenda**

B. CONSENT

Minutes

- B.1. **Board of County Commissioners - Regular Meeting - Sep 13, 2016 1:00 PM**
- B.2. **Board of County Commissioners - Special Meeting - Sep 15, 2016 5:01 PM**

Administration

B.3. Deletion of Surplus Property

Approve donation of the following item from the inventory of Clerk of Circuit Court and Comptroller to the Citrus County School Board and the removal of same item from the county's capital asset listing.

Asset # 1069 - Office Desk

Attorneys Office

Clerk

B.4. Southwest Florida Water Management District (SWFWMD) Fiscal Year 2017 Schedule of Meetings

Acknowledge receipt of correspondence received from SWFWMD regarding their schedule of meetings for fiscal year 2017 and a map depicting the District's boundaries.

Community Services

Human Resources

Management and Budget

B.5. Nature Coast EMS Budget FY16/17

Acknowledge receipt of Nature Coast Emergency Medical Foundation, Inc. budget for fiscal year end September 30, 2017.

B.6. Budget Reduction Reserve Account

Acknowledge receipt of the monthly Budget Reduction Reserve Report as of September 2016.

Planning and Development

Public Works

B.7. Application for Tax Deeds on Properties with Tax Certificates Held by County

Approve payment of \$1,200 to Janice A. Warren, C.F.C., Citrus County Tax Collector for Ownership and Encumbrance Reports on 12 tax deeds.

B.8. Lease Agreement for T-Hangar Unit 1D at Inverness Airport

Approve and authorize the Chairman to execute the T-Hangar Lease Agreement with Robert Bullock for Unit 1-D at the Inverness Airport.

Systems Management

B.9. Seven Rivers Christian School Donation

Approve donation of the equipment listed in the supporting document(s) from the inventory of the Department of Systems Management to Seven Rivers Christian School and remove same from the County's capital asset list.

Visitors and Convention Bureau

Water Resources

B.10. Release of CFIL

Approve and authorize the Chairman to execute the Release of Lien for the following Connection Charge Installment Lien Agreement: James G and Brenda D Hunter.

B.11. Write Off - Owner Lien

Approve the write off of \$3,779.85 for uncollected utility accounts and approve and authorize the Chairman to execute a Claim of Lien to be filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Brian Daniel, Rosalie Brooks, Charles J Moenius, Henry Long, Jim Hamrick, Altere-Arthemisia Normand, Kecha Frazier, Donald Moock, Rene Briere, Brian Bello, Melissa Drapeau, Barbara Ryal, Ryan Taboada, Charles McGimpsey, Thomas Fox, Julie Cunningham, Carrie & Bruce Griffin, Elmer Alegre, Marc B Mitchell.

B.12. Satisfaction of Lien for Water & Wastewater Utility Services

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Dorothy Young, Glenda Walker, Fran Gagliardo & Pedersen, Patricia Russell, James & Gloria MacPhee, William Emberly, Marion Erwin, Clay Howeth, Kenneth Laporte, and Juanita Ellinwood.

Set Public Hearings

B.13. Notice of Intent to use the Uniform Method of Collecting Non-Ad Valorem Assessments

Set a Public Hearing on December 6, 2016, at 2:00 p.m. pursuant to Section 197.3632, Florida Statutes, for the purpose of hearing public comment on the utilization of the uniform method for the levy, collection and enforcement of non-ad valorem special assessments, throughout the unincorporated and all incorporated areas of the County for the cost of providing fire protection services and facilities; stormwater services and facilities; roadway maintenance, improvements and associated services and facilities; bicycle and pedestrian facilities, improvements and associated services; potable water services and facilities; sanitary wastewater services and facilities; solid waste disposal services and facilities; and street lighting services and facilities commencing with the Fiscal Year beginning on October 1, 2017.

B.14. Fertilizer Application Ordinance

Set a Public Hearing on October 25, 2016 at 2:00 p.m. on an Ordinance of Citrus County, Florida, a political subdivision of the State of Florida, pertaining to natural resources, fertilizer use and landscape maintenance practices, amending section 66-95 entitled "Definitions"; amending section 66-98 entitled "Fertilizer-Free Zones"; amending section 66-100 entitled "Fertilizer content and Application Rates"; amending section 66-103 entitled "Exemptions"; providing for severability; providing for codification and inclusion into the code; providing for modifications that may arise from consideration at public hearing; providing for repeal of inconsistent provisions; and providing for an effective date.

C. PROCLAMATIONS

C.1. Proclamation- Florida Forest Service 80th Anniversary

Approve and authorize the Board to proclaim and recognize The Florida Forest Services 80th year anniversary in the month of October 2016.

C.2. Proclamation- Historic Preservation Year

Approve and authorize the Board to execute a proclamation declaring 2016 as the Historic Preservation Year in Citrus County, Florida.

C.3. Proclamation- Florida Native Plant Month

Approve and authorize the Board to proclaim the month of October, 2016, as "Florida Native Plant Month" in Citrus County, Florida.

C.4. Proclamation-Nature Coast Young Marines- Red Ribbon Week

Approve and authorize the Board to proclaim October 23 through 31, 2016, as Nature Coast Young Marines in support of National Red Ribbon Week in Citrus County, Florida.

C.5. Proclamation- Red Ribbon Week

Approve and authorize the Board to proclaim October 23 through October 31, 2016 as "Red Ribbon Week" in Citrus County, Florida.

C.6. Proclamation- National Bullying Prevention Month

Approve and authorize the Board to proclaim the month of October, 2016, as "National Bullying Prevention Month" in Citrus County, Florida.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

a. ITB 020-16 Lecanto Government Building Fire and Burglar Alarm System Installation; W.L. Barton, Inc dba A1 Alarm Systems

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and W.L. Barton, Inc., dba A1 Alarm Systems to install a new Fire and Burglar Alarm System for the Lecanto Government Building to be completed no later than December 16, 2016 at a cost of \$44,550.

b. ITB 015-15 Amendment No. 1; Contract Mowing for District 1-4; Nancy Weeks Inc.

Approve and Authorize the Chairman to execute the Amendment No. 1 between Citrus County, Florida and Nancy Weeks Inc., to recognize the change of their name from Southern Lawn & Home to Nancy Weeks Inc.

c. RFQ 001-15 Work Authorization; Continuing Contract Professional Services; Kimley-Horn and Associates, Inc.

1. Approve and Authorize the Chairman to execute the Work Authorization for Kimley-Horn and Associates, Inc., to assist the County with the preparation of two Safe Routes to Schools (SRTS) project applications for the Forest Ridge Elementary-Phase 2 sidewalk and Crystal River High School sidewalk at a cost of \$30,000 plus a 15% Contingency of \$4,500 for a total of \$34,500.

2. Approve related budget transfer for FY16/17.

d. RFQ 001-15 Work Authorization; Continuing Contract Professional Services; RS&H, Inc.

Approve and Authorize the Chairman to execute the Work Authorization for RS&H, Inc., provide a study to identify the current and future interior space needs of the Courthouse, Supervisor of Elections Office, Inverness Health Department Building and the West Citrus Center (Meadowcrest Building). The total cost of these services provided by RS&H, Inc., will be \$86,611.68.

e. PB 017-16 Piggyback Purchases of Aquatics Herbicides and Related Adjuvants from Various Suppliers

Approve and Authorize the Chairman to execute the South Florida Water Management District, Piggyback Agreement between Citrus County, Florida and Helena Chemical Co., for the provision of aquatic herbicides and related adjuvants at the same pricing as outlined in Bid # 6000000766 with South Florida Water Management District and is set to expire on June 30, 2017.

f. BW 055-15 Amendment No. 1; Visitors Guide; Akers Media Group, Inc.

Approve and Authorize the Chairman to execute the Amendment No. 1 between Citrus County, Florida and Akers Media Group, Inc., to provide services for the publication of the Citrus County Visitors Guide extending the Agreement to November 2, 2017. Cost for the services is \$35,000.

g. Amendment # 1; Mowing of Libraries; Sean Judge Lawn Care, Inc.

Approve and Authorize the Chairman to execute the Amendment No. 1 between Citrus County, Florida and Sean Judge Lawn Care, Inc., to provide mowing of the Libraries throughout Citrus County extending the Agreement to September 22, 2017.

E.2. Budget Transfers

Approve budget transfers for Supervisor of Elections (3), Human Resources, Citrus County Utilities, Land Development, Landfill (2) and Visitor & Convention Bureau for fiscal year 2015/2016.

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute resolutions adopting Withlacoochee Regional Water Supply Authority Water Conservation Grant budget for fiscal year 2016/2017.

E.4. Veteran’s Village of Citrus County – Modification to Memorandum of Understanding

- a. Approve and authorize the Chairman to execute the Modification to Memorandum of Understanding with Veteran’s Village of Citrus County Inc., a Florida not-for-profit corporation (Village) to allow the Village additional time to obtain financing for the project.
- b. Authorize the Clerk of Courts to record the same in the Public Records of Citrus County, Florida.

E.5. Lease Agreement with Withlacoochee Regional Water Supply Authority

- a. Discussion and consideration of a request from the Withlacoochee Regional Water Supply Authority (WRWSA), to lease approximately 290 square feet of office space at the Lecanto Government Building, located at 3600 W. Sovereign Path, Suite 228 and 229, Lecanto, FL.
- b. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from the Withlacoochee Regional Water Supply Authority (WRWSA) to lease property owned by the County.
- c. Approve and authorize the Chairman to execute the Lease Agreement, in duplicate, at the rate of \$2,047.68 per year for a period of five (5) calendar years, commencing on the 1st day of November, 2016 and ending on the 31st day of October, 2021.

E.6. Route Match Software, Incorporated - Software License and Service Agreement

Approve and authorize the Chairman to execute the agreement between Citrus County, Florida and Route Match Software, Incorporated to provide software services and support for the Citrus County Transit routing system.

E.7. Community Development Block Grant (CDBG) Modification

- a. Approve and authorize the Chairman to execute revised CDBG Work Plan Time-Line.
- b. Adopt and authorize the Chairman to execute a Resolution authorizing revision to the CDBG Work Plan Time-Line and any future documents related to the CDBG Subgrant Agreement.

E.8. Utility Service & Conveyance Agreement Special Warranty Deed Perpetual Utility and Access Easement

- a. Approve and authorize the Chairman to execute the Utility Service & Conveyance Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services and YMCA of the Suncoast, Inc. Approve reimbursement in the amount of \$39,294.35 from the Utilities connection fee reserve to the YMCA, for construction of off-site utility upgrades.
- b. Approve and authorize the Chairman to accept a Special Warranty Deed from the Young Men's Christian Association of the Suncoast, Inc., a Florida non-profit corporation for Tract A as a proposed lift station site.
- c. Approve and authorize the Chairman to accept a Perpetual Utility and Access Easement from the Young Men's Christian Association of the Suncoast, Inc., a Florida non-profit corporation for the purpose of ingress and egress, clearing, excavating, constructing, inspecting, improving, repairing and maintaining public water and wastewater service lines.
- d. Authorize Clerk to record Utility Service & Conveyance Agreement for YMCA of the Suncoast, Inc., place acceptance stamp on the Special Warranty Deed and Perpetual Utility and Access Easement and record same in the Public Records of Citrus County, Florida.
- e. Approve related budget transfer.
- f. Approve payment in lieu of credits.

E.9. Release of Retainage to Pave-Rite Inc for the Airport Road/Eva Holden Pt. Connector Project, ITB# 003-16

Accept the completed Engineering Project # 12-510, Airport Road/Eva Holden Road Connector, and approve and authorize the Clerk's Office to release the retainage in the amount of \$51,468.75 Pave Rite Inc.

E.10. Westlaw for Citrus County Law Library

Approve and authorize the Chairman to execute the Order Form for Westlaw allowing Library Services Division to subscribe to Westlaw online legal resources including WestlawNext terminal access for a monthly recurring cost of \$1,135.40

E.11. Neighborhood Stabilization Program (NSP) Subordinate Mortgage

Approve and authorize the Chairman to execute Subordinate Mortgage agreement.

E.12. Bowhey Mortgage Assumption 101 Clark Street

Approve and authorize the Chairman to execute mortgage assumption.

E.13. Approve and Execute the Water Supply Contract between WRWSA and Citrus County, Florida

Approve and authorize the chairman to execute the Water Supply contract between the Withlacoochee Regional Water Supply Authority and Citrus County, Florida.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	3/1/2016	Process and proposed funding for Neighborhood clean-up week	Larry Brock	10/25/2016		Delayed for wider approach (Note Date Change)
2.	03/22/2016	Landfill Workshop	Jeff Rogers Denise Dymond Lyn	TBD		Administration is ready when Legal provides go-ahead, however, we need 60 days to update figures
3.	04/12/2016	Direction on East Bennett Street	Jeff Rogers	TBD		Board decided to "Postpone" discussion during 04/26/16 meeting until litigation is completed
4.	8/9/2016	Ordinance for Fertilizer options	Denise Lyn	Public Hearing 10/25/2016		Note Date Change
5.	8/22/2016	Formal Work Program with CCA for Dog Training Program	Tobey Phillips	10/25/2016		Note Date Change

6.	9/27/2016	Analysis of the Establishment of County Lab for testing	Jeff Rogers Ken Cheek	Prior to Next Budget Cycle	4/15/2017	
7.	9/27/2016	Trade off on Fire MSTU/MSBU	Kristin Demers Randy Oliver	Policy Discussion Discuss at Planning Retreat	1/31/2017	

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Solid Waste Management Strategy Report Update

- a. Authorize the Chairman to approve change order in the amount of \$27,071; the additional services will assist the Board with important analysis and will present alternative strategies to effectively meet current and long range solid waste management challenges.
- b. Approve related budget transfer.

G.2. Update on Storm Debris Removal, Cost and Schedule

Update on Storm Debris Removal, Cost and Schedule

H. PRESENTATIONS/PUBLIC HEARINGS

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Code Review and Appeals Board- Nominate & Appoint

- a. Nominate two (2) individuals for the position of Member-at-Large; and nominate one (1) individual for the position of Alternate Member.
- b. Appoint two (2) individuals for the position of Member-at-Large; and Appoint one (1) individual for the position of Alternate Member.

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER - SCOTT ADAMS - DISTRICT 5

K.1. Update on Local County Issues

Update on Local County Issues

L. COMMISSIONER JOE MEEK - DISTRICT 3

M. 2ND VICE CHAIRMAN DENNIS DAMATO - DISTRICT 1

N. 1ST VICE CHAIRMAN - SCOTT E. CARNAHAN - DISTRICT 4

O. CHAIRMAN - RONALD E. KITCHEN - DISTRICT 2

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

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| <ol style="list-style-type: none">1. Regular Meeting: October 25, 2016 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 344502. Regular Meeting: November 1, 2016 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 344503. Regular Meeting: November 15, 2016 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
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S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

T. 5:01 P.M. PUBLIC HEARINGS

T.1. 5:01 PUD-16-08 Green Mills, LLC for Gulf to Lakes Associates, LLC (Meadowcrest Development of Regional Impact)

- a. Conduct a public hearing on October 11, 2016 at 5:01 p.m. to consider PUD-16-08 Green Mills, LLC for Gulf to Lakes Associates, LLC (Meadowcrest Development of Regional Impact)
- b. If approved, adopt and authorize the Chairman to execute the ordinance for PUD-16-08 Green Mills, LLC for Gulf to Lakes Associates, LLC (Meadowcrest Development of Regional Impact), amending the Land Development Code Atlas (Ordinance No. 2012-06) and the Meadowcrest Development of Regional Impact Master Plan; and direct the Clerk to record the Ordinance in the public records.

T.2. 5:05 PM Public Hearing PUD-16-07 – Escalante-Black Diamond Development, LLC

- a. Conduct a public hearing on October 11, 2016 at 5:05 p.m. to consider PUD-16-07, Escalante-Black Diamond Development, LLC.
- b. If approved, adopt and authorize the Chairman to execute the ordinance for PUD-16-07, Escalante-Black Diamond Development, LLC., amending the Land Development Code Atlas (Ordinance No. 2012-06) and the Black Diamond Ranch Master Plan; and direct the Clerk to record the Ordinance in the public records.

T.3. 5:10 PUD-16-06 Technology Conservation Realty, LLC

- a. Conduct a public hearing on October 11, 2016 at 5:10 p.m. to consider PUD-16-06 Technology Conservation Realty, LLC.
- b. If approved, adopt and authorize the Chairman to execute the ordinance for PUD-16-06 Technology Conservation Realty, LLC, amending the Land Development Code Atlas (Ordinance No. 2012-06) and the Planned Unit Development; and direct the Clerk to record the Ordinance in the public records.

T.4. 5:15 PM Public Hearing OA-16-06 - Medical Cannabis Dispensing Facilities)

- a. Conduct a public hearing on October 11, 2016 at 5:15 PM to consider a request to add Section 3765, Medical Cannabis Dispensing Facilities, to the Land Development Code (LDC) (Ordinance No. 2012-A06), and revise Sections 1500, Definitions; Section 2412, General Commercial District (GNC); Section 2413, Light Industrial District (LIND); and Section 2414, Heavy Industrial District (IND), in accordance with that new Section.
- b. If approved, adopt and authorize the Chairman to execute the Ordinance for OA-16-06, Medical Cannabis Dispensing Facilities; and direct the Clerk to record the Ordinance in the public records.

T.5. Rehearing 5:20 P.M. PUD-16-03 Hampton Hills, LLC for Citrus Hills Development of Regional Impact (DRI)

- a. Conduct a public hearing on October 11, 2016 at 5:20 p.m. to consider PUD-16-03 Hampton Hills, LLC for Citrus Hills Development of Regional Impact (DRI).
- b. If approved, adopt and authorize the Chairman to execute the ordinance for PUD-16-03 Hampton Hills, LLC for Citrus Hills Development of Regional Impact (DRI) amending the LDC Atlas and the DRI Master Plan of Development and direct the Clerk to record the Ordinance in the public records.

T.6. PUD-16-04 - Citrus Hills Investment Properties, Inc. (Clearview Estates Development of Regional Impact) (Rehearing)

- a. Conduct a public hearing on October 11, 2016 at 5:25 p.m. to consider PUD-16-04 Citrus Hills Investment Properties, Inc. (Clearview Estates Development of Regional Impact).
- b. If approved, adopt and authorize the Chairman to execute the ordinance for PUD-16-04 Citrus Hills Investment Properties, Inc. (Clearview Estates Development of Regional Impact) amending the Land Development Code Atlas (Ordinance No. 2012-06) and the Clearview Estates Development of Regional Impact Master Plan; and direct the Clerk to record the Ordinance in the public records.

U. ADJOURN