

AGENDA  
FERNANDINA BEACH CITY COMMISSION  
REGULAR MEETING  
AUGUST 2, 2011  
6:00 P.M.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE / INVOCATION**

*Invocation by Bruce Malcolm, American Legion Chaplain, Post 54.*

**4. PROCLAMATIONS/PRESENTATION**

**4.1 PROCLAMATION – RECOGNITION OF THE OCEAN RESCUE DIVISION AND THE FERNANDINA BEACH FIRE RESCUE DEPARTMENT –**  
*Proclamation recognizing the Ocean Rescue Division and the Fernandina Beach Fire Rescue Department personnel in working together on a recent medical emergency and transport.*

**4.2 PROCLAMATION – INTERNATIONAL HOMELESS ANIMALS’ DAY AND HOMELESS ANIMALS’ MONTH –** *Proclaims August 20, 2011, as “International Homeless Animals Day” and the month of August, 2011, as “Homeless Animals’ Month”. Ms. Beth Hackney, President of Cat’s Angels, Inc., SPCA, will be present to accept the Proclamation.*

**4.3 RESOLUTION - HONORING WILLIAM CONGER –** RESOLUTION 2011-98 EXPRESSING ITS GRATITUDE FOR OUTSTANDING SERVICES RENDERED BY MR. WILLIAM CONGER, AS A MEMBER OF THE PLANNING ADVISORY BOARD AND THE LOCAL PLANNING AGENCY FOR THE CITY OF FERNANDINA BEACH, FLORIDA. *Synopsis: Honors Mr. William (Bill) Conger for 15 years of dedicated service as a member of the PAB.*

**4.4 RESOLUTION – HONORING TROY PITTS –** RESOLUTION 2011-99 EXPRESSING ITS GRATITUDE FOR OUTSTANDING SERVICES RENDERED BY MR. TROY PITTS, AS A MEMBER OF THE BOARD OF TRUSTEES OF THE FIRE AND POLICE PENSION PLAN FOR OUR POLICE OFFICERS AND FIRE FIGHTERS OF THE CITY OF FERNANDINA BEACH, FLORIDA. *Synopsis: Honors Mr. Troy Pitts for 22 years of dedicated service on the Board of Trustees of the Fire and Police Pension Plan.*

**5. CONSENT AGENDA**

**5.1 APPROVAL OF MINUTES –** *Work Session – July 19, 2011; Regular Meeting – July 19, 2011.*

- 5.2     **APPROVING TASK ORDER 1 – OLSEN ASSOCIATES -**  
RESOLUTION 2011-100 APPROVING TASK ORDER #2011-01  
WITH OLSEN ASSOCIATES, INC. FOR THE NASSAU COUNTY  
SHORE PROTECTION PROJECT – PHYSICAL MONITORING  
PLAN – 2011; AUTHORIZING EXECUTION; AND PROVIDING  
FOR AN EFFECTIVE DATE. *Synopsis: Approves Task Order 2011-01  
in the amount of \$99,230 with Olsen Associates, Inc.*
- 5.3     **AWARD OF BID #11-17 – ASPHALT PAVING SYSTEMS, INC. -**  
RESOLUTION 2011-101 AWARDED BID #11-17 FOR MINOR STREET  
RESURFACING TO ASPHALT PAVING SYSTEMS, INC. FOR THE 2010/2011  
FISCAL YEAR; AUTHORIZING EXECUTION OF DOCUMENTS; AND  
PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards Bid #11-17 for  
resurfacing of various City streets to Asphalt Paving Systems, Inc. in the amount of  
\$55,946.25.*
- 5.4     **AWARD OF ANNUAL BIDS #11-07, #11-08, AND #11-10 -** RESOLUTION  
2011-102 AWARDED ANNUAL BID #11-07 FOR COLD MIX, #11-08 FOR #57  
STONE AGGREGATE, AND #11-10 FOR LIMEROCK FOR THE 2011/2012  
FISCAL YEAR; AUTHORIZING EXECUTION OF DOCUMENTS; AND  
PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards Bid #11-07 to MTS-  
Myers Tractor Service, #11-08 to Pritchett Trucking, Inc., and #11-10 to Liberty  
Trucking.*
- 5.5     **AMENDING THE MINIMUM STANDARDS FOR THE AIRPORT –**  
RESOLUTION 2011-103 AMENDING THE AIRPORT MINIMUM STANDARDS  
FOR COMMERCIAL AERONAUTICAL ACTIVITIES ON FERNANDINA  
BEACH MUNICIPAL AIRPORT; AND PROVIDING FOR AN EFFECTIVE  
DATE. *Synopsis: Approves amending the Airport Minimum Standards for  
Commercial Aeronautical Activities at the City’s Airport.*
- 5.6     **AMENDING ARCHITECTURE AND BUILDING DESIGN STANDARDS –**  
**AIRPORT -** RESOLUTION 2011-104 AMENDING THE ARCHITECTURE AND  
BUILDING DESIGN STANDARDS FOR THE DEVELOPMENT ON  
FERNANDINA BEACH MUNICIPAL AIRPORT; AND PROVIDING FOR AN  
EFFECTIVE DATE. *Synopsis: Approves amending the Architecture and Building  
Design Standards for development on the City’s Airport.*
- 5.7     **AUTHORIZING GRANT APPLICATION – COMMUNITY DEVELOPMENT**  
**BLOCK GRANT -** RESOLUTION 2011-105 AUTHORIZING THE  
SUBMISSION OF ONE (1) SMALL CITIES COMMUNITY DEVELOPMENT  
BLOCK GRANT – HOUSING CATEGORY APPLICATION TO THE FLORIDA  
DEPARTMENT OF COMMUNITY AFFAIRS (DCA) FOR THE PURPOSE OF  
REHABBING OR DEMOLISHING AND REPLACING A MINIMUM OF TEN  
HOMES OWNED BY AND SERVING AS A PRIMARY RESIDENCE OF  
PERSONS WITH VERY LOW-, LOW-, AND MODERATE-INCOMES AS  
DEFINED BY DCA; COMMITTING TO THE CITY’S CONTRIBUTION;  
AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.  
*Synopsis: Authorizes the submission of a grant application to DCA in the amount of*

\$700,000 for a Rehab/Demolish/Relocate Program for a minimum of ten (10) houses owned by low-income persons and used as their primary residence.

**5.8 ADOPTING A HOUSING ASSISTANCE PLAN – RESOLUTION 2011-106 ADOPTING A HOUSING ASSISTANCE PLAN (HAP); AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Adopts a Housing Assistance Plan for the Small Cities Community Development Block Grant Housing Program.***

**5.9 BUDGET AMENDMENT – MARINA DEPARTMENT - RESOLUTION 2011-107 APPROVING AN AMENDMENT TO THE 2010/2011 FISCAL YEAR BUDGET FOR UNBUDGETED UNEMPLOYMENT COSTS IN THE MARINA FUND; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a budget amendment in the amount of \$1,926 for 2<sup>nd</sup> Quarter Unemployment costs.***

**6. REQUESTS FROM THE PUBLIC TO BE HEARD ON ITEMS NOT ON THE AGENDA**

**6.1 CITY RESIDENTS**

**6.2 NON-CITY RESIDENTS**

**7. RESOLUTIONS**

**7.1 TENTATIVE MILLAGE RATE FOR FY 2011/2012 – RESOLUTION 2011-108 SETTING A TENTATIVE MILLAGE RATE FOR OPERATING EXPENSES FOR THE CITY FOR FISCAL YEAR 2011-2012; SETTING THE TENTATIVE MILLAGE RATE FOR VOTER APPROVED DEBT SERVICE; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Establishes the Tentative Operating and Voter Approved Debt Millage Rates for FY 11/12.***

**7.2 AUTHORIZING GRANT AGREEMENT – FLORIDA DEPARTMENT OF TRANSPORTATION - RESOLUTION 2011-109 AUTHORIZING A GRANT AGREEMENT (FINANCIAL PROJECT #42992819412) BETWEEN THE CITY AND THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR RUNWAYS 8/26 AND 4/22 SHOULDER REHABILITATION AT FERNANDINA BEACH MUNICIPAL AIRPORT, AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes a Grant Agreement with Florida Department of Transportation for Runway 8/26 and Runway 4/22 Shoulder Rehabilitation at the City's Airport.***

**7.3 ASSIGNMENT OF LEASE – AMELIA RIVER GOLF COURSE - RESOLUTION 2011-110 APPROVING THE ASSIGNMENT AND ASSUMPTION OF LEASE BY AND BETWEEN THE SUMMERTON INN, INC., AS ASSIGNOR, AND AMELIA RIVER GOLF, LLC, AS ASSIGNEE, FOR REAL PROPERTY ABUTTING THE CITY AIRPORT AND KNOWN AS AMELIA RIVER GOLF CLUB; AND PROVIDING FOR EXECUTION BY THE CITY OF RELEVANT DOCUMENTS AS LANDLORD; AND PROVIDING FOR AN EFFECTIVE**

DATE. *Synopsis: Approves the assignment and assumption of the lease by and between the Summerton Inn, Inc. and Amelia River Golf, LLC.*

**8. ORDINANCES – FIRST READING**

**8.1 AMENDING ORDINANCE 2011-11 - POLICE AND FIRE EMPLOYEES PENSION PLAN AMENDMENTS - ORDINANCE 2011-17 AMENDING ORDINANCE 2011-11 AND CHAPTER 62, PERSONNEL, ARTICLE IV, FIREFIGHTERS AND POLICE OFFICERS PENSION PLAN, OF THE CODE OF ORDINANCES OF THE CITY OF FERNANDINA BEACH; AMENDING SECTION 62-114, FINANCES AND FUND MANAGEMENT; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE. *Synopsis: Approves an amendment to Chapter 62 of the City’s Code regarding Finances and Fund Management allowing the fund managers to invest in a broader variety of securities, investment vehicles or property upon approval by the pension board.***

**9. ORDINANCES – SECOND READING**

**9.1 CODE AMENDMENT – RV AND TRAILER PARKING - ORDINANCE 2011-15 AMENDING ORDINANCE 2011-02 AND AMENDING THE CITY CODE OF ORDINANCES CHAPTER 78, ARTICLE III, STOPPING, STANDING AND PARKING, DIVISION I GENERALLY, BY AMENDING SECTION 78-84 TO PROHIBIT OVERNIGHT PARKING OF RECREATIONAL VEHICLES AND TRAILERS; AMENDING SECTION 78-91 REGARDING ADMINISTRATIVE FEES (FINES) FOR PARKING VIOLATIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends the City Code regarding the parking of recreational vehicles and unregistered vehicles.***

**10. CITY MANAGER REPORTS**

**11. CITY ATTORNEY REPORTS**

**12. CITY CLERK REPORTS**

**13. MAYOR/COMMISSIONER COMMENTS**

**14. ADJOURNMENT**

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- *Quasi-Judicial* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES.
  - A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ITEMS NOT ON THE AGENDA. A “REQUEST TO SPEAK” FORM IS AVAILABLE ON THE COUNTER AT THE DOOR AND SHOULD BE FILLED OUT AND GIVEN TO THE CITY CLERK AT THE BEGINNING OF THE MEETING.
  - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.

- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

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*Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at 277-7305 TTD 277-7399 for all city offices. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 (voice) or 1-800-955-8771 (TDD).*